

**COUNTY FACILITIES COMMITTEE MINUTES**  
**Oneida County Courthouse • Committee Room #2**  
**Tuesday, October 6, 2020 • 8:00 a.m.**

**COMMITTEE MEMBERS PRESENT:** Billy Fried/Chairman, Russ Fisher, Bob Almekinder, Lance Krolczyk and Greg Oettinger

**ALSO PRESENT:** Troy Huber (Buildings & Grounds); Lisa Charbarneau, Lindsey Kennedy (LRES)

**CALL TO ORDER**

Chairman Fried called the County Facilities Committee to order at 8:00 a.m. in the Committee Room #2 of the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

**APPROVE AGENDA**

Motion by Krolczyk to approve the agenda. Second by Oettinger. All Committee members voting 'Aye'. Motion carried.

**PUBLIC COMMENT**

No public comments.

**COVID UV LIGHTS**

Huber would like the committee's approval to purchase UV lights. The vendor is based out of China and the department has ordered lights from them previously with no issues. There are 2 options – stand up or ceiling mount lights. UV lighting is used to disinfect and sanitize surfaces. The lights are motion detected will turn off if someone walks into the room. The light does not affect plants.

Huber stated he would like the lights installed in the bathrooms, every cubicle and office and in all the air handlers and duct; it is not recommended installing in the hallways. There are 284 cubicles in the courthouse. The total cost to do the Courthouse and Law Enforcement Center is about \$79,600 and would be funded through the CARES Act. The UV lighting is not only effective for disinfecting for COVID but also the flu and mold.

Fried asked if the cost was only for the purchase of the bulbs; Huber stated the cost includes the bulbs, wires and switches. Huber added that Buildings & Grounds staff would do the installation. The life of the bulb is about 3 years. Although the vendor is out of China, the purchase would go through a local business. The lights would be purchased through Christian King's company; King is a Maintenance Technician with the Buildings & Grounds department. Huber stated the money needs to be put up front to buy the product, the County will not put the money up front to buy the product. Fried clarified that if the County wants to buy direct from the vendor they would have to put the money up front for the purchase but if they go through a distributor (King's company) they do not have to pay before they receive the product. Huber is confident that this price is extremely competitive. The electrical usage is less than 1 watt, the lights are remote control and can be set for a specific amount of time for disinfecting.

Motion by Fried to allow Troy to take the purchase for voucher to buy the sterile lamps to the Administration Committee with this committee's (County Facilities) approval for up to \$80,000 to be spend as long as the funding mechanism is through the CARES Act and not through the general fund and also being clear that we have been apprised that one of our employees is processing the order through his private business. Second by Fisher. Roll call vote for the approval of the purchase. All voting in the affirmative. Motion carried.

**CLOSED SESSION**

Motion by Fisher, second by Krolczyk to go into closed session pursuant to Wisconsin Statutes Sec. 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (Topic: Facilities Director performance evaluation).

Roll call vote taken; all voting in the affirmative. Motion carried. Committee went into closed session at 8:12 a.m. Staff present in closed session: Charbarneau & Kennedy

**RETURN TO OPEN SESSION**

Motion by Krolczyk, second by Oettinger to return to open session. Roll call vote taken with all members voting in the affirmative. Motion carried. Committee returned to open session at 8:30 a.m.

Fried announced no action made in closed session.

**PUBLIC COMMENT**

No public comments.

**FUTURE MEETING DATE(S)**

Monday, October 19, 2020 at 8:30 a.m.

**ADJOURNMENT**

Fried adjourned the meeting at 8:31 a.m.

s/Billy Fried  
Billy Fried, Chairman

11/02/2020  
Date

/s/Lindsey Kennedy  
Lindsey Kennedy, Recording Secretary

11/02/2020  
Date