

COUNTY FACILITIES COMMITTEE MINUTES
Oneida County Courthouse • Committee Room #2
Monday, December 12, 2022 • 8:15 a.m.

COMMITTEE MEMBERS PRESENT: Russ Fisher/Chairman, Bob Almekinder, Robert Briggs and Billy Fried

COMMITTEE MEMBERS ABSENT (EXCUSED): Diana Harris

ALSO PRESENT: Troy Huber, Lindsey Kennedy (Buildings & Grounds); Eric Rady (Forestry); Jim Wendt (Snowmobile Council President)

CALL TO ORDER

Chairman Fisher called the County Facilities Committee to order at 8:15 a.m. in Committee Room #2 at the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meetings Law and complies with the Americans with Disabilities Act.

APPROVE AGENDA

Motion by Briggs to approve the agenda for today's meeting, with the order of items at the Chair's discretion. Second by Fried. All Committee members present voting 'Aye'. Motion carried.

PUBLIC COMMENT

No public comment.

APPROVE MINUTES

Motion by Fried to approve the minutes from the November 14, 2022 committee meeting. Second by Briggs. All Committee members present voting 'Aye'. Motion carried.

SNOWMOBILE COUNCIL AFTERHOURS MEETINGS RELOCATION REQUEST

Eric Rady, Assistant Forestry Director, and Jim Wendt, Snowmobile Council President are present and requesting to move the Snowmobile Council afterhours meeting back to the courthouse. Rady stated that having the snowmobile council meetings at the Law Enforcement Center has caused many inefficiencies including not having access to the forestry office files and maps and difficulty for council members to hear one another. The sound system in the county boardroom is ideal for some individuals with hearing difficulties. Recreation Officer, Elisha Williams, would monitor the north door of the courthouse for a 10-15 minute window to allow individuals access to the council meetings; this would ensure security of the courthouse would be maintained. Wendt stated that the meeting have become extremely inefficient since moving to the Law Enforcement Center. Rady agrees to have a sign-in and sign-out sheet for the meetings to ensure all individuals have left the facility after the meeting. The meetings are held on the first Wednesday of the month from September through March. The committee is hesitant to approve this request as they feel it will cause other department to make a similar request. The committee agrees to evaluate each department's request as they are submitted and consider what impact it will have on the security of the building and janitorial impact.

Motion by Briggs to allow the snowmobile council to meet at the courthouse for a trial period for the months of January and February 2023 then the committee will revisit. Second by Almekinder. All Committee members present voting 'Aye'. Motion carried.

BILLS, VOUCHERS, BLANKET PURCHASE ORDERS, LINE ITEM TRANSFERS

The committee was provided a list of the bills, vouchers and blanket purchases orders prior to the meeting for review. Huber provided a brief explanation of the expenses.

Motion by Fried to approve the bills and vouchers as presented. Second by Almekinder. All Committee members present voting 'Aye'. Motion carried.

MINOCQUA PLANNING & ZONING OFFICE FLOORING REPLACEMENT UPDATE

Kennedy stated the Minocqua Planning & Zoning office flooring is scheduled to be replaced starting December 27. Buildings and Grounds staff is going to assist moving the furniture on December 20 in preparation for the replacement.

Town of Minocqua staff have not followed up regarding cost sharing to offset or serve as a credit toward rent paid so the Town of Minocqua is assuming fiscal responsibility for the cost of the replacement.

Informational Only.

JAIL DORM POD FIRE SUPPRESSION SYSTEM REPLACEMENT UPDATE

Huber stated the initial testing of the room was completed and the equipment has been ordered. The installers cannot start the project until all the equipment is delivered.

Informational Only.

DEPARTMENT TRUCK AND PLOW SALE AND PURCHASE UPDATE

Huber stated he has been shopping around for a new used truck and has noted the price for used trucks is extremely high and he would like to wait until after the first of the year when there is more money in the Buildings & Grounds equipment budget. A plow has been purchased.

Motion by Briggs to increase the purchase price for a department truck to \$53,000 after January 1, 2023. Second by Almekinder. All Committee members present voting 'Aye'. Motion carried.

UPDATES/ACTION ON BUILDINGS & GROUNDS PROJECTS/ACTIVITIES

- a. **CIP - COURTHOUSE ELEVATOR UPGRADE:** Elevator technicians started the project 11/28/2022, their estimated completion timeline is by Christmas.
- b. **CIP - LEC CHILLER:** Project completed 11/08/2022.
- c. **CIP - DSS OFFICE REMODEL:** No new updates.
- d. **CIP - LEC JAIL PLUMBING & I-CON SYSTEM:** No new updates.
- e. **CIP - LEC JAIL SECURITY GLASS REPLACEMENT:** Project completed 10/05/2022.
- f. **COURTHOUSE FRONT STOOP REMOVAL:** No new updates.

CLOSED SESSION

Motion by Briggs, second by Almekinder for the County Facilities Committee to go into closed session pursuant to section 19.85 (1) (f) Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data (Topic: Staffing Update).

Roll call vote taken; all members voting in the affirmative. Motion carried. Committee went into closed session at 9:07 a.m.

Staff present in closed session: Huber and Kennedy

RETURN TO OPEN SESSION AND ANNOUNCEMENTS FROM CLOSED SESSION

Motion by Almekinder, second by Fried to return to open session. Roll call vote taken with all members voting in the affirmative. Motion carried. Committee returned to open session at 9:14 a.m.

Fisher reports no announcements from nor motions made in closed session.

NON-BUDGETED ITEM REQUEST

Department of Social Services Baird Street additional lighting request; item to be added to a future agenda.

PUBLIC COMMENT

No public comment.

ITEMS FOR NEXT AGENDA

- Baird Street additional lighting request
- Plow Truck
- Minocqua Planning & Zoning office flooring replacement update

FUTURE MEETING DATE(S)

Monday, January 9 at 8:15 a.m.

ADJOURNMENT

Fisher adjourned the County Facilities meeting at 9:19 a.m.

/s/Russ Fisher
Russ Fisher, Chairman

01/09/2023
Date

/s/Lindsey Kennedy
Lindsey Kennedy, Recording Secretary

01/09/2023
Date