

**MINUTES OF THE ONEIDA COUNTY
CIVIL SERVICE COMMISSION
January 16, 2023**

COMMISSION MEMBERS PRESENT: Chairman Tim Melms, Bernie Dart, Harry Whidden, and Pete Tenderholt.

COMMITTEE MEMBERS ABSENT: Jeff Welk

OTHERS PRESENT: Sheriff Grady Hartman, Chief Deputy Dan Hess, Recording Clerks Jill Butzlaff and Amanda Young.

CALL TO ORDER

Chairman Melms called the meeting to order at 9:00 a.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

DISCUSS/ACT TO APPROVE AGENDA

Motion by Whidden to approve the agenda, second by Dart, all ayes on voice vote, the motion carried 4-0.

DISCUSS/ACT TO APPROVE THE MINUTES OF AUGUST 5, 2022, AUGUST 8, 2022, SEPTEMBER 12, 2022

Motion by Dart to approve the minutes of August 5, 2022, August 8, 2022, and September 12, 2022, second by Melms, all ayes on voice vote, the motion carried 4-0.

PUBLIC COMMENTS

No public comment.

DISCUSS/ACT ON CORRESPONDENCE OR BILLS

There was no correspondence or bills.

DISCUSS/ACT DETECTIVE PROMOTIONAL PROCESS

Sheriff Hartman stated a Detective Sergeant would be accepting a position at the Department of Criminal Investigations. Hartman noted this opportunity offers the employee a substantial pay increase.

Motion by Whidden to begin the Detective Sergeant promotional process, second by Tenderholt, all ayes on voice vote, the motion carried 4-0.

DISCUSS/ACT TO ESTABLISH AN ELIGIBILITY LIST FOR DEPUTY SHERIFF

Sheriff Hartman stated he would like to establish an eligibility list for Deputy Sheriff positions as there would likely be two vacancies. Hartman noted that the Commission typically interviews the candidates on the same day as the testing occurs. Hartman also suggested that the interviews for Detective Sergeant take place simultaneously. The Committee indicated they would meet on March 3, 2023 and March 6, 2023.

Motion by Dart to establish an eligibility list for Deputy Sheriff, second by Whidden, all ayes on voice vote, the motion carried 4-.0

DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS

There were no additional topics in addition to the Detective Sergeant promotional process and Deputy Eligibility list.

DISCUSS/ACT TO SET THE DATE FOR THE NEXT SCHEDULED MEETING

The following meetings were scheduled:

Friday, March 3, 2023 08:00 a.m.
Monday, March 6, 2023 01:00 p.m.

CLOSED SESSION

Motion by Dart to go into closed session pursuant to §19.85(1)(c) WI Stats considering employment, promotions, compensation or performance evaluation data of any public employee over which this body had jurisdiction or responsibility. Topic: Performance Evaluations. Motion seconded by Tenderholt, all ayes on roll call vote as follows: Whidden aye, Tenderholt aye, Melms aye, Dart aye. All ayes on voice vote, the motion carried 4-0 and the Commission entered closed session at 9:09 a.m.

RETURN TO OPEN SESSION

Motion by Dart to return to open session, second by Whidden. On roll call vote as follows: Whidden aye, Tenderholt aye, Melms aye, Dart aye, and the Commission returned to open session at 9:29 a.m.

DECISIONS WHILE IN CLOSED SESSION

The Committee discussed performance evaluations. No action was taken.

PUBLIC COMMENTS

No public comments.

ADJOURN

The meeting adjourned at 9:31 a.m.

Timothy Melms, Chairman

Jill Butzlaff, Recording Clerk