

**MINUTES OF THE ONEIDA COUNTY  
CIVIL SERVICE COMMISSION  
August 8, 2022**

**COMMISSION MEMBERS PRESENT:** Chairman Tim Melms, Bernie Dart, Harry Whidden, and Jeff Welk

**COMMITTEE MEMBERS ABSENT:** None

**OTHERS PRESENT:** Sheriff Grady Hartman, Recording Clerk Jill Butzlaff, County Board Supervisor Steven Schreier.

**CALL TO ORDER**

Chairman Melms called the meeting to order at 1:00 p.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

**DISCUSS/ACT TO APPROVE AGENDA**

Motion by Whidden to approve the amended agenda, second by Welk, all ayes on voice vote, the motion carried 4-0.

**PUBLIC COMMENTS**

No public comment.

**DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS**

The only future item will be discussed under Patrol Sergeant Promotional Process.

**PATROL SERGEANT PROMOTIONAL PROCESS**

Sheriff Hartman stated he is anticipating a Sergeant vacancy. Hartman is requesting to begin the promotional process for Sergeant, regardless if there is a vacancy in order to update the list. Brief discussion on the qualifications to apply for the Sergeant position and potential number of applicants.

Motion by Welk to allow Sheriff Hartman to begin the promotional process for Sergeant, second by Dart, all ayes on voice vote, the motion carried 4-0.

**DISCUSS/ACT TO SET THE DATE FOR THE NEXT SCHEDULED MEETING**

The following meetings were scheduled:

Monday, September 12 at 12:00 p.m. for Patrol Sergeant Interviews

**CLOSED SESSION**

Motion by Whidden to go into closed session pursuant to §19.85(1)(c) WI Stats considering employment, promotions, compensation or performance evaluation data of any public employee over which this body had jurisdiction or responsibility. Topic: Interviews for Deputy Sheriff. Motion seconded by Dart, all ayes on roll call vote as follows: Whidden aye, Melms aye, Welk aye, Dart aye. All ayes on voice vote, the motion carried 4-0 and the Commission entered closed session at 01:07 p.m.

**RETURN TO OPEN SESSION**

Motion by Whidden to return to open session, second by Welk. On roll call vote as follows: Whidden aye, Melms aye, Welk aye, Dart aye. All ayes on voice vote, the motion carried 4-0 and the Commission returned to open session at 01:50 p.m.

**DECISIONS WHILE IN CLOSED SESSION**

The Civil Service Commission completed the rankings for the position of Deputy Sheriff and provided the information to Sheriff Hartman.

**PUBLIC COMMENTS**

No public comments.

**ADJOURN**

The meeting adjourned at 01:51 p.m.

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Timothy Melms, Chairman

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Jill Butzlaff, Recording Clerk