

**MINUTES OF THE ONEIDA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
January 15, 2020**

MEMBERS PRESENT: Chairperson Brian Gehrig, Chris Frederickson, Jason Goeldner, Dan Hess, Rebecca Lohagen, Jay Sommers, Terry Williams, Ken Kortenhof and Dawn Robinson, Program Assistant.

MEMBERS NOT PRESENT: Duff Damos, Tom Emond, Bruce Stefonek and Rob Swearingen.

ALSO PRESENT: Sherri Congleton (Oneida County Sheriff's Office), Teresa Eler (WI Emergency Management), Matt Rahan (WI Department of Natural Resources) and Tom Waydick (Rhineland Fire Assistant Chief/HazMat Chief).

CALL TO ORDER

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:00 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

Introductions were conducted.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Kortenhof/Goeldner, PASSED).

MOTION: To approve the June 19, 2019 LEPC Committee Meeting Minutes (Hess/Kortenhof. Frederickson abstained from voting, motion PASSED).

RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER(S)

Stan Lewis (WI DNR) was representing environmental and was hired by Woodruff Police Department. Matt Rahan is the WI DNR Regional Spill Coordinator and agreed to be on the Committee.

MOTION: To approve appointment of Matt Rahan representing Environmental to the LEPC Committee (Kortenhof/Lohagen, PASSED).

ELECTION OF OFFICERS (VICE CHAIRPERSON)

Elections occur every two-years with the Chairperson and Vice-Chairperson elections staggered.

MOTION: To elect Jason Goeldner as the LEPC Vice Chairperson for a two-year term (Hess/Sommers).

The Emergency Management Director asked for nominations, no one else was nominated. The Director closed nominations.

MOTION: To elect Jason Goeldner as the LEPC Vice Chairperson for a two-year term (Hess/Sommers, PASSED).

HAZMAT TEAM REPORT

Team representation was identified (number of members, support personnel, technician level and operations level) and Training Activity Calendar cited. There was one billable call with a Tiered II response, responsible party was billed and payment was received. Spill equipment was purchased through a HazMat grant with each municipal fire department receiving a spill kit to use on scene.

The HazMat Conference is scheduled in Stevens Point and HazMat physicals are scheduled in March at the Rhinelander Fire Department.

HazMat Chief Waydick informed the Committee of a recruitment outreach initiative to Industry to build the HazMat Team. Printpack is interested.

The Rhinelander Fire Chief addressed the importance of providing municipal fire departments with equipment to use on scene rather than having the HazMat Team respond, misuse of Team.

A Fire Chief's meeting was held at the HazMat building with spill equipment issued. Not all fire departments attended the meeting but equipment is allocated.

HAZMAT MEMBER STATUS

Appoint HazMat Assistant Chief
Goeldner agreed to another term.

MOTION: To appoint Jason Goeldner as the HazMat Assistant/Deputy Chief for a two-year term (Frederickson/Hess, PASSED).

New Members
Recruitment initiative.

Probationary Members
No probationary members.

Probationary Completion
None.

Resignation of Members
None.

ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT

HazMat Incident Billing Policy and Procedure
Annual review of billing policy and procedure, no changes presented.

MOTION: To accept Billing Policy and Procedures as presented (Frederickson/Sommers, PASSED).

LEPC Compliance Inspector

Designate the State as the LEPC Compliance Inspector.

The WI Emergency Management Northeast Regional Director explained currently no one at the State level is trained until March but the Environmental Protection Agency (EPA) would conduct follow-ups.

MOTION: To designate the State of WI Emergency Management as the LEPC Compliance Inspector (Goeldner/Hess, PASSED).

LEPC Bylaws

Updated dates, no other changes.

MOTION: To approve LEPC Bylaws as presented (Hess/Lohagen, PASSED).

STATE HAZMAT TEAM CONTRACT

The County HazMat Team provides a Level A Response Service. The contract stayed the same and is in place through June 30, 2021.

Information purposes, no action needed.

COUNTY HAZMAT TEAM CONTRACTS

Counties contracting service were identified and remains the same. Contracts automatically renew at the end of each year.

2020 COMPUTER-EQUIPMENT HAZMAT GRANTS

Grant announcement is not out yet. The Emergency Management Director recommended a motion to apply once the grant is available.

MOTION: To authorize the Emergency Management Director to apply for the 2020 Computer-Equipment HazMat Grant (Sommers/Frederickson, PASSED).

2019-2021 HAZMAT STATE TRAINING GRANTS

Annual training funding covers some Hazmat trainings.

MOTION: To authorize the Emergency Management Director to apply for 2019-2021 HazMat State Training Grants (Frederickson/Hess, PASSED).

ITEMS FOR AND REPORT FROM CORPORATION COUNSEL

None.

REVIEW/APPROVAL OF BILLING FOR SPILLS

Spill occurred in the Town of Schoepke, bill was paid.

MOTION: To approve the Town of Schoepke billing (Goeldner/Kortenhof, PASSED).

PUBLIC COMMENTS

None.

OTHER ITEMS FOR DISCUSSION ONLY

The Regional Director asked if anyone is aware of any high water issues and asked if there are any concerns. Williams indicated he monitors two dams (Papermill and Hat Rapids) and has one resident who lives on the river.

The Emergency Management Director explained when water is high, the Rainbow Dam opens first then Rhinelander Dam and then the Hat Rapids Dam. There were discussions. The Director explained WI Valley Improvement Corporation coordinates opening the Rainbow and the Willow Dams. Currently the Rainbow Flowage is high.

ITEMS FOR NEXT AGENDA

Determine as needed.

SET DATE FOR NEXT MEETING

The next meeting is scheduled for June 17, 2020 at 1:00 p.m.

ADJOURN

1:20 p.m. MOTION: To adjourn the meeting (Kortenhof/Sommers, PASSED).

Brian Gehrig
Chairperson

Dawn Robinson
Program Assistant

Jason Goeldner
Vice-Chairperson