

LAND RECORDS COMMITTEE MEETING
 May 12, 2020
 Oneida County Courthouse
 Second Floor – County Board Room
 Rhinelander, Wisconsin 54501

Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. All members were present except for Greg Oettinger with an excused absence.

Approve agenda for today’s meeting.

Motion/Timmons/Liebert to approve today’s agenda. All ayes.

Introduction of Land Records Committee members and election of Vice Chair.

Motion/Liebert/Paszak to nominate Mike Timmons as Vice Chair. All ayes.

Approve minutes of Land Records March 10, 2020 meeting.

Motion/Pence/Timmons to approve minutes of the March 10, 2020 meeting. All ayes.

Register of Deeds and Land Information brief report on office operations due to Wis Safer at Home order.

Franson reported that he had put his work plan together. His staff has been working alternate schedules and one employee has been on furlough. He also reported that documents are up due to refinancing.

Romportl reported that he had one staff member working in the office and the rest had been working remotely. It had been working very well. Three of his employees were placed on furlough when the request was made by LRES and since then he has called back one of them due to the number of deeds needing review and the real property software project.

Land Information Office update on staff retirements, reorganization plan, review of positions, job summary and title, proposed reclassifications and implementation plan.

Romportl told the committee that he has two employees that are retiring, early June and early August. He went over the current staffing, the proposed positions and grade levels and plan to fill vacancies.

Motion Timmons/Pence to approve the positions as presented in the Land Information Reorganization Plan and forward to LRES. All ayes.

Romportl stated that the other part to this reorganization was the financial part. He went over the numbers as far new positions and his staff working 40 hour weeks instead of the 37.5 hours. In order to meet the 2020 budget and not have a cost increase he is proposing to reduce the Land Info Aide position to part-time at 26 hours per week. He will go over the numbers with the Finance Director and LRES.

Motion/Pence/Timmons to support the financial consideration as presented in the Land Information Office Reorganization and forward to LRES. All ayes.

Land Survey contracts with J.W. Austin Associates LLC, Minocqua, WI and Wilderness Surveying Inc, Minocqua, WI for public land survey corner restoration and GPS.

Romportl reported that these contracts are the same as last years and the funds are coming from the public land surveying grant monies.

Motion Timmons/Liebert to approve the land survey contracts for both J.W. Austin Associates LLC & Wilderness Surveying Inc., and authorize Dave Hintz & Sonny Paszak to sign the contracts. All ayes.

Resolution for Wisconsin Public Service Corporation easement request for utility placement on County owned property along Lake Mildred Rd in the Town of Newbold, Parcel Identification number NE 202, NE-NW, Section 21, Township 37 North, Range 8 East.

This agenda item was removed as it was discussed and approved at the February meeting.

Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and act on resolution to convey the excess lands:

- a. **Parins – Lasecki, Washburn Lake Rd., Town of Woodboro, Part of NW-SW, Section 2, T36N, R7E (strip is Parcel #WB 26-1).**
- b. **Marvin – Wallis, Pine Lake Rd. Town of Sugar Camp, Part of SW-NW, Section 15, T38N, R9E (Strip is Parcel #SU 187-1).**

Romportl said that these excess County ROW strips would be sent on to the Towns for their consideration to see if they need additional town road right-of-way first, before they would be forwarded on to County Board.

Motion/Paszak/Timmons to approve the request to purchase excess county ROW lands (Parins – Lasecki & Marvin – Wallis) as presented and forward them to County Board as consent agenda items. All ayes.

Tax Foreclosed June property sales update.

Romportl stated he updated the committee on the land sales at the March meeting. He talked to Hintz & Paszak about moving it to June. The land sales bid deadline will be June 5th, 2020 at 4:00 PM.

Update on Real Property – tax application software implementation by Transcendent Technologies.

Romportl said the data conversion is going very well. There will be a brief training session coming up on May 21st and then more extensive training given later.

Public comments

Liebert suggested that we have “Public comments” as an agenda item in the beginning of the agenda and also at the end of the agenda. Paszak didn’t feel it was necessary as he would allow the public to speak after any agenda item.

Date of next meeting and items for agenda

The next meeting will be June 9th, 2020 at 9:30am

Adjournment.

Motion/Paszak/Pence to adjourn meeting at 11:08 am. All ayes.

Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair