

LAND RECORDS COMMITTEE MEETING
 November 3, 2020
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501

Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice was properly posted and the location is handicap accessible. All members were present, except for Greg Oettinger, who was present via Zoom, and Greg Pence with an excused absence.

Approve agenda for today’s meeting.

Motion/Timmons/Liebert to approve today’s agenda. All ayes.

Public comments.

There were no comments from the public.

Approve minutes of Land Records October 13, 2020 meeting.

Motion/Liebert/Timmons to approve minutes of the October 13, 2020 meeting. All ayes.

Acknowledge Sara Jewell’s 5 Year Service Award

Romportl reported to the committee that Sara Jewell is being recognized for 5 Years of Service at the Oneida County Land Information Office. Sara was absent from the meeting, but the Committee congratulated and thanked her for her service to the County.

Monthly bills, line item transfers, purchase orders, monthly budget summary, non-budgetary item requests.

Franson reported no monthly bills or expenses for the Register of Deeds.
 Romportl reviewed monthly bills and expenses for the Land Information Office.
Motion/Timmons/Liebert to approve monthly bills, expenses and vouchers, as presented by the Land Information Office. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Franson and Romportl reported no attendance.

Update on LRES Resolution for GIS Specialist position title change.

Romportl informed the committee that LRES has a resolution forthcoming at the County Board meeting for title change from GIS Specialist to Geo-Spatial Analyst and move the job position from the non-exempt to exempt category, which is based upon the LRES consultant’s recommendation.

Request by adjoining landowner(s) listed below to purchase excess county lands adjacent to road(s) and resolution to convey the excess lands:

Regnier, County M, Town of Schoepke, Part of Parcel # SC-524-3 in the NE-SE, Section 24, T35N-R11E.

Regnier is a standard request for excess county lands along a road. The Highway Department has no objection to convey to the landowner.

Motion/Paszak/Oettinger to approve the resolution as presented for Regnier requesting land adjoining County M. and forward to County Board as a consent agenda. All ayes.

Pretasky, Ruth Rd, Town of Lynne, Part of Parcel # LY-500-1 in the SE-NE, Section 32, T36N-R4E.

Pretasky is a standard request for excess county lands along a road. The Forestry Department has no objection to convey to the landowner.

Motion/Timmons/Liebert to approve the resolution as presented for Pretasky requesting land adjoining Ruth Rd. and forward to County Board as a consent agenda. All ayes.

Professional services needed for ArcGIS server and software upgrade.

Romportl reported the GIS software was last upgraded 7 years ago. The minor upgrades have always been handled in-house. The upcoming upgrade is with the server and software and will be significant. We have been advised by other counties to get Professional help with the update. Based on recommendations by other counties,

Romportl contacted Pro West, who is a Minnesota company, and currently has contracts with Vilas and Pierce Counties and worked in sever other Wisconsin counties. Romportl estimated services will cost between \$12,000 - \$18,000, and the company would be willing to work with us on as as-needed basis for support. A proposal from Pro West will be presented at the December meeting. Romportl contacted the State to see if the expense could qualify under WI Strategic Initiative Grant, which is a possibility otherwise would be covered under land records fees. The upgrades would not begin until after the first of the year.

Discuss 2021 Land Information Property strategic and base budget grant application

Romportl reported that there will be a Land Council meeting in December, in which he will present the grant proposal.

Real Property – Tax application software implementation by Transcendent Technologies status and schedule.

Romportl updated that we are currently in the testing stages of processing the tax bills. The Town Clerks were trained in receipting last month. The current issue is scheduling the implementing of the permitting system. Transcendent would like the County data now so they can begin the process. Since last meeting, the Information Technology Office sent a memo indicating they are short staffed and Planning & Zoning is extremely busy. If we are able to provide the county permit data to the Transcendent for review now, they could determine if the application could be implemented by April 1st. If we can't get the data to them until after tax bill process in late December Transcendent might not be able to make an April implementation date. Planning & Zoning does not want to implement a new system during the construction season, so they would then recommend to postpone implementation until 2022. Romportl will give an update at the December meeting.

10:00 AM Opening of the sealed bids received for properties that were offered for sale with the bid deadline of 4PM, October 30, 2020 and discuss/act/award bids.

Romportl noted that the parcels offered for sale were published in the Northwoods River News legal section for three weeks as required by statute. He also noted they were advertised in the classified sections of the area newspapers, online at the Oneida County website, a large emailing to interested parties, a hard copy to people on the mailing list, and adjoining landowners were contacted. Five (5) bids were received on time in the Clerk's Office.

5 Sealed bids received for October 30, 2020 deadline.			
Opened at November 3, 2020 Land Records Meeting.			
Approved resolution to convey at November 4th meeting			
Bidders	Parcel #	Bid	Name
Highest	NE-689-13	\$5,001.99	David A. Jobelius
Highest	PL-160-3	\$5,150	Lonnie R Schumann & Beth A Schumann
Highest	PL-343	\$9,900	Champion Septic, LLC
TIED BID	WB-519-1	\$22,500	Richard J Ferguson
TIED BID	WB-519-1	\$22,500	Cody & Melissa Schmidt
* Bids Highlighted in Gray & Bold are being forwarded to County Board for Final Approval			
** Per County Ordinance - coin was flipped to determine winning bid. Ferguson won the flip			

There were two calls on the Zoom session, however the Zoom meeting timed out and disconnected. Upon inquiry to Corporation Counsel, it was recommended to end the meeting and reschedule to another day but would need 24 hour notice posted. Romportl recommended to meet Wednesday November 4, 2020 at 11:00AM and resume the awarding of the bids and forwarding resolutions to the County Board for the tax foreclosed properties. Other agenda items would be included in December agenda.

Adjournment. The meeting adjourned at 10:07 A.M.

Sonny Paszak

Chair Land Records Committee

Michael J. Romportl

Staff Chair