

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF OCTOBER 24, 2022**

Members present: Mr. Bob Thome, Jr., Mr. Ted Cushing

Members via Zoom: Ms. Linnaea Newman, Mr. Anthony Rio

Approved absence: Mr. Jim Winkler

Staff: Ms. Mary Rideout, Mr. Joel Gottsacker, Ms. Tammy Javenkoski, Ms. Jeri Driscoll

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Thome, Jr., Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Ms. Linnaea Newman, seconded by Mr. Ted Cushing to approve the agenda as posted. All ayes; motion carried.

2. Minutes of Social Services Committee – September 26, 2022:

Motion made by Mr. Ted Cushing, seconded by Ms. Linnaea Newman, to approve the Social Services Committee Minutes of September 26, 2022 as presented. All ayes; motion carried.

3. Public Comment:

No comments.

Veterans Services:

1. CVSOA-WI Fall Conference Debrief:

Ms. Tammy Javenkoski reported that there was approximately 125 people registered for the conference. Ms. Javenkoski explained that Governor Evers formed a Blue Ribbon Commission and what the purpose of the Commission was. She also reported that Wisconsin was awarded 1.5 million dollars to assist Veterans. Not sure how much Oneida County will get or when they will get it.

2. Veterans Day Events:

There will be a Veterans Day Ceremony at 11:00 a.m. on Friday, November 11, 2022 inside the main entrance at the Courthouse. Informational only, no action needed.

3. Northwoods Veterans Homestead Update:

Minutes of the Northwoods Veterans Homestead Board of Directors meeting was reviewed by the committee. Also, Ms. Tammy Javenkoski reported that Northwoods Veterans Homestead will be doing their first fundraiser. There will be

Pig Roast on Veterans Day from 5:00 p.m. to 9:00 p.m. at the Veterans Center on Coon Street. Informational only, no action needed.

4. Agency Update:

LTE did not work as much this month due to health concerns, so not as many files scanned.

5. 2022 Financial & Statistical Reports:

The Statistical Report was reviewed by the committee. There were expenses for Mr. Dailey and Ms. Javenkoski to attend the Fall Conference. Ms. Javenkoski explained both she and Mr. Dailey drove to the conference because she has a terminally ill family member and she wanted to be able to leave the conference in an emergency without stranding Mr. Dailey. She said she would forfeit her travel pay if the committee didn't approve both of them claiming it. There were no Item Transfers. Motion by Ms. Linnaea Newman, seconded by Mr. Ted Cushing to approve the Statistical Report and Vouchers as presented. All ayes; motion carried.

6. Public Comment:

No comments

7. Agenda items for future meetings:

- Northwoods Veterans Homestead
- Blue Ribbon Commission (If available)
- Usual Agenda Items

Social Services:

1. Changes to 2023 Budget:

Ms. Mary Rideout stated there were not many changes to the 2023 budget. The only change is a proposed creation of a Social Services Out of Home Care Reserve (SS OHC Reserve) in the General Fund. This would need to be proposed to the County Board through Resolution. Any surplus at year-end from Social Services Fund 201 would still be transferred to the General Fund as excess tax levy; however it would first flow to the restricted set-aside fund balance up to a maximum of \$500,000. If transfers back would push the set-aside amount over \$500,000 in total, the excess then goes to the General Fund unrestricted balances. Any deficit would first pull from this restricted set-aside fund balance, and if insufficient then the General Fund unrestricted reserves would pick up the balance. The SS OHC Reserve should not have a negative balance. Informational only, no action needed.

2. Agreement to Perform Child Protective Services – Forest County Update:

Ms. Mary Rideout explained that Oneida and Langlade continue to take access calls on an every other week basis for Forest County. If the calls require

investigation than the county taking the call does the investigation. There has been instances where there were there are too many calls that required investigation so some of these are sent back to Forest County to investigate. Oneida County has also offered to assist with training Forest County staff. Staff have spent a half-day training new Forest County Staff. Informational only, no action needed.

3. Aging and Disability Resource Center (ADRC) Report:

- Cycling without Age is in the process of being established in Oneida/Vilas Counties. The Wisconsin Bike Fed's Cycling without Age Program came to Milestone Senior Living in Eagle River. In Oneida County they also went to Friendly Village and Rennes Health and Rehab to give the residents rides in the Trishaws.
- ADRC is fully staffed.
- Flu clinics are occurring at the ADRC as well as Flu clinic and COVID vaccination clinic being done at the Four Square Church.
- Medicare open enrollment has begun.
- A Volunteer Fair was done, which was poorly attended. There also was an ad in the North Star Journal which was more effective and got several calls.
- Held a Volunteer Banquet that had approximately 90 in attendance. This was a very nice banquet that was held at the Cabaret Cove in Rhinelander,
- Activities at the ADRC are still occurring and fitting in around the flu clinic.

4. Agency Update:

Staffing/Vacancies:

- Received 11 applications for the Administrative Support positing. Testing is being completed and interviews will be scheduled soon.

Funding Update:

- We have not yet received any information regarding the Anti-Sex Trafficking Fund or Emergency Youth Aids. We are exploring a couple of grant opportunities, one that would support Kinship (relative) placements and one that would support increased services and availability of Foster Homes for children with complex needs.

Building Project Update:

- Start demolition January 3 and will run from January 3 through January 6.
- Steel Stud Install from January 9 through January 13.
- Drywall installation and mechanical rough in's from January 16 through January 27.
- Ready for cabinets the 1st week of February
- Cabinet installation early February (if received)

Will be doing a walk-through with Building and Grounds and the Contractor before December 1, 2022 to determine what areas of the department will not be usable

by staff and/or clients. We will then develop a plan to maintain operations during the construction. We are looking at extending work from home, utilizing space at the ADRC, doubling up in available offices and utilizing other space in the courthouse.

5. 2022 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:

The committee reviewed the Financial/Statistical Reports, Vouchers, and Audit of Payment. The projected 2022 deficit for the Department of Social Services is approximately \$477,147.

- Motion by Mr. Ted Cushing, seconded by Ms. Linnaea Newman to approve Financial and Statistical Reports, Vouchers, and Audit of Payments as presented. All ayes; motion carried.

7. Public Comment:

Mr. Steven Schreier appeared via Zoom and he clarified that the Flu and COVID vaccination clinic will be held this week Thursday, Friday and Saturday at Grace Four Square Church.

8. Agenda Items for future Meetings:

- Final 2023 Budget
- Usual Agenda Items

Next Meetings: November 28, 2022 at 9:00 a.m. at the ADRC as the Courthouse elevator will be under maintenance.
December 19, 2022 at 9:00 a.m. Location will be determined in November.
January 30, 2023 at 9:00 a.m.

9. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Jim Winkler to adjourn the meeting at 9:40 a.m. The next meeting of the Social Services Committee will be Monday, November 28, 2022 at 9:00 a.m. at the ADRC.

Mr. Anthony Rio, Secretary

Mr. Bob Thome, Chair

Date: October 24, 2022