

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE  
MINUTES OF APRIL 5, 2022**

Members present: Mr. Steven Schreier (Chair), Mr. Jim Winkler (Zoom), Mr. Michael Roach (Zoom), Mr. Bob Thome, Jr., Mr. Alan VanRaalte (Zoom)

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll, Ms. Heidi Chavez, Ms. Lori Garber

Other: Ms. Kelly Holm from the Lakeland Times attended the meeting

**1. Call to Order. Approval of Agenda:**

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:30 a.m. by Mr. Steven Schreier, Vice Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Bob Thome, Jr. seconded by Mr. Alan VanRaalte, to approve the agenda as posted. All ayes; motion carried.

**2. Minutes of Social Services Committee – February 22, 2022:**

Motion made by Mr. Bob Thome, Jr., seconded by Mr. Jim Winkler, to approve the Social Services Committee Minutes of February 22, 2022 minutes as presented. All ayes; motion carried.

**3. Public Comment:**

No comments.

**Veterans Services:**

**1. Tiny Homes Community Update:**

Ms. Tammy Javenkoski reported that they are having a meeting tomorrow and will hopefully have a name to share. They also have a realtor that may have land that may work for the Tiny Home Community. Will have more information after tomorrow's meeting.

**2. Update from Veterans Commission Meeting:**

Ms. Tammy Javenkoski reported that the Veterans Service Commission donation account has a balance of \$14,568.37. There was a discussion about the WDVA grant increase of \$1,000. Can this be set aside for the Tiny Home Community? Ms. Tammy Javenkoski will follow up with Corporation Counsel to see if this can be done.

**3. Lincoln County Veterans Service Office:**

Ms. Tammy Javenkoski reported that the Lincoln County Veterans Service Office has no staff at this time. The surrounding counties are helping Lincoln County, and her office has access to the Lincoln County veterans database which helps them better assist their veterans. Ms. Javenkoski reported that she sat on the board

that interviewed candidates for the Veterans Service Officer position and they chose a great candidate. Pam Schotz, the previous Deputy CVSO who retired in January, will assist with training the new CVSO for approximately six weeks.

4. **County Veterans Service Officers Association Spring Conference:**  
Ms. Tammy Javenkoski shared the agenda for the Spring Conference that begins on April 18, 2022 that she and Jason will be attending. The committee asked if the cost of this conference was budgeted for. Ms. Javenkoski confirmed it was and reported that she will bring the budget information to the next meeting. Their normal LTE person will be covering the office while they are at the conference.
5. **2022 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:**  
There was a discussion on mileage reimbursement for Ms. Tammy Javenkoski to travel to Merrill for interviews. Some committee members felt that it should be reimbursed through Lincoln County. Motion by Mr. Steven Schreier, seconded by Mr. Bob Thome, Jr. to approve the mileage vouchers. 3 ayes, 2 no. Motion carried. Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Thome to approve remaining voucher as well as the Financial and Statistical Report. All ayes; motion carried.
6. **Public Comment:**  
No public comment.
7. **Agenda items for future meetings:**
  - Tiny Home Village for Homeless Veterans Update
  - CVSO Lincoln County
  - Spring Conference Debrief
  - Budget amount regarding cost of Spring Conference
  - Usual Agenda Items

**Social Services:**

1. **Economic Support Programs – Income Example:**  
Ms. Lori Garber presented an example of a mock family to the committee so the committee could get a better understanding of how the program works as it relates to BadgerCare, FoodShare and Child Care.
2. **Woodland Enhanced Health Services Commission Meeting Summary:**  
Ms. Jim Winkler gave an update from the meeting. The committee had discussion on the renovation plans, policy discussion/review, hospice revenue and staffing. They are approximately 50 employees under staffed. The next meeting is August 25, 2022.
3. **ADRC Service Utilization and Updates:**  
Mr. Joel Gottsacker reported that the ADRC is open.

- The AARP Tax Assistance will be wrapping up. They see approximately 20-25 people per day.
- They provide meals at the ADRC but had to cancel two days due to weather. The meals program will close for weather if school is closed that day. The in house dining is still low with an average of 5 people eating at the ADRC.
- They have a variety of groups using the ADRC such as Strong Bodies, Support Groups for Alzheimer's, Caregiver, diabetes, etc.
- We are in need of an On-Site Manager in the Rhinelander area as our current On-Site Manager resigned.

**4. Reclassification Request for Clerical Support II Positions in Social Services:**

Ms. Mary Rideout presented the Reclassification Request. It was requested that the Clerical Support II Position in Social Services go from a Level E to a Level G. The additional cost would be absorbed in the budget and not affect tax levy. Motion by Mr. Alan VanRaalte, seconded by Mr. Bob Thome, Jr. to approve the reclassification from a Level E to a Level G based on the "Request for Reclassification" justification document presented and bring to the LRES Committee.

**5. Update to Oneida County Code 1.30(3)(h) – Child Support Record Retention:**

Ms. Mary Rideout discussed the Child Support Record Retention. Child Support went from a paper system to an electronic system about ten years ago and there is not a system for electronic files. Recommend keeping electronic files for seven years contingent upon approval from Corporation Counsel. Motion by Mr. Jim Winkler, seconded by Mr. Alan VanRaalte to move this on to the Admin Committee after approval from Corporation Counsel. All ayes; motion carried.

**6. Agency Update: Staffing, Christmas Donation Program:**

- Staffing/Vacancies:
  - The new Dementia Care Specialist will begin in April 11, 2022.
  - Forest County DSS Agreement: Forest County has hired a new Director of Social Services, Heidi Blaszczyk. She has informed us that they no longer need to utilize the mutual aid agreement.
  - Family Reunification Numbers: The report shows the number of youth reunified with their family (39) or who found permanency through guardianship, which is usually with a relative (25) or living with a relative, without a formal guardianship (3).
  - APS Social Worker declined so we are back in the recruitment phase. Mr. Joel Gottsacker and the Lead ADRC Specialist at the ADRC are assisting with APS as well as the APS Supervisor.
  - Remodel – Buildings and Grounds are getting bids. Hopefully bids will be received and opened by the end of May.
  - Recovery Coach – Working with Public Health to increase the number of Recovery Workers in Oneida County. We have requested a second

Recovery Coach for the next fiscal year (beginning September 2022) through Marshfield Clinic Health System Recovery Corps. We are currently funding our Recovery Coach with Children Services grant funding, and our Coach is limited to working with parents involved in the Child Protective Services system. A new Coach potentially funded with grants funds from Public Health would be able to service other populations.

**7. 2021.2022 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:**

The committee reviewed the Financial/Statistical Reports, Vouchers and Audit of Payment. The projected 2021 surplus for the Department of Social Services is approximately \$337,793. This is an increase from last month as Social Services was awarded \$106,642 in Anti-Sex Trafficking funds. The projected 2022 deficit for the Department of Social Services is approximately \$270,882.

- Motion by Mr. Alan VanRaalte, seconded by Mr. Jim Winkler to approve Financial and Statistical Reports, Vouchers and Line Item Transfers as presented. All ayes; motion carried.

**9. Public Comment:**

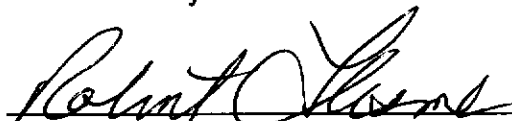
No comments.

**10. Agenda Items for future Meetings:**

- Usual Agenda Items

**11. Adjourn:**

There being no further business to be brought before the Committee, it was moved by Mr. Steven Schreier to adjourn the meeting at 10:52 a.m. The next meeting of the Social Services Committee will be Tuesday, April 26, 2022 at 9:30 a.m. in the County Board Room.

  
Mr. Bob Thome Jr.

Date: April 5, 2022