

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF JULY 26, 2022**

Members present: Mr. Bob Thome, Jr. (Chair), Ms. Linnaea Newman,

Members via Zoom: Mr. Jim Winkler, Mr. Ted Cushing (left at approximately 9:30 a.m.),
Mr. Anthony Rio

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Ms. Jeri Driscoll, Ms. Heidi Chavez, Mr. Joel Gottsacker (arrived at approximately 9:30 a.m.)

Other: Ms. Kelly Holm from the Lakeland Times

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Thome, Jr., Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Ted Cushing to approve the agenda as posted. All ayes; motion carried.

2. Minutes of Social Services Committee – June 28, 2022:

Motion made by Mr. Ted Cushing, seconded by Mr. Jim Winkler, to approve the Social Services Committee Minutes of June 28, 2022 minutes as presented. All ayes; motion carried.

3. Public Comment:

No comments.

Future meeting dates were discussed as some of the committee members have other commitments on the 4th Tuesday of each month. The Social Services Committee will meet on the 4th Monday of each month at 9:00 a.m. except the meeting in September, which was previously rescheduled.

Veterans Services:

1. 2021 CVSO Annual Report:

Ms. Tammy Javenkoski shared the 2021 Annual Report. There was one correction on the VA Benefits Paid to Veterans Page add \$146,167 to the Total Cost to run the Veterans Service Office. Informational only, no action needed.

2. 2022 CVSOA-WI Fall Conference:

Ms. Tammy Javenkoski reported that both Tammy and Jason would be attending. It is in the budget to attend. Motion by Mr. Ted Cushing, seconded by Mr. Jim Winkler to approve attendance at the Fall Conference in Wisconsin Rapids. All ayes; motion carried.

3. 2023 Proposed CVSO Budget:

Ms. Tammy Javenkoski explained the 2023 proposed budget. She explained that the Spring Conference this year will be a National Conference, which cost more, but they have shifted funds so it will be the same tax levy. Motion by Ms. Linnaea Newman, seconded by Mr. Jim Winkler to approve the 2023 proposed budget. All ayes; motion carried.

4. Update on Northwoods Veterans Homestead:

Ms. Tammy Javenkoski handed out a business card for Northwoods Veterans Homestead. She reported that they now have a P.O. Box and are joining the Chamber of Commerce. The next meeting is August 2, 2022. Informational only, no action needed.

5. 2022 Financial & Statistical Reports:

Ms. Tammy Javenkoski presented the Statistical report. The only vouchers was from Facebook advertisement. There were no line item transfers. Motion by Mr. Jim Winkler, seconded by Ms. Linnaea Newman to approve the Statistical Report and Vouchers as presented. All ayes; motion carried.

6. Public Comment:

Ms. Kelly Holmes requested a copy of the Proposed 2023 Budget as well as the Annual Report, which Ms. Tammy Javenkoski provided to her.

7. Agenda items for future meetings:

- New Director from VA Medical Introduction/Presentation
- Northwoods Veterans Homestead Update
- Usual Agenda Items

Social Services:

1. 2023 Information Technology Plan:

Ms. Mary Rideout presented the Technology Plan and Upgrade Schedule. The plan still needs to be updated as some things will be transferred to ITS. The cost will be removed from Social Services and transferred to ITS. The Inventory section will remain the same. Informational only, no action needed.

2. Preliminary Social Services 2023 Budget:

Ms. Mary Rideout presented the Preliminary Social Services 2023 Budget. Ms. Rideout explained that all staff are budgeted based on 40 hours a week in 2023. This caused an increase in salary, wage, social security, and retirement accounts. An additional \$38,615 was provided in 2022 to cover exempt staff moving to 40 hours a week. These additional funds are not included in the 2023 budget. Health insurance was budgeted based on actual amounts as opposed to an average

amount submitted by finance. This allows us to project the various state and federal funding available to the department more accurately. We are still working on integrating budgets and staffing with the ADRC. This causes some fluctuation and variance in our budgeting. COVID-19 precautions continue to impact services within Social Services and the ADRC. Funding and expenditures in program areas continue to fluctuate and vary. Additional ARPA revenue for approved staffing is now included in our budget. Additional Subsidized Guardianship funding is included in our budget. Informational only, no action needed.

3. Agency Update: Staffing, Building Project Update, Lincoln Hills School Update, Recovery Coach Update:

Staffing/Vacancies:

- We ran two different advertisements for our open Social Work position, one for a “Social Worker” and one for a “Children Services Worker”. Both required the person to be a Social Worker or be able to obtain a Social Work Training Certificate (typically people with a Bachelor degree in a Human Service). We received more applications from the Children Services Worker ad. We invited four people to interview, three accepted the first interview, and have scheduled two for a second interview on July 21, 2022.

Building Project Update:

- Building and Grounds is still working with the contractor on scheduling. We anticipate this being a winter project. We are beginning to discuss where we can relocate some staff during the construction. We will utilize the ADRC as much as possible. Staff that can work remotely will also be allowed more remote workdays.

Lincoln Hills/Copper Lake Schools Update:

- Lincoln Hills (Boys) and Copper Lake (Girls) are juvenile correctional facilities run by the Division of Juvenile Corrections (DJC). Youth that are adjudicated delinquent can be court ordered to these facilities. DJC bills counties that have youth court ordered to their facility. The new daily rate, effective July 1, 2022 is \$1,178.00 per day. This is up about 2% over 2021/2022 rate. This facility will remain open until other Type 1 Correctional facilities are built.

Recovery Coach:

- Marshfield Clinic Health System AmeriCorps Recovery Corps coaches serve substance use disorder treatment organizations particularly troubled by prescription drug, opioid, and other substance use disorders with members focusing on the reduction of prescription drugs, opioid, and other substance use disorders through one-on-one contact, outreach phone calls,

and community education. Members spend their day with recoverees providing direct support mentoring. We have had a Recovery Coach since January 2021, and she will continue with us through August 2023. We have applied for and were awarded an additional Coach for the September 2022 through August 2023 program year. Public Health is providing the funding for this coach. The cost is \$3,000 per year.

6. 2022 Financial & Statistical Reports, Vouchers, Audit of Payments and Line Item Transfers:

The committee reviewed the Financial/Statistical Reports, Vouchers and Audit of Payment. The projected 2022 deficit for the Department of Social Services is approximately \$378,129.

- Motion by Mr. Jim Winkler, seconded by Ms. Linnaea Newman to approve Financial and Statistical Reports, Vouchers and Line Item Transfers as presented. All ayes; motion carried.

7. Public Comment:

Ms. Kelly Holmes requested a copy of the Preliminary Information Technology Plan as well as the Preliminary Social Services 2023 Budget, which was provided by Ms. Mary Rideout.

8. Agenda Items for future Meetings:

- Budget
- Usual Agenda Items

9. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Bob Thome, Jr. to adjourn the meeting at 9:57 a.m. The next meeting of the Social Services Committee will be Monday, August 22, 2022 at 9:00 a.m. in the County Board Room.

Mr. Anthony Rio, Secretary

Mr. Bob Thome Jr., Chair

Date: July 26, 2022