

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhinelander WI
Thursday, January 9, 2020 at 8:00 a.m.**

Attendance:	Present	Excused	Absent
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

Also Present: Bruce Stefonek (Commissioner), Lisa Jolin (Solid Waste), Jeri Cooper (Highway), Dan Gleason (Highway), Fred Williston (Lakeland Times) and Scott Tromp (Public).

Call the Meeting to Order & Roll Call

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Motion by Timmons/Jensen to approve the agenda. All 'aye'; motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on December 19, 2019

Motion by Timmons/Jensen to approve the minutes of the Public Works Committee meeting held on December 19, 2019. Holewinski stated the minutes should be corrected to reflect it was Holewinski rather than Cushing that noted the Admin Committee could approve contingency funding. All 'aye'; motion carried.

3. Chairman's Announcements

• **2020 Capital Improvement Projects and January County Board Meeting**

Jensen commented they will know the status of the four remaining 2020 CIP's following the January County Board meeting.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Cushing to approve the Solid Waste vendor vouchers as presented. All 'aye'; motion carried.

B. Out of County travel for Lisa Jolin to attend the 2020 WIRMC (Wisconsin Integrated Resource Management Conference) in Wisconsin Dells February 26 – 28, 2020.

Motion by Cushing/Jensen to approve Lisa Jolin's attendance of the 2020 WIRMC in Wisconsin Dells. All 'aye'; motion carried.

5. Discussion/Act on Solid Waste 2020 Long-Range Plan

Jensen noted in the future, the Long-Range Plan would be bought before the committee in December. Jolin reported there were few changes from 2019 to 2020. Cushing noted he did not see anything addressing safety. Jensen recommended contacting Lisa Charbarneau noting County Mutual offers safety training suggesting Jolin document the training.

Motion by Jensen/Cushing to approve the Solid Waste Department Long-Range Plan as presented. All 'aye'; motion carried.

Jensen recommend Jolin look at funding requirements for future CIPs for planning purposes.

6. Solid Waste Report/Discussion

• Demo Site 4 Update

Jolin reported timber harvesting was complete with the monitoring wells and geo-probing scheduled for the following week. Sand Creek was working on the notice of intent for the DNR. Jolin noted approximately 28 tons of space remain in Demo Site 3 so they will begin to shift to transfer until the site can be surveyed in the spring.

• Operational Update

Jolin reported the cost of metal was still low but were able to sell twenty-two loads at \$40/ton for \$10,000. Preventive maintenance was underway for all of the equipment and the software update was completed.

HIGHWAY DEPARTMENT

7. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Motion by Cushing/Paszak to approve the Highway Department vendor vouchers as presented. All 'aye'; motion carried.

B. Out of County Travel:

a. Previously Approved Attendance for Commissioner for the North Central Region Commissioner Meeting

b. Possible Attendance of Ben Rich for 2020 Winter Road School in Wisconsin Dells, January 13-15, 2020 in place of Commissioner

Motion by Jensen/Paszak to have Ben Rich fill in for Commissioner Stefonek at the 2020 Winter Road School. All 'aye'; motion carried.

8. Discussion/Act on Department of Transportation Policy for Removing Snow Banks at Intersections

Stefonek reported Nick Vos, DOT District Area Manager, provided an excerpt from Trans 231.02 paragraph 6 and permit requirements indicating the State did not assume any responsibility for removal of snow etc. from any entrance along any State Highway deposited from winter maintenance operations. Stefonek noted the County follows the State policies and procedures. Jensen requested Stefonek question if other Counties have a written policy or how they handle it at the upcoming Commissioner Meeting.

9. Discussion/Act on 2019 Winter Maintenance Budget

Stefonek stated the final Winter Maintenance totals were but there would be an estimated additional amount of \$35,000 to \$65,000 for adjusting entries coming from General Maintenance over the next two-to-three months. Stefonek reported the Winter Maintenance Account was overspent by \$142,743. Stefonek added the Finance Director recommended the Committee endorse and recommend bringing the request to the Administration Committee for consideration to take a resolution to County Board.

Motion by Holewinski/Cushing to request the County to provide funding in the amount of \$142,743 to cover the shortfall in Winter Maintenance and to forward on to the Administration Committee for consideration as a resolution to forward onto the full County Board. All 'aye'; motion carried.

10. Discussion/Act on Town of Subrogation Demand for Damages by Claims Management Resources on behalf of Frontier and Mobilization Cost Incurred by County as Result of County Y Project Delay Caused by Frontier

Stefonek reported Frontier was requesting payment for damage caused by the County while replacing culverts on CTH A; however, the County incurred costs on the CTH Y project because the contractor was forced to pull off the job since Frontier did not respond to multiple requests to move their lines. Stefonek reported Frontier has not paid the bill at this time and was forwarding to Corporation Counsel because he worried they may not receive payment. Jensen requested Stefonek follow the recommendation of Corporation Counsel on how to proceed. Timmons commented the report provided by Frontier regarding CTH A indicated Frontier failed to correctly mark the utilities as required. Stefonek confirmed the County requested the locate as required but Frontier is known for not responding to requests. Holewinski questioned if the County was responsible for the damage if Frontier did not mark as required.

11. Commissioner Report/Discussion

Operations Report

- **County Patrol Truck Incident**

Stefonek reported a patrolman damaged three vehicles with the wing of the truck.

- **County Salt Usage**

Stefonek reported approximately one-half of the County salt has been used over the course of November and December noting reserves are available if needed.

- **State Highway 47 Meeting on January 15, 2020, Woodruff Town Hall at 5 p.m.**

Stefonek reported he understood the plan was to begin at the intersection of US 8/STH 47 heading north questioning why not begin on the other end where the road is in greater need of repair. Timmons commented he would be attending the meeting. Jensen recommended since Stefonek would be unable to attend, he provide a letter indicating the appearance of consensus of the committee with the opinion of the commissioner.

- **Fulfillment of Foreman Position**

Stefonek reported a current employee, Curtis Baker, filled the Foreman Position.

12. Future Meeting Dates

- January 23, 2020
- February 13, 2020
- February 27, 2020

13. Future agenda items

- Review of Commissioners six-month goals

14. Public Comments

15. Adjourn

Meeting adjourned at 8:46 a.m.

Committee Chairman

Committee Secretary