

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room  
Monday, January 11, 2021 1:00 p.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder			X

**Also Present:** Bruce Stefonek/Highway Commissioner, Lisa Charbarneau/LRES, Dan Gleason/Highway Department and Derek Olsen/LF George.

**Via Zoom:** Brian Desmond/Corporation Counsel

Vice-Chairman Holewinski called the Public Works Committee meeting to order at 1:00 p.m. noting the meeting was ADA accessible and properly posted.

**1. Approve agenda**

Motion by Paszak/Timmons to approve the agenda. Motion carried.

**2. Approve the minutes of the Public Works Committee meetings held on December 17, 2020 and December 30, 2020.**

Motion by Cushing/Timmons to approve the minutes of the Public Works Committee meetings from December 17, 2020 and December 30, 2020. Motion carried.

**3. Public Comments**

No public comment.

**SOLID WASTE DEPARTMENT**

**4. General Business Discussion/Act**

**A. Solid Waste vendor vouchers**

Motion by Timmons/Paszak to approve the Solid Waste vendor vouchers as presented. Motion carried.

**5. Discussion/Act on 544K Loader Tires**

Jolin reported two quotes were received:

- Dave and Deans      \$6,632
- Poms                      \$7,177

Motion by Paszak/Cushing to approve the purchase of 4 tires for the loader. Motion carried.

**6. Solid Waste Report/Discussion**

• **Operational**

Jolin reported there was a \$12,000 job for the Demo site and picked up \$16,000 in metal recycling for December.

New prices went into effect as of January 1<sup>st</sup> noting some complaints related to restricting the single bag size to kitchen size only.

A small claim was set up for a bill going back to 2016 and 2018; however, the individual offered \$2,500 to settle the account. Holewinski instructed Jolin to include the topic as an agenda item.

There will be a DNR inspection for demo site compost.

Two of the vinyl roofs have been replaced.

## **HIGHWAY DEPARTMENT**

### **7. General Business Discussion/Act**

#### **A. Highway Department vendor vouchers**

Motion by Paszak/Timmons to approve the Highway Department vendor vouchers as presented. Motion carried.

### **8. Discussion/Act on Highway Department Commissioner Recruitment Process:**

#### **a. Acceptance of Job Description**

Discussion of equipment specifications and recommendations, and the physical requirements of the position. Holewinski requested the language reflect the position was primarily administrative but they may encounter the listed physical requirements. Charbarneau commented she would make the revisions and change the date as requested if accepted by the committee.

Motion by Cushing/Timmons to accept the job description. Motion carried.

#### **b. Review of applicant qualification matrix**

Discussion of requirement of government experience.

Motion by Timmons/Paszak to approve the qualification matrix. Motion carried.

#### **c. Date of hire**

Based upon his retirement date Stefonek recommended March 15 so the new commissioner could see some ice and snow. Holewinski commented he thought a month would be enough recommending a start date of March 29.

Motion by Paszak/Timmons to set the date of hire as March 29, 2021. Motion carried.

#### **d. Ordinance Amendment: Section 1.24 of the Oneida County Code**

Charbarneau reported she and Brian Desmond reviewed the County Code noting it was for an elected highway commissioner that the county does not have. The ordinance brought the code in line with the process of the last fifteen years and meets state statute. Desmond noted because the parameters of an election are not listed, he advised as long as the names those interviewed are presented with the committee's nominee an election has occurred.

Motion by Cushing/Paszak to approve the amendment to section 1.24 of the Oneida County Code and forward to the County Board for consideration. Motion carried.

### **9. Discussion/Act on approval of County Highway Snowmobile Route Policy**

Discussion to the revisions to the draft policy.

Motion by Timmons/Paszak to approve the County Highway Snowmobile Route Policy.

Motion carried.

### **10. Discussion/Act on request for snowmobile route from 9035 CTH H, Parcel #SU 1730 to the Oneida/Vilas county line**

Stefonek reported the application was not complete but could be approved contingent upon receipt of the application and insurance requirements. Gleason noted he contacted the club regarding the required information. Holewinski stated he would contact the club as well but

recommended approving based upon receipt of all paperwork. Timmons noted the route would be pulled from the ordinance amendment if the application and insurance requirements were not met.

Motion by Holewinski/Timmons to approve agenda item 10 with the stipulation all application paperwork must be submitted to the highway commissioner for approval. Motion carried.

**11. Discussion/Act on approval of snowmobile route Ordinance from 9035 CTH H, Parcel #SU 1730 to the Oneida/Vilas county line**

Holewinski commented lines 58 and 54 stated the same thing. Desmond noted concern Section IV would be the section people would read and there was no issue having it listed in both spots. Holewinski questioned if they should change vehicle to snowmobile on line 68. Timmons recommended using the 'operator shall slow to a speed not to exceed 10 mph'. Motion by Timmons/Paszak to approve item 11 of the agenda and forward to County Board. Motion carried.

**12. Discussion/Act on Road Construction Referendum Language**

**a. Approval of resolution supporting a binding referendum increasing the tax levy by \$500,000 for 10 years for the purpose of addressing necessary road and bridge construction**

Desmond explained the procedure noting the \$1 million language either needs to be approved or disapproved first; if the \$1 million is not approved then resolution requires the two lines be removed on the floor.

Motion by Cushing/Timmons to accept the resolution as presented and forward to the County Board. All 'aye'. Motion carried.

**b. Approval of resolution supporting an advisory referendum question to increase highway and bridge construction funding by an additional \$500,000 in the 2022 budget funded through cuts to other County services in the amount of \$500,000**

Motion by Cushing/Paszak to approve 12.b. of the agenda and forward to the County Board. All 'aye'. Motion carried.

**c. Resolution for referendum language for increasing the tax levy \$1,000,000 for 10 years for the purpose of addressing necessary road and bridge construction (this referendum was previously approved by the County Board and the referendum question is required to be brought back before the board if the previous resolution is not rescinded).**

Desmond explained this referendum was needed if the County Board decided to move forward with the initial \$1 million referendum question.

Motion by Holewinski/Timmons to approve 12.c. of the agenda and forward to the County Board. All 'aye'. Motion carried.

**13. Discussion/Act on recommendation and approval of purchase of Skid Steer and Mulcher**

Holewinski stated he was in favor of the upgraded equipment as long as the department had the funds in the equipment fund to cover the additional cost.

Motion by Holewinski/Paszak to approve the purchase of the ASV RT-120F as presented with a final cost of \$90,550 after trade-in.

Derek Olsen confirmed the skid steer will work with all existing attachments. Motion carried.

**14. Discussion/Act on Application to Designate an ATV/UTV Route on CTH D from the Hazelhurst town line to the Woodruff town line the Town of Lake Tomahawk**

Stefonek commented the snowmobile route policy was based on the ATV policy with some changes but have not updated the ATV policy. Stefonek recommended updating the policy with changes similar to the snowmobile policy to be brought back to the next meeting.

Motion by Timmons/Pazak to postpone action until the policy has been updated to reflect the changes in the snowmobile policy. Motion carried.

**15. Discussion/Act on Brine Mixing Facility reconstruction**

Stefonek requested the committee consider when they would construction of the brine building to begin. Holewinski anticipated a start date in May or June but asked they bring this item back to a future meeting after the committee has had more time to review the information.

Motion by Holewinski/Timmons to postpone until the next meeting. Motion carried

**16. Commissioner Report/Discussion:**

- The debris was ninety-nine percent cleaned out of the brine building and anticipated completion by the following Wednesday.
- Stefonek thought the insurance company may want the original company to repair the damage to the foam. He contacted Superior regarding adding plywood to the foam on the partitions because the fasteners were broken off.

**17. Future Meeting Dates:**

- January 28, 2021
- February 11, 2021
- February 25, 2021

**18. Future Agenda Items**

- ATV Route policy revision
- Brine Mixing Facility reconstruction
- Commissioner recruitment

**19. Public comments**

No public comments

**20. Adjourn**

Meeting adjourned the meeting at 2:00 p.m.

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Committee Chairman

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Committee Secretary