

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &  
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Highway Office Conference Room  
Thursday, January 12, 2023 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	<b>Via Phone</b>		
Mike Timmons	<b>X</b>		
Bob Almekinder	<b>X</b>		
Mike Roach		<b>X</b>	
Billy Fried	<b>X</b>		

**Also Present:** Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway and Brian Jopek/Lakeland Times

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

**1. Approve agenda**

Motion by Fried/Almekinder to approve the agenda. Motion carried.

**2. Approve the minutes of the Public Works & Solid Waste Committee meeting held December 20, 2022**

Motion by Almekinder/Cushing to approve the minutes of the Public Works & Solid Waste Committee meeting held December 20, 2022. Motion carried.

**3. Public Comments**

No public comment.

**4. Future Meeting Dates:**

- January 26, 2023
- February 9, 2023; Fried noted he would be present.
- February 23, 2023; Fried noted he would be present.

**SOLID WASTE DEPARTMENT**

**5. General Business Discussion/Act:**

**A. Solid Waste vendor vouchers**

Motion by Timmons/Almekinder to approve the Solid Waste vendor vouchers as presented. Motion carried.

**6. Discussion/Act on Gas and Passive Venting Trial for Sanitary Landfill Long-term Care**

Jolin reported Sand Creek provided the quote to change to passive venting and solar flares noting if the change of operation was approved by the DNR, the cost of \$6,000 would be part of the long-term care costs and would be offset by annual savings of \$3,500 to \$4,000 for electricity.

Motion by Cushing/Timmons to approve the quote from Sand Creek for the Landfill to do the venting trial. Motion carried.

**7. Discussion/Act on RFB for PVC Roof Replacement on Transfer Quonset**

Jolin reported even though the cost was less than \$50,000, sealed bids were required because of the use of ARPA funds. Jolin confirmed the bid specs provided by Structures Unlimited included everything the roof replacement required and included a fifteen year warranty.

Motion by Timmons/Almekinder to move forward with the RFB pending the approval of Corporation Counsel. Motion Carried.

**8. Discussion/Act on Pavement Replacement**

Cushing reported there was an additional \$100,000 of ARPA funding available and the recommendation was to use the money for additional paving around the new building. Fried commented he supported the recommendation but noted there would likely be additional requests brought before the CIP Committee for consideration.

Motion by Timmons/Almekinder to recommend to go forward and get things ready for the pavement replacement project.

Jolin estimated that dollar amount would provide an additional 2,000 feet of pavement. Fried recommended bringing forth the entire amount needed to complete the project. Motion carried.

**9. Solid Waste Report /Discussion**

• **Office Building Update**

Jolin reported the concrete was poured, the building was enclosed and insulated, and the wiring was done with the dry wall installation beginning the following week and an estimated moving at the beginning of March.

**10. Future Agenda Items**

- Office Building Update

**HIGHWAY DEPARTMENT**

**11. General Business Discussion/Act**

**A. Highway Department vendor vouchers**

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers as presented. Fried recommended working with Buildings & Grounds regarding vendors for common supplies. Motion carried.

**12. Discussion/Act on Equipment Updates**

Hegeman reported a truck was recently repaired with 2 additional trucks were getting repaired at Truck County to take some of the pressure off of the shop. Parts were on backorder for another patrol truck and a box was in the process of being rebuilt for a single-axle patrol truck. The new chipper arrived with training planned in the future for additional operators. Hegeman suggested considering using the additional ARPA funds to purchase a stacking conveyor which would make stockpiling the salt and sand much more safe and efficient. Fried commented if it was an issue of safety and efficiency then it should be a priority for the department equipment adding the CIP meeting in February would likely be to establish the parameters for requests.

**13. Discussion/Act on Highway Department Restructure Resolution**

Hegeman reported the resolution would be brought to County Board the following week.

**14. Discussion/Act on Acting Pay for Operators Performing Mechanic Work**

Hegeman reported if the restructure passed there will be a handful of operators that are capable of performing mechanic work in the shop and suggested compensating those operators with acting pay when performing that work. Timmons noted there was a difference between maintenance and mechanic work so he would like to see a description of what would qualify. Hegeman commented he would bring something back following County Board.

**15. Discussion/Act on CTH L STP-Rural SMA**

Hegeman reported they were approved for the construction funding with the County funding the design of the project and twenty percent of the costs in addition to any overages.

Hegeman noted approximately \$600,000 would come from the levy limiting the other work that could be done.

Motion by Timmons/Almekinder to approve the CTH STP-Rural SMA. Motion carried.

**16. Discussion/Act on CTH P STP-Urban SMA**

Hegeman reported CTH P was broken into a rural and an urban section with the urban project receiving approval for both construction and design funding.

Motion by Timmons/Cushing to move forward with item 16 of the agenda. Motion carried.

**17. Discussion/Act on Updated Five Year Road Plan**

Hegeman provided an overview of the updated road plan with the anticipated timeline and cost. Westbrook Engineers was working on the design for CTH L, with the CTH L Bridge design planned for 2024 adding the consultant for the CTH P project would need to be on board by the end of June, with SEH selected for the CTH D Bridge design. Hegeman commented he would be looking at both sections of CTH W, the rural section of CTH P, the CTH C Bridge and the CTH O Bridge which was potentially eligible for rehab funding.

**18. Discussion/Act on 2023 Road Construction Specifications**

Cushing requested the topic be postponed until the next meeting.

**19. Discussion/Act on Hiring of Consultant for Preliminary Design for CTH B**

Hegeman reported short CTH B was 1.05 miles with year-round weight limits in place because of the poor soils and suggested having a preliminary design done and an examination of soil. Hegeman noted the project would not be eligible for design funding with limited funds available for construction so it was recommended to not even apply. Hegeman recommended using county funds as overall costs would be less and requested direction to hire a consultant for the preliminary design so all bids would be based on the same specifications. Hegeman commented he would put some language together to bring back to the Committee.

**20. Discussion/Act on Fuel System Update**

Hegeman reported the test results from the boring should back within two weeks so he should have an idea of how to move forward. Hegeman commented he reached out Corporation Counsel regarding insurance coverage in the event it becomes a bigger issue.

**21. Discussion/Act on annual dues for Transportation Development Association**

Hegeman reported the annual cost was \$300.

Motion by Cushing/Fried to approve the renewal of the dues for the Transportation Development Association. Cushing noted in the future this could be included with the vouchers. Motion carried.

**22. Commissioner's Report/Discussion**

Hegeman reported fuel cost had increased from 19% to 31% of the patrol truck revenues from 2020 to 2022 noting the fuel cost per hour increased by \$10.50 but equipment rates did not increase at the same rate. In addition to higher fuel costs, tires had doubled as well.

**23. Future Agenda Items**

- 2023 road construction specifications

**24. Public comments**

**25. Adjourn**

Meeting adjourned at 9:10 a.m.

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Committee Chairman

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Committee Secretary