

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR RELATIONS &  
EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Thursday, January 24, 2019 at 8:00 a.m.**

**Oneida County Highway Department, 730 West Kemp Street, Rhineland WI**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Robb Jensen, Chair	<b>X</b>		
Scott Holewinski, Vice-Chair		<b>X</b>	
Mike Timmons, Secretary	<b>X</b>		
Ted Cushing	<b>X</b>		
Sonny Paszak	<b>X</b>		

**Staff Present:** Bruce Stefonek/Highway, Lisa Jolin/Solid Waste and Dan Gleason/Highway

**Also Present:** Steve Schreier/Oneida County District 4, Brad Pitlik/Pitlik & Wick, Jack Yates/Meigs, Dan Child/Fahrner, Tom Jerow/Public Scott Tromp/Public and Jill Friday/Public

**Call the Meeting to Order & Roll Call**

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

**1. Approve Agenda**

**Action:** Motion by Cushing/Paszak to approve the agenda. All 'aye'. Motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on January 10, 2019**

**Action:** Motion by Timmons/Cushing to approve the minutes of the January 10, 2019 meeting as presented. All 'aye'. Motion carried.

**3. Chairperson's Announcements**

- **Wisconsin County Highway Association Winter Road School**
  - **Geographic Information Systems Mapping**  
Jensen reported a number of counties are now using GIS mapping to mark all of the culverts and road signs.
  - **Role of Highway Committee**  
Jensen reported Cushing attended a presentation on the role of the highway committee and commissioner.
  - **Brine**  
Jensen reported there was not a presentation on brine but there was a lot of discussion.

**Highway Department**

**4. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

**Action:** Motion by Jensen/Cushing to approve the vendor vouchers as presented. All 'aye', motion carried.

**B. Out of County Travel for Committee Members and Commissioner for WisDOT North Central Region Utility Conference in Rothschild Wisconsin on February 15, 2019**

**Action:** Motion by Jensen/Paszak to approve the attendance of the Commissioner and any interested Committee members of the conference. All 'aye', motion carried.

**Follow though:** Jensen requested interest committee members to notify Dan if they would like to attend the conference.

**5. Discussion/Act on Close Acceptance of Bids & possibly award contract for Chip Seal Oil**

**Action:** Motion by Timmons/Jensen to close acceptance of oil bids. All 'aye', motion carried.

**Discussion:** Stefonek opened read sealed bids from Meigs and Fahrner/Flint Hills

Item	Meigs	Flint Hills/Fahrner
CRS-2 41,000 gallons	108,764.80	80,196.00
Application CRS-2	Included	15,170.00
Fog Seal 13,000 gallons	24,086.40	13,520.00
Application Fog Seal	Included	4,810.00
<b>Total</b>	<b>\$132,851.20</b>	<b>\$113,696.00</b>

**Action:** Motion by Timmons/Cushing to have the Commissioner review the bids and bring back to the next meeting. All 'aye', motion carried.

**Follow though:** Stefonek to clarify bids.

**6. Discussion/Act on Awarding 2019 County D Asphalt Project**

**Discussion:** Stefonek stated the bid originally only specified 58/-28 oil; however, the bid was updated to include the 52/-34 spec as an alternate. Stefonek recommended moving forward with the 58/-28 specification.

**Action:** Motion by Jensen/Paszak to approve the lowest bid for the 58/-28 spec from Pitlik & Wick for \$386,952.25. All 'aye', motion carried.

**7. Discussion/Act on Approving Department of Transportation Traffic Maintenance Agreement**

**Discussion:** Stefonek reported the DOT delivered over 400 signs for placement along State highways. The DOT has now provided an additional \$20,000 for installation of the signs.

**Action:** Motion by Timmons/Paszak to approve the Department of Transportation Traffic Maintenance Agreement as presented. All 'aye', motion carried.

**8. Discussion/Act on Role of the Highway Committee and Committee Member Information Request, i.e. Solid Waste Department and Highway Department Equipment Swap**

**Discussion:** Jensen stated this item was prompted by a request for staff to gather a significant amount of information relative to the transfer of the vehicles between the Solid Waste and Highway Departments noting this was a topic discussed in a presentation by Andy Philips. Jensen commented the role of this committee was different from other counties that use a different governance model that includes a county executive. Jensen noted the county code is not clear on what powers committee members have concerning requests for information and since Holewinski was not present, they would like to wait to the next meeting to discuss.

**Action:** Motion by Jensen/Timmons to postpone agenda item 8 to another meeting. All 'aye', motion carried.

**9. Discussion/Act on 2019 Patrol Truck Specifications and Accessories**

**Discussion:** Stefonek reported the specifications are the same as the previous purchase with the exception being a quad-axle truck because of the increased hauling capacity for gravel and brine.

Stefonek noted the company they are ordering the holding tanks from has the tank, applicator and pumps that will slide in for brine application. Timmons instructed Stefonek to ensure the tank will be compatible and secure when in the truck before ordering.

**Action:** No action taken.

**Follow through:** Stefonek to proceed with the bid.

**10. Discussion/Act on Town of Stella Bridge Aid over Gudegast Creek on Spafford Road**

**Discussion:** Stefonek reported all the requirements for the request have been met.

**Action:** Motion by Timmons/Cushing to approve the resolution for bridge aid for the Town of Stella as a consent agenda item. All 'aye', motion carried.

**11. Discussion/Act on Highway Facility Review Process**

**Discussion:** Jensen stated this item was a follow up and he felt that all committee members are familiar with the options available, however, noted there might be a forth option with the departure of Petco from Rhinelander. Schreier commented the Transit Commission was struggling to find a building for their busses and mechanic. Schreier stated they were looking into contacting the Board of Commissioners of Public Lands to find out if they would qualify for moneys through that agency. Jensen question if the committee would like Barrientos do a walkthrough and provide an estimate. Cushing agreed and noted there are other departments that could be included.

**Action:** No action taken.

**Follow through:** Jensen to contact Barrientos to schedule a walkthrough with the understanding the committee is not approving any money to be spent at this time.

**12. Commissioner's Report/Discussion**

• **2019 General Transportation Aids**

**Discussion:** Stefonek reported they received the final calculation for the General Transportation Aids in the amount of \$890, 080; \$8,147 less than the previous year. Stefonek noted the previous year's total included an additional \$117,000 added in the spring.

**13. Future Meeting Dates**

- February 14, 2019
- February 28, 2019
- March 14, 2019
- March 28, 2019

**14. Future agenda items**

- ATV Request; Town of Woodruff CTH J, D and E

**15. Public Comments**

**Tom Jerow:** Stated he was frustrated by the question of jurisdiction between the County and City, however, he agreed with the idea of the City and County working together to develop an agreement. He noted he was okay with waiting until the roundabout was complete to implement the new speed limit.

**Steve Schreier:** Stated he represents the district and has been contacted by constituents in regard to three unanswered questions:

1. Who is responsible for this stretch?
2. When will the speed limit change be initiated?
3. What will the speed limit be?

He stated Tim Kingman told him there is supposed to be a document of agreement but nothing can be produced. He added if the document does not exist then a document should be created.

**16. Adjourn**

Jensen adjourned the meeting at 9:02 a.m.

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Committee Chairperson

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Committee Secretary