

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, January 27, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Lisa Jolin/Solid Waste, Alex Hegeman/Highway, Dan Gleason/Highway, Aaron Palmer & Nick Brey/Westbrook Associated Engineers

Committee Chair Ted Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Paszak/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held January 13, 2021.

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meeting held January 13, 2022 as presented. Motion carried.

3. Public Comments

No public comments.

4. Westbrook Associated Engineers Presentation

Palmer provided a brief overview of the company's business model and the services offered by Westbrook Associated Engineers noting they would like an opportunity to compete for upcoming projects. Palmer commented the anticipated Federal funding for this year was set up for larger urban areas as projects need to be PS&E ready noting applications were due April 1st with the PS&E due June 1. Palmer stated it could be done for a relatively straight forward project such as a mill and overlay if the environmental process was not required.

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Timmons/Cushing to approve the vouchers as presented. Motion carried.

B. Credit Account Applications for Brian Doughty Construction

Motion by Paszak/Almekinder to approve the credit application. Motion carried.

6. Discussion/Act on Resolution to amend Resolution 74-2019

Jolin reported amending the resolution would result in savings of approximately \$70,000. Motion by Timmons/Almekinder to amend resolution 74-2019 and forward to the County Board. Motion carried.

7. Discussion/Act on estimate for garage door replacement

Jolin reported she had not received the estimate and would be bringing it back.

8. Discussion/Act on Director attending the WIRMC in Green Bay, 2/23/22 to 2/25/22

Motion by Paszak/Almekinder to approve the out of town travel to Green Bay for the director from 2/23/22 to 2/25/22. Motion carried.

9. Solid Waste Report/Discussion

• **General Business**

Jolin reported the previously approved new engine replacement for the International would not be guaranteed so they did not move forward with it. However, the other option would be to replace the engine of the same brand so she would bring it back.

The cost of the John Deere turbo replacement will use \$4,000 from the tire replacement credit with an additional \$2,000 out of pocket.

Jolin added the end of year reports were being wrapped up.

10. Future Agenda Items

- Garage door pricing
- Solid Waste office building

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Holewinski/Almekinder to approve the vouchers as presented. Motion carried.

12. Discussion/Act on brine building construction update

Hegeman reported construction was complete and the final walkthrough should be scheduled for the following week noting transfer of the brine equipment and a small amount site work would be completed in the spring.

13. Discussion/Act on fuel system installation update

Hegeman reported the software training scheduled for earlier that week was cancelled as there were IT issues with the IP addresses.

14. Discussion/Act on Infrastructure Bill funding

Hegeman reported the plan included \$1.29 billion over the next 5 years with \$173 million needing to be allocated by the end of the fiscal year on September 30th. Hegeman noted these would be STP funds requiring design and engineering with applications due April 1st and June 1st for 2023. Hegeman recommended submitting CTH L and CTH P for mill and overlay as there were no real estate nor utility issues. Hegeman noted the first year was construction funding only so the County would pay entirely for the design then the 80/20 funding for construction. Cushing stated he would like to see Westbrook provide the design work. Timmons recommended getting a couple of proposals to compare prices. Motion by Holewinski/Almekinder for the commissioner to research funding for P and L and inform the committee chair to make a decision on which engineering firm to move forward with. Motion carried.

15. Discussion/Act on Multiple Trip Overweight Permit

Hegeman reported this permit was adapted from the single trip permit and has been forwarded to Corporation Counsel for review. Holewinski noted seasonal weight restrictions should be handled on a case-by-case basis using a simple permit rather than shutting down all county roads for six weeks. Hegeman confirmed there was a permit process for posted roads already in place. Holewinski commented he was mostly looking at house construction but noted CTH D was opened so Pitlik and Wick, the farmers and well drillers could keep working. Hegeman noted this permit was for loads exceeding 80,000 pounds during mainly summer and fall. Hegeman commented the permit was for the calendar year, however, they would need to provide 24 hour notice prior to moving overweight loads. Holewinski commented he did not think the oversized loads and cranes were currently applying for permits and question why they need a permit if was not being enforced. Hegeman confirmed there was presently a single trip permit, however, the request from Foley's Tree Service was for a multiple trip permit.

Motion by Holewinski/Cushing to approve the permit pending review by Corporation Counsel. Motion carried.

16. Discussion/Act on annual dues for Transportation Development Association

Motion by Cushing/Paszak to approve the annual dues for the Transportation Development Association. Motion carried.

17. Discussion/Act on Minocqua Shop HVAC repair and replacement options

Hegeman reported he received a quote from Cabin Comfort for \$13,550 to remove the existing radiant heating system and replace with 3 new modine heaters.

Motion by Holewinski/Paszak to approve the HVAC repair and replacement at the Minocqua shop as presented. Motion carried.

18. Discussion Only – evaluation of 2021 chip seal operation

Motion by Holewinski/Cushing to table this item until the next meeting. Hegeman requested committee members contact him before the next meeting if they had any questions on any of the handouts.

19. Commissioner Report/Discussion

Hegeman reported the skid steer, mill head and patrol truck quotes were received and will bring back the results with a recommendation to the next meeting.

Interviews to replace the retiring equipment operator were scheduled for the following Monday.

Camp American Legion had made a request to move the crosswalk about 100 yards to the east for safety reasons.

The 2-year bridge inspection cycle will begin again and KBIS has been awarded the contract for the last four years with the lowest price. Hegeman commented he was happy with the level of service and confirmed the committee was content to continue with KBIS.

20. Future Meeting Dates:

- February 10 and 24, 2022
- March 10 and 24, 2022
- April 7 and 21, 2022

21. Future Agenda Items

- Gravel pit development
- 2021 chip seal cost and evaluation of chip seal operation
- Seasonal weight restrictions
- Removal of above ground fuel tanks
- Request of ARPA funding for Rhinelander facility generator and cost estimate
- Long-term equipment fund/financing

22. Public comments

No public present

23. Adjourn

Meeting adjourned at 9:08 a.m.

Committee Chairman

Committee Secretary