

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, February 11, 2021 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	Via Zoom		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Lisa Jolin/Solid Waste, Bruce Stefonek/Highway, Lisa Charbarneau/LRES, Mike Fugle/Corporation Counsel, Dan Gleason/Highway and Alex Hegeman.

Via Zoom: Jeri Cooper/Highway and Brian Jopek/Lakeland Times.

Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

1. Approve agenda

Motion by Paszak/Holewinski to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meetings held on January 28, 2021 and February 6, 2021.

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meetings held on January 11, 2021 and February 6, 2021. Motion carried.

3. Public Comments

No public comment.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Cushing/Paszak to approve the Solid Waste vendor vouchers as presented. Motion carried.

5. Discussion/Act on purchase for 644P Loader

Jolin reported the new quote was \$236,500 using a down payment of \$118,250 (possibly including \$14,000 trade-in of the current loader) then three annual payments of \$41,222 with total interest of \$5,416 at an interest rate of 2.25 percent versus the County at 2.50 percent. Motion by Paszak/Almekinder to approve the purchase of the loader. Cushing noted the contract needs to be approved by Corporation Counsel. Jolin requested approval to sell the loader rather than trade if at a better price. Motion carried.

6. Solid Waste Report/Discussion

• Operational

- The new PLC was installed and the trash compactor was fixed.
- The yard truck was repaired and PTO installed.

- The Yard Jockey has developed issues and is being looked at.
- Holding tank alarm malfunctioned and experienced some freezing issues; thawed now and alarm to be replaced.
- New company to haul recycling to Madison at a savings of \$350 per load.
- Slow down related cold weather so running the equipment as little as possible.
- Will bring back specs for roof replacement on the baler building.

HIGHWAY DEPARTMENT

7. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Holewinski/Cushing to approve the Highway Department vendor vouchers as presented. Motion carried.

8. Discussion/Act on Northwest Petroleum Services contract

Stefonek reported Corporation Counsel had reviewed and their recommendations were incorporated into the contract. Fugle confirmed since the Committee meets twice monthly the wording regarding payment of invoices was acceptable. Fugle noted the fifty percent down payment was not a legal question but was a decision for the Committee.

Motion by Holewinski/Paszak to approve the Northwest Petroleum Services contract as presented. Motion carried.

9. Discussion/Act on approval of ATV/UTV County Highway Route Policy Revisions

Stefonek reported the policy mirrors the policy for snowmobile routes.

Motion by Holewinski/Cushing to approve the revised ATV/UTV policy as presented. Motion carried.

10. Discussion/Act on informational letter/flyer supporting County Highway Construction referendums

Stefonek reported the draft was developed based upon the direction of Committee at the previous meeting. Cushing questioned if the flyer at the polling places should be less wordy suggesting bullet points. Holewinski recommended adding:

- Wording at the very top requesting the letter to be read into the minutes of each town board meeting.
- List in order to get into a 25-year cycle it will require \$1.6 million annually with the County appropriating approximately \$600,000 per year from the levy plus an additional \$1 million needed.

Motion by Holewinski/Almekinder to approve the correspondence to be sent to all town boards with the changes. Motion carried.

11. It is anticipated that the committee will go into closed session pursuant to section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee. (Topic Highway Commissioner Compensation).

Motion by Holewinski/Paszak to go into closed session per item 11 of the agenda. Roll call vote; all 'aye'. Motion carried. 8:24 a.m.

12. Return to open session.

Motion by Holewinski/Timmons to return to open session. Roll call vote; all 'aye'. Motion carried.

Cushing stated in closed session they discussed the Highway Commissioners compensation and no motions were made.

13. Commissioner Report/Discussion

Stefonek reported Hunter Engineering is reviewing the truss plans and will start the electrical plans the following week noting the plans and specifications should be ready for bid by mid-March.

Stefonek reported the crew had been busy sanding the highways due to the cold weather and are now working on painting the interior of the building. Once it starts to warm up they will transition to brushing and patching.

14. Future Meeting Dates:

- February 25, 2021
- March 11, 2021
- March 25, 2021

15. Future Agenda Items

- Specs for roof replacement at Solid Waste
- Brine Mixing Facility specs

16. Public comments

No public comments

17. Adjourn

Meeting adjourned the meeting at 8:50 a.m.

Committee Chairman

Committee Secretary