

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Thursday, February 14, 2019 at 8:00 a.m.  
Oneida County Highway Department, 730 West Kemp Street, Rhinelander WI**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

**Staff Present:** Lisa Jolin/Solid Waste, Bruce Stefonek/Highway and Dan Gleason/Highway

**Also Present:** Stacey Johnson/Oneida County Economic Development Corporation, Tom Jerow/Public, Scott Tromp/Public and Jill Friday/Public

**Call the Meeting to Order & Roll Call**

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

**1. Approve Agenda**

**Action:** Motion by Timmons/Cushing to approve the agenda. All 'aye'. Motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on January 24, 2019**

**Discussion:** Jensen stated the format of the minutes was changed to help clarify the discussion and any follow-up for future reference.

**Action:** Motion by Cushing/Paszak to approve the minutes of the January 24, 2019 meeting as presented. All 'aye'. Motion carried.

**3. Chairperson's Announcements**

- **Wisconsin County Highway Association Winter Road School**
  - **Wisconsin Counties Association Legislative Exchange Follow-up**  
Jensen stated there appears to be consensus on the State biennium budget to provide more money for transportation.
  - **Kemp Street Meeting with City Officials**  
Jensen reported they were unable to attend and will need to reschedule the meeting.

**Solid Waste Department**

**4. General Business Discussion/Act**

**A. Solid Waste vendor vouchers**

**Action:** Motion by Jensen/Cushing to approve the vendor vouchers as presented. All 'aye', motion carried.

**B. Credit Account Application**

**Discussion:** Jolin stated she had no issue with the application.

**Action:** Motion by Jensen/Cushing to approve the credit account application for Kristy Tara Ramker as presented. All 'aye', motion carried.

**5. Discussion/Act on Demo Site 4 Update**

**Discussion:** Jolin stated the Forestry Committee is not against it but will not approve until she gets the approval of others noting upcoming meetings with Planning & Zoning, the Town of Woodboro, and a homeowner. Jolin commented if everything is submitted to the DNR together the process would take at least six months. Jolin anticipated the site would be full by early summer and would bring back a proposal to bring in a grinder to compact to buy some more time at the current site.

**6. Discussion/Act on Spray Foam Insulation for shop**

**Discussion:** Jensen stated it was the recommendation on behalf of the Solid Waste Director to accept Option 1 from Custom Metal Roofing at an estimated price of \$15,248.

**Action:** Motion by Holewinski/Paszak to approve the recommendation as stated for option 1. All 'aye', motion carried.

**7. Discussion/Act on Solid Waste Director 2019 goals**

**Discussion:** Holewinski commented the Demo Site should be included as a priority.

**Action:** Motion by Cushing/Jensen to accept the goals and forward on to Labor Relations. All 'aye', motion carried.

**Follow through:** Jolin to contact Sadauskas at Land and Water regarding public education as related recycling of batteries.

**8. Solid Waste Report/Discussion**

• **Operations Report**

Jolin reported they have lost about a week of production due to the weather and repairs. In addition, all annual reports were complete and submitted and she is currently working on the RU grant that is due on April 30. Jolin stated she was working with the Finance Director on the financial reporting. Jolin stated Line Item Transfers are due on the 12<sup>th</sup> so she would try to get them to the committee on the 28<sup>th</sup> but stated she would be at a conference. Jensen stated she would not need to be present if the committee received ahead of time. Jolin stated the McNaughton project crew was scheduled for a week this summer.

**9. Solid Waste Future Meeting Dates**

- February 28, 2019
- March 28, 2019

**10. Future Solid Waste agenda items**

- 2018 Financial Report
- Capital Improvement Plan

*The Solid Waste Department portion of the meeting concluded at 9:21 a.m.*

**Highway Department**

**11. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

**Action:** Motion by Cushing/Paszak to approve the vendor vouchers as presented. All 'aye', motion carried.

**B. Out of County Travel for Wisconsin County Highway Association Commissioners Spring Training Conference in Madison, Wisconsin, March 18 and 19, 2019**

**Action:** Motion by Cushing/Timmons to approve the Wisconsin County Highway Association spring training conference. All 'aye', motion carried.

**12. Discussion/Act on Petco Facility Potential Highway Facility Update**

**Discussion:** Stacey Johnson provided the committee with information related to the size of the facility and described the portions of the campus that are currently for sale noting the assessed value was \$4 to 5 million. Jensen commented it seemed premature to bring in a consultant at this point noting the facility was too large for just a highway facility. Johnson noted if additional departments or agencies shared the facility that would make more sense; however, the property would then be removed from the tax rolls. Johnson noted there are two companies currently interested in the site. Johnson offered to try to get the committee members and commissioner an opportunity to tour the available portion of the facility and research other interested parties.

**13. Discussion/Act on Close Acceptance of Bids & possibly award contract for Chip Seal Aggregate**

**Action:** Motion by Timmons/Cushing to close acceptance of the chip seal aggregate bids. All 'aye', motion carried.

**Discussion:** Stefonek stated there was one bid from Pitlik & Wick from the King Quarry Pit in the amount of \$16.75/ton. Stefonek stated that amount was not budgeted for noting the previous year cost was \$10.75/ton with much less trucking distance. Stefonek confirmed with Corporation Counsel the committee could decline this bid and rebid. Timmons recommended they rebid the entire project rather than just the aggregate.

**Action:** Motion by Holewinski/Cushing to reject the chip deal aggregate bid as presented and rebid the entire project and the aggregate as two separate bids. All 'aye', motion carried.

**Follow though:** Stefonek to confirm there would be no penalty if rebid and put together the cost for the county to perform the chip seal.

**14. Discussion/Act on Awarding Chip Sealing Oil Bid**

**Action:** Motion by Holewinski/Cushing to postpone item 14 until they open the bids from the aggregate. All 'aye', motion carried.

**15. Discussion/Act on Awarding 2019 Quad-axle Patrol Truck Chassis Bid**

**Discussion:** Stefonek reported the bids were opened in the County Clerk's Office on the preceding Monday noting they received four bids but only three matched specifications. Stefonek explained the Mack from Scaffidi that stood out was \$3,500 more than the lowest. However, the truck has software that monitors the equipment in real time and if the truck requires service, the dealership is located in Tomahawk as opposed to Oshkosh.

**Action:** Motion by Jensen/Paszak to accept the Scaffidi/Mack hi-lift suspension bid \$129,504 with the understanding as to the compatibility of the proposed truck attachments. All 'aye', motion carried.

**16. Discussion/Act on 2019 Patrol Truck Specifications and Accessories**

**Discussion:** Jensen noted this item was pending previous motion.

**17. Discussion/Act on Skid steer Forestry Mulching Head Purchase**

**Discussion:** Stefonek stated they are so far behind on vegetation removal the brush is becoming trees and the DOT would like one to two of the ten state beats cut back. One beat took about a month-and-a-half. The current skid steer does not have the high flow hydraulics

necessary for the attachment but it has a good trade-in value. The department leased a John Deere in December but it seemed underpowered noting the Bob Cat and Caterpillar have more horsepower, higher trade-in value and a higher hydraulic flow. Stefonek noted the equipment fund would be about \$50,000 short of the cost following the purchase of the new patrol truck.

**Follow through:** Stefonek to bring back the anticipated equipment needs for 2019 including the cost of the skid steer and a loader if needed.

**18. Discussion/Act on Resolution Designating Week of April 8 through April 12 as Work Zone Awareness Week**

**Action:** Motion by Jensen/Cushing to approve the resolution designating the week of April 8 through April 12 as Work Zone Awareness Week and forward on to the full County Board as a consent agenda item. All 'aye', motion carried.

**19. Discussion/Act on United States Department of Agriculture Cooperative Beaver Service Agreement**

**Action:** Motion by Timmons/Jensen to approve the United States Department of Agriculture Cooperative Beaver Service Agreement as presented. All 'aye', motion carried.

**20. Discussion/Act on Resolution for Public Works Committee per Diem**

**Discussion:** Jensen stated the state statute states highway committee members per diem cannot exceed \$500 per year. The resolution increases that amount to \$3,500 per year.

**Action:** Motion by Jensen/Paszak to approve the resolution for Public Works Committee per Diem as a consent agenda item. All 'aye', motion carried.

**21. Discussion/Act on Role of the Highway Committee and Committee Member Information Request, i.e. Solid Waste Department and Highway Department Equipment Swap**

**Discussion:** Jensen stated the powers of the Highway Committee are much broader than those under a County Executive or County Administrator. Jensen noted the committee is more than just a policymaking committee and combined this topic with agenda item 22 as related to information requests by committee members.

**22. Discussion/Act on Solid Waste/Highway Department Vehicle Sale**

**Discussion:** Holewinski stated without the information he requested there is no sense discussing this item and felt that Chair should not be able to stop a request of a supervisor. Jensen confirmed he reviewed the request with the County Board Chair and Corporation Counsel and stopped the request. Jensen noted the committee directed the Stefonek and Jolin to work it out; Stefonek took the recommendations of Jolin, weighed the pros and cons to the department and consulted with the Finance Director as to his approach. Cushing noted Jolin indicated she felt the Solid Waste Department was treated unfairly, but if so by how much. Holewinski stated Stefonek missed a big part of it putting the income into this department (highway) and charging the repair cost against the sale price. Stefonek stated everyone knew from day one it was the intent for the highway department to take that vehicle over. Holewinski noted it was the direction of the committee for both to negotiate the sale price not dictate to his subordinate so he requested the information. Stefonek stated they did meet but there was not much of a negotiation so as the director he made a decision. Holewinski stated the income made from the truck should go to Solid Waste. Stefonek stated he did not make this decision on his own noting all the information was presented to the Finance Director. Jensen commented he would like to know the cost to put together the requested information because he sees the request as going beyond the role of

the committee and micromanaging decisions noting if it wasn't done correctly it would become part of his evaluation. Jensen stated he would not stand in the way.

**Follow though:** Highway Department to provide the information as requested.

### **23. Commissioner's Report/Discussion**

#### **• Department of Transportation**

##### **○ Roundabout Bid Date**

Stefonek stated the bids are due on March 12, 2019.

##### **○ State Highway 47 Pavement Upgrade**

Stefonek reported there was an informational meeting at the DOT regarding a mill and fill from the new roundabout to Kill Deer Road noting there will be a public involvement meeting on March 6 at the city hall. Stefonek provided a synopsis of the planned upgrades.

#### **• Oneida County Highway**

##### **○ County Highway Closure**

Stefonek reported the Sheriff's Department closed two roads due to ice and the bridge over Pickerel Creek on CTH J will be closed on 2/19 and 2/26 from 7 a.m. to 12 p.m. for repairs to the dam.

##### **○ Kemp Street Bid Date**

Stefonek reported Andy Dana from Ares will be here answer questions from the committee.

##### **○ Cold Weather Closure Day**

On January 30 the county offices closed because of the extreme cold, however, five operators were called in to work. Stefonek reported he incorrectly gave them the same amount of time off later in the week so he donated 15 hours of his PTO to cover that time.

### **24. Future Meeting Dates**

- February 28, 2019
- March 14, 2019
- March 28, 2019

### **25. Future agenda items**

- Kemp Street Speed Limit
- Equipment Replacement Plan
- Fuel System Upgrade
- Brine Facility

### **26. Public Comments**

**Bruce Stefonek:** Stated he would be on vacation from 2/26/2019 to 3/12/2019.

### **27. Adjourn**

Jensen adjourned the meeting at 10:00 a.m.

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Committee Chairperson

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Committee Secretary