

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room  
Thursday, February 25, 2021 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing		X	
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

**Also Present:** Lisa Jolin/Solid Waste, Bruce Stefonek/Highway, Lisa Charbarneau/LRES, and Dan Gleason/Highway.

**Via Zoom:** Jeri Cooper/Highway.

Vice-Chair Holewinski called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was properly posted.

**1. Approve agenda**

Motion by Timmons/Paszak to approve the amended agenda. Motion carried.

**2. Approve the minutes of the Public Works Committee meeting held on February 11, 2021.**

Motion by Paszak/Almekinder to approve the minutes of the Public Works Committee meeting held on February 11, 2021. Motion carried.

**3. Public Comments**

No public comment.

**SOLID WASTE DEPARTMENT**

**4. General Business Discussion/Act**

**A. Solid Waste vendor vouchers**

Motion by Timmons/Almekinder to approve the Solid Waste vendor vouchers as presented. Motion carried.

**5. Discussion/Act on 2020 Line-item Transfers**

Jolin reported the transfers were reviewed by the finance director.

Motion by Paszak/Timmons to approve the 2020 line-item transfers. Motion carried.

**6. Discussion/Act on Sand County Environmental consulting work for Demo 3 closure**

Jolin reported the remaining fees would cost \$13,540. Demo 3 had approximately 200,000 tons of space remaining before moving into the new site.

Motion by Paszak/Timmons to approve the Sand County Environmental consulting work for Demo 3 closure. Motion carried.

**7. Discussion/Act on Specs for PVC Roof replacement on Baler Bldg #5 and Bale Storage Bldg #6**

Jolin reported they originally estimated a cost of \$75,000 but the estimate came in at \$35,000. Corporation Counsel reviewed the bid documents and with the committee's approval would schedule a bid due date of April 7 with an anticipated award on April 8. Motion by Timmons/Paszak to approve bidding the Solid Waste roofing projects per item 7 of the agenda with a bid due date of April 7 and award on April 8. Motion carried.

**8. Discussion/Act on the sale of equipment no longer used**

Jolin reported most of the items on the list were already approved noting the addition of the Mack dump truck, a v-plow, a fifth-wheel semi-dolly, a 4,000 gallon liquid spreader and a loader. Jolin added the Highway Department would like to purchase the loader, which if approved, would be removed from the list for the sealed bid.

Motion by Timmons/Almekinder to approve item 8 of the current agenda. Motion carried.

**9. Discussion/Act on the sale of campers disposed of at the Solid Waste facility**

Jolin reported there was interest to purchase the campers. Corporation Counsel developed a public notice to accept sealed bids and a bill of sale to so the County would not be held liable following the sale.

Motion by Paszak to approve agenda item 9 including the bill of sale. Motion carried.

**10. Solid Waste Report/Discussion**

- **Operational Update on Glass Recycling**

Jolin reported she was in contact with Strategic Materials, however, the cost to haul was prohibitive at \$20 per ton was looking into other ideas for trucking. Jolin added she was also in contact with the DNR regarding using some of the glass as a part of the final cover for the demo 3 site or as part of the road to demo 4.

**HIGHWAY DEPARTMENT**

**11. General Business Discussion/Act**

**A. Highway Department vendor vouchers**

Motion by Timmons/Almekinder to approve the Highway Department vendor vouchers as presented. Motion carried.

**12. Discussion/Act on Closed Session: It is anticipated that the committee will go into closed session pursuant to section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee. (Topics: Mechanic, Mechanic/Equipment Operator, Equipment Operator compensation).**

Motion by Almekinder/Timmons to enter into closed session at 8:17 a.m. Roll call vote; all 'aye'. Motion carried.

**13. Discussion/Act on return to open session**

Holewinski reported no action was taken in closed session.

Motion by Timmons/Paszak to return to open session at 8:32 a.m. Roll call vote; all 'aye'. Motion carried.

Motion by Timmons/Almekinder to direct the HR Director and Highway Commissioner to do a study of this position and bring back with their suggestions. Motion carried.

**14. Discussion/Act on 2021 County Highway D CHIP D Project bid results and potential award of bid**

<u>Company</u>	<u>Bid Amount</u>
American Asphalt	748,027.35
Northeast Asphalt	947,232.63
Pitlik & Wick	790,237.00

Motion by Timmons/Paszak to award to American Asphalt in the amount of \$748,027.35. Motion carried.

**15. Discussion/Act on 2021 County Highway D Phase II LRIP CHIP Project bid results and potential award of bid**

<u>Company</u>	<u>Bid Amount</u>
American Asphalt	385,808.40
Northeast Asphalt	468,527.50
Pitlik & Wick	428,363.00

Motion by Timmons/Paszak to award to American Asphalt in the amount of \$385,808.40. Motion carried.

**16. Discussion/Act on 2021 Chip Seal aggregate bid results and potential award of bid**

Stefonek requested the committee postpone their decision so the chip samples could be analyzed noting better chips results in less oil be used.

<u>Company</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Musson Bros.	14.95/Ton	29,900
Pitlik & Wick	15.90/Ton	31,800

Motion by Holewinski/Almekinder to postpone item 16 and bring back to a future meeting. Motion carried.

**17. Discussion/Act on 2021 Chip Seal oil/application bid results and potential award of bid**

<u>Company</u>	<u>CRS-2</u>	<u>CSS-1H D50</u>	<u>Total Estimated Cost</u>
Fahrner (apply)/Flint Hills (oils)	128,182.50	24,288.00	\$152,470.50
Henry G. Meigs (apply & oils)	131,220.00	23,496.00	\$154,716.00

Motion by Timmons/Almekinder to postpone item 17 and bring back to a future meeting. Motion carried.

**18. Discussion/Act on purchase options for new Rhinelander shop loader**

Based upon the committee's decision not to put more money into the current Volvo loader, Stefonek reported he got prices from John Deere and Caterpillar for a replacement loader. Holewinski commented they should address item 18 and item 20 at the same time.

**19. Discussion/Act on purchase of 2013 Broce RJT 350 Broom**

Stefonek reported the department rents a broom every year at a cost of \$17,283 in 2020. However, based on 2020 usage this used broom would generate \$5,284 of revenue annually and pay for itself within 5 years if used similarly. Stefonek stated the broom's primary use would be used for the mill and fill, shouldering projects for the State and

cleaning intersections. Timmons commented he had never seen it on a job chip noting they have a broom on a loader that is a lot quicker. Holewinski commented he felt this would have a positive impact on the equipment fund. Stefonek noted the life expectancy of 4,000 to 6,000 hours before requiring significant maintenance. Holewinski commented they should be focusing on selling equipment that is not being used and drawing down the equipment fund so they can purchase equipment that makes money.

Motion by Holewinski/Almekinder to approve the Commissioner purchasing the 2013 Broom at a cost of \$26,000. Motion carried with Timmons voting nay.

## **20. Discussion/Act on purchase of 2001 John Deere 644 from Solid Waste Department**

Stefonek reported the Dresser loader at the Minocqua shop was quite old and they were having difficulty finding replacement parts. He proposed replacing the Dresser loader at the Minocqua shop with the John Deere loader from Solid Waste which had a lot of hours but was newer and well maintained. Stefonek then proposed using \$100,000 from the PBM account and the money saved by not purchasing a patrol truck in 2022 to pay for a new loader for the Rhinelander Shop. Timmons recommended against making large equipment purchases without the input of the incoming commissioner. Timmons requested a list of all anticipated purchases for 2021 along with the account balances.

Stefonek reported it was the idea of the foreman and the patrol and shop superintendents to delay the purchase of a patrol truck in order to update the other equipment. Holewinski recommended waiting until the new commissioner was onboard noting he did not feel prices would increase during that time.

Motion by Holewinski/Timmons to postpone items 18 and 20 until a future date when the new commissioner was onboard. Holewinski asked Jolin to pull the loader from list of equipment to sell until the committee makes its determination. Roll call vote; all 'aye'. Motion carried.

## **21. Discussion/Act on acceptance of year-end reports:**

### **a. County Input Report**

Cooper explained any column with a negative number would need to have money transferred from a column with a positive number. Regarding the machinery account, Cooper noted none of the year-end journal entries have been taken out yet and would reduce the amount by about \$400,000 anticipating the report would be finalized by the end of April. Cooper reported the budget anticipated revenue of \$384,000 from Townships but only brought in \$173,000. Stefonek recommended bring back the report once everything was finalized.

### **b. State Input Report**

Stefonek reported the RMA was overspent by \$140,000 noting \$135,807 of that amount was outsourced to private companies by the DOT.

### **c. General Maintenance Report**

Stefonek commented the report reflects spending on both summer and winter maintenance including snow removal noting the amounts vary year-to-year.

## **22. Commissioner Report/Discussion**

Stefonek reported Alex Hegeman was approved by LRES and the committee chair to work as a LTE.

Hunter Engineering was finalizing the electric for the brine system.

**23. Future Meeting Dates:**

- March 11, 2021
- March 25, 2021

**24. Future Agenda Items**

- Purchase of loader
- Brine Mixing Facility

**25. Public comments**

No public present. Via Zoom, Jolin stated she would remove the loader from the equipment list and noted she supported the sale of the loader to the Highway Department.

**26. Adjourn**

Meeting adjourned the meeting at 9:34 a.m.

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Committee Chairman

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Committee Secretary