

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, March 11, 2021 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski (via Zoom)	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Bruce Stefonek/Highway, Lisa Charbarneau/LRES, and Dan Gleason/Highway.

Via Zoom: Alex Hegeman and Brian Jopek.

Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was properly posted.

1. Approve agenda

Motion by Paszak/Timmons to approve the amended agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held on February 25, 2021.

Motion by Timmons/Almekinder to approve the minutes of the Public Works Committee meeting held on February 25, 2021. Motion carried.

3. Public Comments

No public comment.

HIGHWAY DEPARTMENT

4. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Paszak to approve the Highway Department vendor vouchers as presented. Motion carried.

B. Out of County Travel: 2021 Commissioner's Spring Training April 27-28, 2021 Chula Vista Resort, Wisconsin Dells for Highway Commissioner

Motion by Cushing/Almekinder to approve the out of county travel for the Highway Commissioner to attend the spring training. Motion carried.

5. Discussion/Act Mechanic compensation

Charbarneau reported they had spoken with Patrick Glynn from Carlson Dettmann regarding options for wage increases for the mechanics. Charbarneau noted there were no qualifiers to make the positions exempt. They looked at moving grade level J to the non-exempt schedule but Charbarneau voiced concern other grade level I positions would also want to be moved to that grade level. Charbarneau recommended adding \$2.00 to their base salary giving them overall a \$4,000 a year increase because they have to keep their tools and are operating at a higher level. Charbarneau reported Glynn recommended a \$500 yearly tool allowance. Charbarneau noted there was another mechanic position at the Sheriffs'

Department but she had not spoken with the Sheriff regarding those additional benefits. Charbarneau stated the benefits could be added to the handbook specific to the Highway Department if the Sheriff is not comfortable with the additional benefits.

Motion by Holewinski/Paszak for Charbarneau to research further and bring back the final documents. Motion carried.

6. Discussion/Act on consideration of additional 2021 road construction projects

Stefonek estimated there would be \$477,396 remaining after completing the approved projects. Stefonek commented CTH E, from CTH J to Fredrick Drive was the next project on the 5-Year Road Plan, with an estimated cost of \$375,000. Timmons questioned if they should consider completing more on CTH D where the planned projects are taking place to help minimize mobilization cost. Stefonek noted the section between the cranberry marsh and CTH O was not in good shape. Holewinski instructed Stefonek to check with Corporation Counsel regarding adding the additional section to the existing bid and bring back to the next meeting.

Motion by Holewinski/Paszak that the Commissioner proceed to see if he can add onto the existing contract to use the balance of the Construction Fund for 2021. Motion carried.

7. Commissioner Report/Discussion

Stefonek reported an employee had returned from a leave of absence, seasonal weight restrictions went into effect on March 10th at 10:00 a.m. and Tweet Garrott was working installing the air exchanger in the front shop.

8. Future Meeting Dates:

- March 25, 2021
- April 8, 2021
- April 22, 2021

9. Future Agenda Items

- Review of 2020 Chip Seal
- Award of chip seal aggregate bid
- Award of chip/fog seal oils and apply bid
- Brine Building
- New Loader Purchase
- Used Loader Purchase from Solid Waste

10. Public comments

No public present.

11. Adjourn

Meeting adjourned the meeting at 8:23 a.m.

Committee Chairman

Committee Secretary