

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhinelander WI
Thursday, March 12, 2020 at 8:00 a.m.**

Attendance:	Present	Excused	Absent
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair		X	
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

Also Present: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Jeri Cooper/Highway, Dan Gleason/Highway and Scott Tromp/Public

Call the Meeting to Order & Roll Call

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Motion by Cushing/Paszak to approve the agenda. All 'aye'; motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on February 27, 2020

Motion by Timmons/Cushing to approve the minutes of the Public Works Committee meeting held on February 27, 2020. All 'aye'; motion carried.

SOLID WASTE DEPARTMENT

3. General Business Discussion/Act

A. Solid Waste Department Vendor Vouchers

Motion by Cushing/Paszak to approve the Solid Waste vendor vouchers as presented. All 'aye'; motion carried.

B. WIRMC (Wisconsin Integrated Resource Management Conference) Report

Jolin reported she made new contacts and felt this year's conference was even more beneficial than the previous year's conference. Topics included the government and the private sector's involvement in recycling and problematic waste such as refilling the one-pound cylinders from grills to save on waste and if LEDs can be recycled as lower cost electronics.

4. Discussion/Act to transfer old Walmart receivables to allowance for doubtful accounts ---AMOUNTS

Jolin reported the amounts to be transferred for the following store locations:

- Rhinelander \$1,807.50
- Minocqua \$3,783.00

Jolin reported the responsibility for the debt was in dispute between Walmart and Quest noting their contract was with Walmart.

Motion by Jensen/Cushing to transfer the old Walmart receivables of \$5600.50 to the allowance for doubtful accounts. All 'aye'; motion carried.

5. Discussion/Act on 2019 Line-Item Transfers

Motion by Timmons/Cushing to approve the 2019 line-item transfers for Solid Waste as presented. Jolin noted the transfers were reviewed by the finance director. All 'aye'; motion carried.

6. Solid Waste Report/Discussion

• Demo Site 4 Update

Jolin reported actual costs site 4 were less until the previous site development costs were included.

• Operational Update

Jolin reported the financial report should be ready for the next meeting and she was waiting for updated contracts for recovering the MERF building. In addition, the 2020 Hazardous Waste grant was under review and corporation counsel reviewed the recycling contracts for the Towns of Birch and Tomahawk. Jolin noted the new mechanic was thoroughly inspecting the equipment and anticipated the equipment would last longer as a result.

7. Future Agenda Items

• Resolution to request legislative change on demo site set backs

Jolin suggested they begin the process of developing a resolution. Jensen stated he thought a letter from the committee to the legislators would express their frustrations.

HIGHWAY DEPARTMENT

8. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Motion by Jensen/Paszak to approve the Highway Department vendor vouchers as presented. All 'aye'; motion carried.

B. Out of County Travel:

a. Previously Approved Attendance for Commissioner for the North Central Region Commissioner Meeting

9. Discussion/Act on close acceptance of 2020 Gravel Crushing Proposals and potential award of contract

Motion by Jensen/Cushing to close acceptance of 2020 Gravel Crushing Proposals and potential award of contract. All 'aye'; motion carried.

Pit Location	Lassig Road			CTH K		
	3/4 inch Gravel	1-1/14 inch Gravel	Pit Total	3/4 inch Gravel	1-1/14 inch Gravel	Pit Total
Quantity (Tons)	10000	5000		15000	5000	
Golat & Engel Custom Gravel Crushing, Inc.	2.98/ton 29,800.00	2.98/ton 14,900.00	\$ 44,700.00	3.12/ton 46,800.00	3.12/ton 15,600.00	\$ 62,400.00
Pitlik & Wick, Inc.	3.30/ton 33,000.00	3.30/ton 16,500.00	\$ 49,500.00	3.30/ton 49,500.00	3.30/ton 16,500.00	\$ 66,000.00
PGA, Inc.	3.95/ton 39,500.00	3.80/ton 19,000.00	\$ 58,500.00	3.95/ton 58,500.00	3.80/ton 18,750.00	\$ 77,250.00

Motion by Jensen/Paszak to review bids, check references and timetable then bring back a recommendation. All 'aye'; motion carried.

10. Discussion/Act on revising of 5-Year Road Plan for 2020 Chip Sealing from County Highway N to D West

Stefonek requested the committee consider chip sealing all of CTH D West and postpone CTH N until the following year.

Motion by Cushing/Timmons to adjust the 5-Year Road Plan for 2020 to chip seal the 7.6 miles of CTH D. All 'aye'; motion carried.

11. Discussion/Act on Purchase of Crash Attenuator

Stefonek reported every piece of the attenuator is replaceable; however, the manufacturer can test it if the attenuator's integrity is in question. Stefonek reported the model under consideration was a test level 3 designed for impacts greater than 45 mph and implemented a barrier that helps prevent a vehicle from veering into another lane in the event of an impact. Stefonek reported the attenuator would be used for a moving patch crew rather than a lane closure.

Motion by Cushing/Paszak to approve the purchase of the Scorpion II crash attenuator for \$28,423. Stefonek confirmed there was \$108,530.75 in the PBM account to the machinery account. Jensen recommended talking to other commissioner about sharing of attenuators between counties. All 'aye'; motion carried.

12. Discussion/Act on 2019 Line-item Transfers

Cooper stated a line-item transfer was not necessary since a balance remained and was a formality for the Traffic Safety Commission that only required signatures.

Motion by Timmons/Jensen to approve the line-item transfer for the Traffic Safety Commission as presented. Stefonek noted the Highway transfers were submitted to Finance and would be brought back at the next meeting. All 'aye'; motion carried.

13. Discussion/Act on Closed Session - It is anticipated that the committee will go into closed session pursuant to Wisconsin Stats. §19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (topic: Highway Commissioners six month review)

Motion by Timmons/Jensen to enter into closed session at 8:44 a.m. Roll call vote with all voting in the affirmative; motion carried.

14. Discussion/Act on Return to Open Session - The Committee will return to open session and may ratify any matter(s) discussed in closed session

Motion by Cushing/Paszak to return to open session at 9:07 a.m. Roll call vote with all voting in the affirmative; motion carried.

Jensen reported the Commissioner provided an update on his 2019/2020 goals; no action was taken.

**15. Commissioner Report/Discussion
Operations Report**

• **REI Rhinelander Facility Soil Test Holes**

Stefonek reported soil samples were taken to test for contamination. In addition, no ground water was detected at a depth of twelve feet in some of the test holes;

however, there were trees, concrete and blacktop in the fill. In other areas there was hard clay with the bottom of some of the holes caving in.

- **County Highway Seasonal Weight Restrictions**

Stefonek reported road limits were going on beginning March 13, 2020 at 10:00 a.m.

16. Future Meeting Dates

- March 26, 2020
- April 9, 2020
- April 23, 2020

17. Future agenda items

- Availability of public/private partnerships in relation to outsourcing of needs.

18. Public Comments

Timmons questioned how trustworthy the Diggers Hotline markings were in the driveway and questioned how many gas lines came into the property noting the close proximity of the lines.

19. Adjourn

Meeting adjourned at 9:11 a.m.

Committee Chairman

Committee Secretary