

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, April 7, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Michael Fugle/Corporation Counsel, Dan Gleason/Highway, Mike Mottes/Fahrner Asphalt, John Fink/Pitlik & Wick, and Leon Holewinski/Energy Wise Builders

Committee Chair Ted Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Paszak/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held March 24, 2022.

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meeting held March 24, 2022 as presented. Motion carried.

3. Public Comments

No comments.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Almekinder to approve the Solid Waste vendor vouchers. Motion carried.

5. Discussion/Act on bids received for new scale office

Motion by Holewinski/Cushing to close acceptance of bids. Motion carried.

Jolin reported 2 bids were received:

- STS Painting (painting only) \$ 5,950
- Energy Wise Builders \$344,011

6. Discussion/Act on next steps for new scale office

Holewinski directed Jolin to contact Billy Fried in order to bring before the current CIP Committee as they were familiar with the project.

Jolin informed the committee there would be an estimated \$77,082 in additional costs for owner paid items for the new building noting there was no expense for tipping for the demo as it would be disposed of on site.

7. Solid Waste Report/Discussion

• General Business

Jolin reported the vacancy was filled and the new employee started on March 28th. The fuel surcharge was now listed on the tickets.

Jolin reported she would be on vacation the following week.

8. Future Agenda Items

Jolin stated she would bring back a price for needed repairs to the demo site road as well as an issue with the location of the road.

Jolin reported she would bring back a price to chip the yard waste so that it could be used for compost in addition to prices for decomposed bark from PCA.

Holewinski recommended Jolin to bring back the yearly report and the current status of the department as there may be new committee members.

HIGHWAY DEPARTMENT

9. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Almekinder to approve the vendor vouchers. Motion carried.

10. Discussion/Act on cost estimate for 2022 single chip seal over asphalt

Hegeman reported the total estimated cost of \$161,301 was developed using the application rates in the bid specification.

11. Discussion/Act on opening of bids for 2022 single chip seal over asphalt

Motion by Timmons/Cushing to close acceptance of bids. Motion carried.

- Pitlik & Wick \$160,569
- Fahrner \$186,662
- Scott \$201,400

Holewinski commented he wanted to review the cost estimate compared to previous years questioning if the department could do it and stay within the price estimate and expressed concern the equipment could lose money at the end of the year. Holewinski commented Pitlik & Wick added about 2 percent of the total cost in the event the job needed to be redone while pointing out the department staff does not have the same level of experience as a dedicated crew. Holewinski stated before they could buy more equipment the loss on the chip sealer needed to be made up and was not worth the risk.

Cushing commented approximately two meetings prior the committee agreed to move forward with the chip seal one more time as this was a new commissioner.

John Fink commented as low bid the contractor deserved at least one road. Holewinski noted the bid was about \$800 less than the estimate.

Fugle commented the committee reserved the right to reject any or all bids noting this was a political question for the committee adding he did not see a lot of exposure in terms of litigation.

Almekinder stated there was a low bid by a reputable company.

Holewinski stated he had fought against this since day one when Freeman Bennett bought the chip spreader without committee approval by going directly to the County Board.

Holewinski commented the spreader lost about \$30,000 the first year, the Town of Pelican was told they would need to be charged double to redo the chip seal and Highway J was an

uproar noting the risk to the County was high if the machine is not being run daily in the summer.

Motion by Almekinder/Timmons to go with the low bid. Row call vote: Timmons aye; Holewinski aye; Cushing no; Paszak aye; Almekinder aye. Motion Carried.

Holewinski directed the commissioner to decide if he would like to go other year with the machine noting the machine would now be losing money because it's not being used.

12. Discussion/Act on approval of 2022 National Association of Engineers (NACE) annual dues

Motion by Cushing/Holewinski to approve payment of the 2022 National Association of Engineers annual dues. Motion carried

13. Discussion/Act on approval of RFP for a construction management firm to assist with the ARPA generator project

Hegeman reported he would like to include moving the smaller generator from the Rhinelander shop to the Minocqua shop as part of the generator project. Hegeman requested approval to request proposals for a construction management firm to assist with the design of the project with funding to come from department funds.

Motion by Holewinski/Paszak to approve moving forward with the hiring of a construction management firm per item 13. Motion carried.

14. Discussion/Act on Ayres contract for CTH P estimate

Hegeman reported this project was awarded to Ayres, however, Corporation Counsel had concerns regarding the contract.

Fugle noted the objection was to Ayres limiting responsibility for any mistakes over the limits of their policy.

Holewinski commented he did not feel this was a very big risk and engineering services were in high demand.

Motion by Holewinski/Timmons to accept the contract as amended including paragraph 7. Motion carried.

15. Discussion/Act on federal and state funding applications and status update

Hegeman reported both bridge applications had been approved for design and construction with cost covered at 80 percent. Hegeman confirmed because the bridge design and construction are staggered there was enough in the bridge fund to account for the County's share of 20 percent of the estimated \$1.5 million cost. Hegeman confirmed justifiable cost increases could be submitted if prices increase over the estimate.

Holewinski commented large culverts might be a cost effective alternative to a span bridge. Hegeman the upcoming bridge inspections might reveal additional bridges that could be candidates for the next solicitation noting he would be briefing the Admin committee about the potential for additional projects. Hegeman noted the Wolf River/CTH B project does not qualify based upon the space between the culverts.

16. Discussion/Act on fuel system removal update

Hegeman reported the existing tanks could not be used for additional fuel storage and the existing fuel would be transferred to the new tanks once fuel was drawn down sufficiently.

17. Discussion/Act on brine building construction update

Hegeman reported he had not heard back regarding the snow stops on the roof over the back side of the building noting only some of the snow slid from the roof. Hegeman commented he was in contact with Dahlquist who agreed to come back in the spring to clean the siding.

18. Commissioner Report/Discussion

Hegeman reported he would be attending the admin meeting regarding the resolution for an additional \$200,000 for the 2 patrol trucks. Hegeman commented the department was now working four ten hour shifts and the crew was working on chipping and filling potholes in between the snow and sleet. The new steamer was delivered and was working great. Hegeman reported one of the foreman resigned so the position would be posted both internally and externally.

19. Future Meeting Dates:

- April 21, 2022

20. Future Agenda Items

- Election of Committee Officers
- Commissioners evaluation

21. Public comments

No public present

22. Adjourn

Meeting adjourned at 9:05 a.m.

Committee Chairman

Committee Secretary