

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, April 8, 2021 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski		X	
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Lisa Jolin/Solid Waste, Bruce Stefonek/Highway, Alex Hegeman/Highway, Dan Gleason/Highway and Chuck Hunter/Hunter Engineering

Committee Chair Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting meeting was properly posted.

1. Approve agenda

Motion by Timmons/Paszak to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held on March 25, 2021.

Motion by Cushing/Almekinder to approve the minutes of the Public Works Committee meeting held on March 25, 2021. Motion carried.

3. Public Comments

No public comment.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Timmons/Almekinder to approve the Solid Waste vendor vouchers as presented. Motion carried.

5. Discussion/Act on installation of a 7.5 HP Blower Fan Variable Frequency Drive

Jolin reported there was not enough gas being produced to run the flare continuously and recommended installing a variable speed blower with timer at a cost of \$4,553.53.

Motion by Almekinder/Timmons to approve the purchase of the 7.5 horsepower blower. Motion carried.

6. Discussion/Act on potential bid award for PVC roof on baler and baler storage building

Jolin reported the roof was a CIP approved project; one bid was received in the amount of \$44,980.

Motion by Timmons/Almekinder to approve the bid from Structures Unlimited in the amount of \$44,980. Motion carried.

7. Discussion/Act on sealed bids received for equipment for sale

Jolin recommended relisting the spreader as the high bid was only \$2,250, however, she recommended accepting the bid for the bagging machine as it was in need of repairs. Motion by Cushing/Timmons to accept the bids for 1986 Mack Dump Truck at \$4,500, the Boss V-Plow at \$900, the bagger machine at \$5,050 and relist the spreader with Wisconsin Surplus. Motion carried.

8. Discussion/Act on forwarding two delinquent accounts to Corporation Counsel for further collection

Jolin reported there were two delinquent accounts; Mastercraft Roofing and Minocqua Grading in the amounts \$354.00 and \$701.80 respectively.

Motion by Timmons/Cushing to forward the accounts from Mastercraft Roofing and Minocqua Grading to Corporation Counsel for collection. Motion carried.

9. Solid Waste Report/Discussion

• **Operational**

Jolin reported:

- The department picked up some extra loads from Advanced Disposal
- They have received a couple of applications for LTE's noting they cannot wait for workers from McNaughton
- Once the compost dried it would be screened
- The truck will be ready once the solenoid is repaired
- The new loader should be delivered on or about May 10th
- Demo 3 bid results were due 4/14 and recommendations would be brought back to the 4/22 meeting
- The DNR will be performing dozer training on Solid Waste grounds – widening trails
- The Solid Waste audit was scheduled for later that day
- The year-end financial report should be ready for the next meeting

HIGHWAY DEPARTMENT

10. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Paszak/Timmons to approve the Highway Department vendor vouchers as presented. Motion carried.

B. Out of County travel for:

a. Commissioner and committee members to 2021 WCHA Summer Road School in Wisconsin Dells, June 7 – 9, 2021

Motion by Timmons/Cushing to approve the out of county travel for June 7 – 9, 2021 for the commissioner and committee members. Motion carried.

11. Discussion/Act on 2021 Brine Mixing Facility bid specifications

Timmons recommended addressing agenda items 11, 12 and 13 at the same time.

Stefonek explained the contract developed by Holewinski and Hunter was denied by Corporation Counsel so they are proceeding with original 71 page document.

Timmons commented the contract should address only the remaining work and not the work that has already been completed.

Hunter explained the committee would need to decide whether to waive counsel's recommendation and go with 25 page contract or use the other. Hunter commented in his experience, smaller contractors would be less likely to bid if the larger contract was used resulting in a higher project cost.

Almekinder noted if Corporation Counsel and the insurance company want the larger contract questioning what would happen if the committee chose to reject it.

Cushing agreed noting if there are no bids they can address the contract with Corporation Counsel at that time.

Timmons noted there was \$217,000 remaining questioning what work still remained how the project was going to be completed.

Almekinder noted if the bids came it too large they have the option to reject and rebid.

Hunter cautioned if they need to rebid it would likely cost them at least four weeks.

Motion by Cushing/Paszak to proceed with the Brine Facility Bid Specifications as outlined by Corporation Counsel noting the Committee was not too pleased with it and it could come back and bite them because no small contractors would probably respond.

Stefonek noted the May 6, 2021 bid opening which would require scheduling an additional meeting date.

Hunter stated they would review the bids and references following that meeting and bring back their recommendations at the next meeting.

Motion carried with Timmons voting no.

12. Discussion/Act on Hunter Engineering & Design Project Manager Insurance Requirements

Stefonek stated Corporation Counsel was requesting a \$1 million errors and omissions policy, however, the design portion of the project was complete and the general contractor was required to carry all the required insurance policies.

Chuck Hunter explained the premium for a \$1 million policy was about \$10,000 and would likely not issue \$1 million policy for a \$400,000 project, especially since the design portion of the project was already completed. Hunter did note he carried a \$1 million personal liability policy.

Motion by Timmons/Cushing to approve waiving the \$1 million errors and omissions policy with the County to be named on the \$1 million personal liability policy. Motion carried.

13. Discussion/Act on Brine Building cost to date

Stefonek explained the project's initial funding from 2020 was \$408,000 with an additional \$100,000 added in 2021 for a total of \$508,000 noting the remaining balance of \$217,572.69. Stefonek added the first draw would take place when the trusses are erected returning the project to the exact point when the building collapsed.

Hunter noted, out of the remaining materials some of the two-by material does not line up with wall construction and should be used for bracing while leaving it up to the bidder to determine if that material was enough to finish the project.

14. Discussion/Act on loader purchase from Oneida County Solid Waste

Stefonek reported he received an offer to purchase the Dresser loader for \$15,500 and would like to purchase the 2001 John Deere 644 from Solid Waste for \$20,000.

Motion by Paszak/Cushing to approve the purchase of the John Deere loader from Solid Waste. Motion carried.

15. Discussion/Act on Caterpillar loader purchase

Stefonek reported prices were received from Caterpillar, John Deere and Volvo and there was an offer to purchase the current Volvo loader for \$15,500. Based upon cost and the \$23,000 of included options, Stefonek recommended purchasing the Caterpillar at cost of \$307,000 proposing using \$100,000 from the PBM account and the \$15,500 from the sale of the Volvo, then financing the remaining \$191,500 through CAT interest free for 12 months with the balance paid from the 2022 equipment fund.

Motion by Almekinder/Cushing to approve the purchase of the Caterpillar 966M as presented. Motion carried.

16. Discussion/Act on additional 2021 road construction

Stefonek reported there should be approximately \$477,000 remaining for addition construction. The pavement on CTH D located between the two projects was in better condition than the portion of CTH E between CTH J and Fredrick Road.

Based on the estimated amount of money remaining, Hegeman recommended reconstructing the portion of CTH E as it would not be as tight and he would feel more comfortable if costs on the other projects increased.

Motion by Timmons/Cushing to proceed with bids for CTH E from Fredrick road to CTH J. Motion carried.

17. Discussion/Act on 2020 Line Item Transfers

Stefonek requested to postpone item 17 until the next meeting.

18. Commissioner Report/Discussion

Stefonek reported he had been working with the new commissioner, road limits may be coming off at the end of the following week, and the new sweeper was delivered.

19. Future Meeting Dates:

- April 22, 2021
- May 6, 2021 at 1:00 PM
- May 13, 2021
- May 27, 2021

20. Future Agenda Items

- Summer Road School attendance

21. Public comments

No public present.

22. Adjourn

Meeting adjourned the meeting at 9:10 a.m.

Committee Chairman

Committee Secretary