

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, April 22, 2021 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Lisa Jolin/Solid Waste, Bruce Stefonek/Highway, Alex Hegeman/Highway, Mike Fugle/Corporation Counsel, Chad Lynch/Corporation Counsel and Dan Gleason/Highway.

Committee Chair Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting meeting was properly posted.

1. Approve agenda

Motion by Paszak/Almekinder to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held on April 8, 2021.

Motion by Cushing/Almekinder to approve the minutes of the Public Works Committee meeting held on April 8, 2021. Motion carried.

3. Public Comments

No public comment.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Holewinski/Paszak to approve the Solid Waste vendor vouchers as presented. Motion carried.

5. Discussion/Act on 2020 Year End Financial Report

Jolin provided a synopsis of the individual business units noting the changes from the prior year.

Motion by Holewinski/Cushing to accept the 2020 Year End Financial Report as presented. Motion carried.

6. Discussion/Act on Demo 3 closure bids

Jolin reported Minocqua Grading was low bid, however, the references were not related to landfill closure. Jolin stated Sand Creek recommended either company but Riverview would require less supervision because of their experience. Timmons noted Minocqua Grading's payment history in addition to other problems with a demolition project in Woodruff and recommended going with Riverview. Fugle requested Timmons provide further explanation for the record indicating why Riverview was the lowest responsible bidder. Timmons explained the demolition at the corner of STH 47 and USH 51 resulted in damage to the

remaining building which has not been resolved to that date in addition to questioning the provided references.

Motion by Timmons/Holewinski to approve the bid from Riverview Construction. Motion carried.

7. Discussion/Act on funding Demo 3 closure

Jolin requested the committee postpone the item and bring it back to the next meeting to discuss with all the other projects for the year.

8. Solid Waste Report/Discussion

• **Operational**

Jolin reported she was working on the year-end financial reports and will bring back a fund balance to the next meeting. Jolin commented she volunteered for the Covid 19 Hazard Pay Committee and she posted for summer help.

HIGHWAY DEPARTMENT

9. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Paszak to approve the Highway Department vendor vouchers as presented. Motion carried.

10. Discussion/Act on 2021 gravel quotes results

Stefonek reported the department requested quotes for small to medium amounts of gravel. Motion by Holewinski/Cushing for the Commissioner to use whichever is advantageous to the project based upon location. Motion carried.

11. Discussion/Act on 2020 Traffic Safety Commission Line Item Transfers

Motion by Timmons/Cushing to approve the 2020 Traffic Safety Commission Line Item Transfers. Motion carried.

12. Discussion/Act on 2020 Highway Department Line Item Transfers

Motion by Cushing/Paszak to approve the 2020 Highway Department Line Item Transfers. Motion carried.

13. Commissioner Report/Discussion

Stefonek requested any questions regarding the 2020 Financial Report be emailed to Jeri Cooper prior to the next meeting.

Stefonek provided a summary of the maintenance performed over the preceding 4 years noting the increased maintenance resulted in less patching be required. Hegeman confirmed the department was on track to continue with the increased level of maintenance for the current year. Stefonek confirmed the continuing appropriations be brought back for the next meeting for the 2020 Financial Report.

14. Future Meeting Dates:

- May 6, 2021 at 1:00 PM
- May 13, 2021
- May 27, 2021

15. Future Agenda Items

- Award of 2021 CTH E Project
- Summer Road School attendance

16. Public comments

No public present.

17. Adjourn

Meeting adjourned the meeting at 8:30 a.m.

Committee Chairman

Committee Secretary