

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, May 5, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing		X	
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway, and Jeri Cooper/Highway.

Vice Chair Mike Timmons called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Fried/Roach to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held April 21, 2022

Motion by Almekinder/Fried to approve the minutes of the Public Works & Solid Waste Committee meeting held April 21, 2022. Motion carried.

3. Public Comments

No public present.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Fried/Almekinder to approve the Solid Waste vendor vouchers. Motion carried.

5. Discussion/Act on quotes to repair the Demo Site 4 access road

Jolin reported the ditch of the new road was washing out and it required repair. Jolin stated Musson Bros provided the lowest cost quote. Responding to Fried, Jolin confirmed there was no accountability to either the engineer or the road builder. Motion by Fried/Roach to approve the repair and reshape of eroded areas of ditches of demo access road for \$6,550 by Musson Bros.

6. Discussion/Act on quote to re-route approximately 300' of Demo Site 4 access road

Jolin reported the access road was always muddy and washed out. Jolin proposed having the Highway Department reroute the road in a more direct fashion. Fried questioned Hegeman why the Highway Departments estimate to repair the new road was so much higher than Musson Bros. since their equipment would already be on site. Hegeman stated their estimate included larger aggregate with higher material cost, hauling cost and without making the assumption they would be selected to reroute the road. Jolin confirmed funding for the projects would come from department funds and would not affect the permitting.

Motion by Timmons/Roach to go with the director's recommendations on the reroute to the Highway and repair and shape ditches to Musson.

Fried questioned if the motion was for item 6. Jolin noted item 5 was separate from item 6. Motion defeated.

Motion by Fried/Roach to approve the reroute to avoid curve to demo 4 access road for \$3,566 with the Oneida County Highway Department doing that work. Motion carried.

7. Discussion/Act on excavation of yard waste/brush pile

Jolin reported they were out of the bark used for compost and would like to use the material that is on site located under the brush pile to mix with the fibercake. Jolin stated she had hoped to have an estimate to remove the brush adding there was money in the budget. Jolin stated they attempted to remove the brush with a loader but got stuck. Fried commented he would like to see the departments work together if possible. Jolin noted the highway department had hauled in material in the past but resulted in the brush pile onsite getting pushed back.

8. Discussion/Act on Scale Office Project being forwarded to the Administration Committee

Fried questioned if Solid Waste would be open to a loan as he anticipated the question would likely be asked. Jolin stated she was not open to the idea of a loan as the department already had two loans to payback for both the new loader and the demo site. Fried commented separate from the cost, he felt the need was justified but the general fund/CIP money had always gone through a vetting process to weigh requests against other needs within the County. Fried questioned, since time was of the essence would it be an option to start with a loan then put in for a CIP project to take care of the loan. Timmons commented that would need to be an administration question but this project needed to move forward immediately because prices only continue to increase. Timmons added Solid Waste should not be required to pay for the project as other departments are not required to be self-funded.

Almekinder commented builders are able to pick and choose what projects to do, submit a high bid, and if they get it make a lot of money.

Fried agreed but the question was not the price tag rather the challenge was the push not to use the processes the County had used in the past.

Timmons commented this was where it was told to go to because of the ARPA money noting this process was started in the fall and they were told they needed to get better prices, or this or that, and it kept getting kicked back. Timmons stated finance needed to say how they want it done adding the finance director told them ARPA doesn't pay. Jolin stated this was originally planned as a CIP project and it was her understanding anything the department did had to be funded through Solid Waste. The original CIP was for \$175,000 but was pulled because of all the other expenses associated with the Demo 4 site and there was no way to fund the project.

Timmons commented with all the loans Solid Waste would be in the red.

Fried commented if in fact the estimate of five-to-seven million dollars being returned to the general fund was true that would change the story but if not, the general fund was quickly getting drained down restating the importance of the vetting process.

Timmons commented scaling the building down was not option and cautioned if there was a hiccup the bid may be withdrawn.

Fried noted everything was very favorable at admin up until the snag with the ARPA funding.

9. Discussion/Act Workers Compensation Report

Jolin stated there were no claims to report.

Solid Waste Report/Discussion

- **General Business**

Jolin reported there was damage to the front gate as a result of an accident, 32 pounds of unwanted medications were collected during the drug takeback, preorders for 230 yards of compost have been taken, the fuel surcharge for May was 11 percent compared to 8 percent in April and business has been rapidly increasing with the nice weather.

10. Future Agenda Items

Demo 5 site barrier

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Almekinder to approve the Highway vendor vouchers. Motion carried.

12. Commissioner's Report/Discussion

Timmons reminded committee members that wished to attend Summer Road School would need to notify the department before the deadline.

Hegeman commented he would be happy answer any questions regarding the report previously distributed stating they could either call or stop in. Hegeman questioned if committee members were interested in a tour of the roads. Timmons commented no committee business could be discussed and noted the last time they went out they spent the morning driving around aimlessly. Hegeman suggested focusing on the roads on the five year road plan.

Hegeman reported a crew was working on US 51 near the Minocqua Bridge, bridge washing and snow fence removal had begun and they would be paving two small sections for the State on US 8 and STH 17.

Hegeman reported he would be meeting with the DOT regarding using CTH P as a detour for the US 8 project scheduled for reconstruction in 2024, then meeting with the engineering firms regarding the estimates for CTH P, CTH W and CTH N in addition to the design for the Wolf River Culverts.

Hegeman also reported two interviews for the foreman position were scheduled for later that day and an Equipment Operator was hired and would start following completion of CDL schooling on May 23rd. However, the one qualified candidate for the Mechanic position declined both offers and two operator applicants also turned down offers.

Hegeman commented Buildings & Grounds reached out regarding potentially utilizing County staff to clean the Rhinelander facility.

13. Discussion/Act on emergency generator project RFP results and recommendation

Hegeman reported no RFP were received so he would research and tweak the document.

14. Discussion/Act on proposal for replacement of 3 exterior doors at Rhinelander shop and office

Hegeman commented Buildings & Grounds was not interested in the projects and recommended Bolt based upon work performed at the Law Enforcement Center. Fried questioned why staff could not complete the project. Almekinder commented steel door installation was not too difficult.

Motion by Timmons/Roach to request quotes for more than one company. Motion carried.

15. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof

Hegeman reported a wind storm caused damage to the roof of the DOT purchased salt dome. Since the roof is 26 years old and in need of other repairs, the DOT requested a quote for the repair and quote for replacement but has not gotten back with their decision. The Three Lakes Shop metal roof had been leaking for a couple years. The estimate process revealed rusted panels and nail heads that were broken off. Motion by Timmons/Roach to get more quotes. Motion carried.

16. Discussion/Act on Preventative Maintenance Proposal for Rhinelander shop HVAC system

Hegeman reported approximately \$350,000 was put into the new HVAC systems for the back and front shop over the previous three years. Tweet Garot offered the proposal noting they were the company that performed the work on the front shop. Hegeman commented based upon recent experience with HVAC failures at the outside shops and the larger industrial system he recommend moving forward with the preventative maintenance contract. Motion by Timmons/Roach to investigate more thoroughly and forward to Corporation Counsel. Motion carried.

17. Discussion/Act on 2022 first quarter Workers Compensation Report

Hegeman reported there was one claim for an employee who injured their knee after breaking through the snow while cutting brush.

18. Discussion/Act on 2021 line-item transfers

Hegeman reported the department was within budget and the transfers are used balance the individual accounts. Cooper explained the purpose of the transfers were to bring the accounts with a negative balances to zero. Cooper offered meet with committee members to discuss the budget process in greater detail. Motion by Fried/Almekinder to approve the line-item transfers as presented and discussed. Motion carried.

19. Discussion/Act on brine building update

Hegeman reported Dahlquist was onsite the day before cleaning the outside of the building by the exhaust and addressing issues with a heater. The parts needed to transfer the brine equipment were still on backorder.

20. Discussion/Act on fuel system removal update

Hegeman reported the language requested by Corporation Counsel was added so the contract was signed and returned, Ritchie will be onsite to begin transferring fuel and he was working with Northwest Petroleum to develop a timeline to disassemble the building.

21. Discussion/Act on request for temporary additional Equipment Operator position

Hegeman reported an employee submitted their retirement notice effective May 26. Hegeman requested permission to begin moving forward with the hiring process noting he did not anticipate any overlap.

22. Discussion/Act on request for ATV/UTV route on CTH J from Woodruff Road to the railroad grade east of STH 47

Timmons explained the request was to extend the CTH J route from Woodruff Road noting to STH 47 was approved by both the Towns of Minocqua and Woodruff noting an ordinance amendment would need to be approved and forwarded to the County Board.

23. Future Meeting Dates:

- May 19, 2022

24. Future Agenda Items

- Generator project RFP
- Additional quotes for steel door replacement
- Additional quotes for roof repair/replacement for the salt dome and Three Lakes shop
- HVAC Preventative Maintenance Proposal review
- CTH J ATV/UTV route ordinance amendment
- Meeting dates

25. Public comments

No public present

26. Adjourn

Meeting adjourned at 9:50 a.m.

Committee Chairman

Committee Secretary