

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, May 13, 2021 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Lisa Jolin/Solid Waste, Alex Hegeman/Highway, Tom Wiensch/Corporation Counsel (via Zoom), Mike Romportl/Land Information, Dan Gleason/Highway, Chuck Hunter/Hunter Engineering, Nate Schrock/Teschendorf & Schrock and Brian Jopek/Lakeland Times.

Committee Chair Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting meeting was properly posted.

1. Approve agenda

Motion by Paszak/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meetings held on April 22 and May 6, 2021.

Motion by Timmons/Cushing to approve the minutes of the Public Works Committee meetings held on April 22 and May 6, 2021. Motion carried.

3. Public Comments

No public comment.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Holewinski/Paszak to approve the Solid Waste vendor vouchers as presented. Motion carried.

B. Credit Account Contracts for Savage Dream Builders and Habitat for Humanity

Motion by Holewinski/Timmons to approve the credit applications as presented. Motion carried.

5. Discussion/Act resolution for Letters of Credit for Demo 4 Closure and Long-term Care

Jolin reported she would bring this item back to a future meeting with a resolution noting the letters of credit would cost about \$200 annually and would allow the opening of demo 4.

6. Discussion/Act 2022 Staffing Requests

Jolin reported 2022 would remain the same as 2021 with 1 summer yard position with CDL for compost.

Motion by Holewinski/Cushing to approve the 2022 staffing requests. Motion carried.

7. Discussion/Act Sealed bids received for Vintage Campers and Boat

Motion by Holewinski/Timmons to allow the Director to sell the vintage campers and boat at her discretion. Jolin confirmed the purchaser would be required to sign a bill of sale and a waiver. Motion carried.

8. Discussion/Act Demo 3 Closure Funding

Jolin reported of the \$88,875 total cost, the fund has \$37,931 resulting in a balance of \$50,943 to come from the operating fund if approved.

Motion by Timmons/Paszak to approve paying the balance from the operating fund. Motion carried.

9. Discussion/Act on PVC Roof Funding – 2021 Capital Improvement Project

Jolin noted the cost of \$44,980 will be taken from the operating fund.

10. Discussion/Act on 644P Funding – 2021 Capital Improvement Project

Jolin recommended based on the operating fund depletion, rather than the down payment of \$118,000 put down \$44,664 at signing then 5 annual payments and work to pay it off sooner.

Motion by Cushing/Holewinski to finance the John Deere Loader as outlined with \$44,664.34 then 5 annual payments of \$44,664.34. Motion carried.

Holewinski noted this voucher would be included with the previously approved vouchers.

11. Solid Waste Report/Discussion

- 450 yards of compost were sold prior to the start of delivery. Delivery has begun, however, the new compost was still too wet to screen. Potential mix for fibercake is being tested.
- Demo 3 had about 75 tons of space remaining and Demo 4 was waiting on the acceptance of the Plan of Operation due to the letters of credit.
- Have not found anyone to work.
- The LTE Scale Operator and Technician/Lead man submitted their resignation letters on the preceding Tuesday.

HIGHWAY DEPARTMENT

12. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Paszak/Timmons to approve the Highway Department vendor vouchers as presented. Motion carried.

13. Discussion/Act on award of 2021 Garage/Salt Brine Mixing Facility – Reconstruction and Building Completion contract

Chuck Hunter reported under the wording of the contract, section 00400, Teschendorf & Schrock has agreed to the November 12, 2021 completion date in addition to providing the breakout of labor and material costs to be paid by the insurance company in the amount of \$72,504. Hunter noted he approved the use of masonry hangers to attach the bracing to the slab with the contingency those holes would be filled with epoxy once removed. Wiensch noted the insurance company reviewed the breakout and gave the go-ahead to move forward. Wiensch also noted the committee should consider the risk of the bid's 7-day expiration rather than the bid documents 30-day requirement.

Motion by Holewinski/Timmons to approve the Teschendorf & Schrock contract as presented with the information that Chuck Hunter presented at today's meeting. Motion carried.

Hunter explained the ductwork for the exhaust system was galvanized but provided an option to use PVC at an additional cost. Hunter recommended not to use the PVC as he did not feel it was necessary. No action taken on PVC ductwork option.

Hunter explained the notice to proceed would need to be signed by the contractor noting there was approximately 6 to 8 weeks of preparation required to generate and approve shop drawings. Wiensch stated the notice to proceed should be issued following approval of the certificate of insurance.

14. Discussion/Act on Request to acquire excess county lands adjacent to County D by Wiezbinski, the adjoining landowner, in Town of Newbold, part of new Parcel # NE-1296-1, being part of NE-SE, Section 27, T39N-R8E

Hegeman reported during the winter, the department was brushing and cutting trees on CTH D which upset a land owner because he thought the trees were on his land. The issue was researched by Mike Romportl and Mike Fugle which resulted in the discovery of a deed from 1937 verifying the County owns 200 feet of right of way in addition to the timber rights.

Romportl reported typically town roads retain 33 feet and county roads retain 50 feet from centerline noting County roads do vary from 25 feet to 50 feet. Romportl commented the land owner requested the committee consider changing the right of way to 33 feet from centerline. Hegeman commented once the right of way was reduced it would be difficult to increase it if needed in the future.

Motion by Holewinski/Paszak to make the recommendation to approve 66 foot right of way through this parcel. Motion carried.

15. Discussion/Act on Tweet/Garot Mechanical 2020 Ventilation Upgrades change order

Hegeman reported Tweet/Garot requested 3 change orders totaling \$13,285 noting the project is well below the budgeted amount and will not require funding from the General Fund. Motion by Timmons/Cushing to approve the change orders. Motion carried.

16. Discussion/Act on acceptance of 2020 Financial Report

Hegeman commented the report was distributed previously for review.

Motion by Cushing/Paszak to accept the 2020 Financial Report. Motion carried.

17. Discussion/Act on 2021 Seasonal Hot Mix quotes

Hegeman reported quotes were requested for smaller amounts of hot mix.

Motion by Holewinski/Cushing to approve the 2021 seasonal hot mix quotes at the discretion of the Highway Commissioner on which one is in the best interest of the County. Motion carried.

18. Commissioner Report/Discussion

- CTH A near Lincoln County reconstruction options are being researched
- A beaver dam on private property is blocking a large amount of water which could wash out CTH B near Jennings. The owners of the property are aware of the situation and will be meeting with the commissioner. The DNR has been contacted and have indicated this is a class I trout stream. Corporation Counsel will be consulted.

- All culverts on both phase I and phase II of the reconstruction of CTH D are complete and he was working with American Asphalt to beginning laying gravel the following week.
- Asphalt was removed from the box culvert between Echo and Chain lakes and the concrete repairs are complete – a membrane will be added prior to the asphalt overlay.
- The bridge between Sand and Dam lakes was last inspected in July of 2020 resulting in a sufficiency rating of 21.8. Hegeman noted there was exposed rebar and some delaminating occurring. State engineers were contacted and anticipate recommendations for repair. A special inspection was scheduled for the following day adding he would be applying for State funds based on an 80/20 match to replace the bridge with the committee's approval.
- The crew is crack filling – the roads to be chip sealed were complete and the crew is now working on CTH A from Three Lakes to Sugar Camp.
- A meeting with the Finance Director was scheduled for the following week.
- Plan to begin to working on 2022 CIP requests.

19. Future Meeting Dates:

- May 27, 2021
- June 10, 2021
- June 24, 2021

20. Future Agenda Items

- County Bridge Aid for Town Bridges and Culverts Policy
- 2022 Staffing Requests
- Brine Building Construction Update – overpayment to previous contractor

21. Public comments

No public present.

22. Adjourn

Meeting adjourned the meeting at 9:07 a.m.

Committee Chairman

Committee Secretary