

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, May 18, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway and Jon Sweeney.

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Almekinder/Fried to approve the agenda. Motion carried; Roach not present.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held May 4, 2023

Motion by Timmons/Almekinder to approve the minutes of May 4, 2023 meeting as presented. Motion carried; Roach not present.

3. Public Comments

4. Future Meeting Dates:

- June 1, 2023
- June 15, 2023

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Almekinder to approve the Solid Waste vouchers as presented. Motion carried; Roach not present.

B. Credit Account Applications for Woodland Heights MHL, LLC and A-Z Property Management

Motion by Cushing/Almekinder to approve the credit account applications for Woodland Heights MHL, LLC and A-Z Property Management. Motion carried; Roach not present

6. It is anticipated that a motion will be made, seconded, and approved by Roll Call Vote to enter into Closed Session pursuant to section §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Cell tower placement).

Motion by Timmons/Almekinder to go into closed session. Row call vote all in the affirmative at 8:04 a.m.; Roach not present.

7. Return to open session. Announcement of action taken in closed session, or take action based on closed session (NOTE: If the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session may be announced when the need for the closed session has passed.)

Motion by Cushing/Timmons to return to open session. Row call vote all in the affirmative at 8:45 a.m.

8. Discussion/Act on Landscaping for the New Office Building

Jolin questioned if the committee would be in support of asking local businesses to landscape in return for advertising their work. Timmons directed Jolin to follow up with corporation counsel.

**9. Solid Waste Report /Discussion
General Operations Update**

Jolin reported they started utilizing a new process to dry latex paint using sawdust. Solid Waste Tonnages increased by 100 tons since April and recycling was up 25 tons for the same period 2022. The demo site was being utilized and compost sales were underway with a request for 200 yards noting trucking might be an issues. Jolin commented one third of the material was screened noting the committee had initially approved a quote from Musson in the amount of \$20,000, however, Foley's performed the work for \$3,900. The comingled trash compactor installation began that week and a subcontractor working on disassembling the recycling line was injured after falling approximately 13 feet. The transit Quonset hut materials were on site and the office building was basically complete with IT and Buildings and Grounds assisting with the move.

10. Future Agenda Items

- Paving specifications

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Cushing/Timmons to approve the Highway Department vendor vouchers.
Motion carried.

12. Discussion/Act on 2023 1st Quarter Worker's Compensation Report

Hegeman provided the committee the Worker's Compensation Report commenting he was looking into additional training.

13. Discussion/Act on Snowplowing Complaints

Hegeman reported he contacted Gregg Bowen regarding the public comment from the previous meeting noting the truck's speed while plowing was Bowen's biggest concern.

14. Discussion/Act on Equipment Updates

Hegeman reported there were no significant updates, however, the commissioners truck was damaged by a collision with a deer.

15. Discussion/Act on Wolf River Culvert Project

Hegeman reported the bids were due on May 31, 2023 at 2:00 p.m. The DNR expressed concern the project was rushed noting there may requests for additional information.

16. Discussion/Act on Complaint Status Report

Hegeman explained complaints on the state highways are added to the work list for approval by the maintenance coordinator. Citing a large pole hole on USH 51, Fried expressed concern that process could take too long to resolve concerns.

Hegeman reported the beaver trapper was contacted and was working an area along CTH J following a report beavers were cutting down trees along the roadside.

17. Discussion/Act Right-of-Way Encroachment Policy Draft

Hegeman explained the draft policy was developed using language from the Marathon County policy manual following the complaint from a land owner along CTH B who's illegally placed sign was damaged by snow thrown from the plow. Cushing commented he did not feel as though the policy needed further review. Hegeman stated the policy would be added to the web page.

18. Discussion/Act on Damage from Snowplow Policy Draft

Hegeman explained this policy was also developed using language from the Marathon County policy manual noting he added additional language following the last major storm in which cars were stuck alongside of the road potential hindering snow removal if abandoned.

19. Discussion/Act on Utility Permit and Policy

Hegeman commented the policy was developed following damage caused to county roads by subcontractors that bore to shallowly under the roads resulting in humps in the roads. Hegeman noted there was no fee for a permit, however, there was no penalty for work performed without a permit. Hegeman noted the WCHA developed a utility accommodation policy that had the potential to become an ordinance so a citation could be issued if necessary. Hegeman noted the current permit was existing when he started but he could bring back a revised document.

20. Discussion/Act on Generator Design Report

Hegeman explained there were options that included updating the existing wiring in the building in addition to possible equipment updates that might be required included in the estimate. Hegeman noted there was approved ARPA funding of \$400,000 toward the project. Fried questioned if it was worth putting \$100,000 into the Minocqua shop. Almekinder stated he could install a 200 amp generator for \$10,000 questioning the \$143,000 estimate for a 40kw generator noting he installed a 150kw generator for \$65,000. Fried commented his concern was the age of the existing equipment.

21. Discussion/Act on Lease Agreement with Musson Bros for use of Monico Shop Yard for Trailer Storage

Hegeman reported Northeast Asphalt was leasing space at the Monico shop for a job trailer and Musson Bros would like to take over the lease and keep the same job trailer there. Motion by Timmons/Roach to approve the lease agreement with Musson Bros for use of Monico shop yard for the construction trailer storage. Motion carried.

22. Commissioner's Report/Discussion

- USH 51 crack sealing PBM was complete
- STH 47 crack sealing PBM was in process
- The crew was working on patching state and county roads

- Snow fencing was taken down
- Work continued on the replacement of signs
- The department was working with Forestry to help with a washed out culvert
- The crew attended Safety Days in Crandon and some participated in In-Service
- Hegeman planned to attend the TDA Drive-In in Madison the following week
- The CTH C Bridge was approved with an estimated cost to the County of approximately \$200,000
- Other counties are seeing similar issues with their chip sealed roads, however, there was no consensus on the possible cause
- Hegeman reported a cost of approximately \$2.4 million for the winter season between State and County

23. Future Agenda Items

- Equipment update
- Wolf River culvert project
- Complaint report
- Utility Permit and Policy

24. Public comments

None

25. Adjourn

Meeting adjourned at 9:50 a.m.

Committee Chairman

Committee Secretary