

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhineland WI
Thursday, June 13, 2019 at 8:00 a.m.**

Attendance:	Present	Excused	Absent
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

Also Present: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Brian Desmond/Corporation Counsel, Jeri Cooper/Highway, Dan Gleason/Highway, Alan Van Raalte, Bette Stillman, Jim Debiase, Pat Berg, Chris Berg, Brian Jopek, Scott Tromp and Jill Friday.

Call the Meeting to Order & Roll Call

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Action: Motion by Timmons/Cushing to approve the agenda.

Vote: All 'aye', motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on May 23, 2019

Action: Motion by Jensen/Paszak to approve the minutes of the May 23, 2019 meeting as presented.

Vote: All 'aye', motion carried.

3. Chairman's announcements:

- **Wisconsin Counties Association**
- **Wisconsin Counties Highway Association**

Discussion: Jensen noted it appeared as though the Governor and Joint Finance Committee were not in agreement regarding road funding.

Action: Motion by Jensen/Cushing to suspend the rules and take up items 12 and 13.

Solid Waste Department

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Action: Motion by Jensen/Cushing to approve the Solid Waste vendor vouchers as presented.

Vote: All 'aye', motion carried.

B. Credit Account Application

No action taken

5. Discussion/Act on 2020 LTE staffing request

Discussion: Jolin reported the request was the same as the previous year noting only the rates had changed.

Action: Motion by Paszak/Cushing to approve the 2020 LTE staffing request.

Vote: All 'aye', motion carried.

6. Discussion/Act on hiring grinding service

Discussion: Jolin reported she solicited a quote to grind a large pile of pallets over the course of three days. Timmons recommended looking into using the waste for reclamation of gravel pits.

Action: Motion by Holewinski/Cushing accept the proposal to hire the grinding service for three days.

Vote: All 'aye', motion carried.

7. Discussion/Act on CPI (Consumer Price Index) tipping increase

Discussion: Jolin reported the cost was increasing but recommended keeping the price the same as the cost was still less than what was being charged. Holewinski suggested raising the price proportionately each year to match any increases.

Action: Motion by Holewinski/Pazak to increase the per ton price to \$71 per ton with a minimum tipping fee of \$14 as of July 1, 2019.

Vote: All 'aye', motion carried.

8. Discussion/Act on Funding Opportunity Committee: Solid Waste Leasing Option and Annual Revenue Source Option

Discussion: Jensen questioned if the Solid Waste Department might be able to provide a revenue stream on an annual basis to the County. Holewinski added he believed the department could make money and feed back to the general fund. Jensen suggested considering setting that money aside to for building improvements and looking into contracting for the business units that may not be profitable. VanRaalte noted the Town of Little Rice contracts with Eagle Waste for their single stream recyclables. Holewinski commented the Solid Waste Department was sorting rather than picking up noting it provides competition that keeps the price down.

9. Director Report/Discussion:

• **Operations Report**

1. **Demo Site 3 Update**

Discussion: Jolin reported a recent survey revealed there was more remaining space than initially thought with spaced for 2,200 tons remaining. Jolin estimated the site would be full at the end of September or early October noting 218 tons came from the Oneida Village.

2. **Demo Site 4 Update**

Discussion: Jolin reported the initial DNR site inspection was favorable, but without Forestry's approval, it was going nowhere. Jolin confirmed the newly proposed site was on the Forestry agenda for July 10 adding Bart Sexton would meet with RASTA, followed by the DNR site inspection and the conditional use permit.

Action: Motion by Jensen/Holewinski that the Solid Waste Director move forward with the Demo Site 4, option 3 as discussed.

Vote: All 'aye', motion carried.

3. **General Operations**

Discussion: Jolin reported there was a facility tour by Tomahawk fifth-graders, the vacant position was filled, May was the highest sales month on record, compost sales were underway, the red gondola trailer was sold, recycling prices were still low, pot holes were filled noting the need for shouldering in the future and installation of the new sign was to begin.

10. Future Agenda Items:

- **Fund Balances**
- **Five Year Capital Improvement Plan**

Highway Department

11. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Action: Motion by Timmons/Cushing to approve the vendor vouchers as presented.

Vote: All 'aye', motion carried.

B. Out of County Travel:

None.

12. Discussion/Act on Ahern Contract for HVAC upgrades at Rhinelander Highway Department Facility

Discussion: Desmond reported Ahern would not remove language related to not warranting the installation of the HVAC system nor language limiting their liability for personal injury, death or property damage arising from the performance under those terms and conditions not to exceed one-year's contract price.

Action: Motion by Timmons/Cushing to reject the bid.

Stefonek confirmed Harwood Engineering would be on site to inspect the work adding he would discuss those issues with Harwood Engineering.

Action: Motion by Timmons/Cushing withdrawn.

Jensen requested Stefonek in addition to Harwood, contact the second bidder and bring back all options.

13. Discussion/Act on County Highway "L" Speed Limit Reduction Request

Discussion: Stefonek reported the road the current speed limit was 55-mph with an advisory speed limit of 45-mph. Debiase commented the congestion on the weekends has gotten worse over the last eight months with additional tourism brought in by both new and existing businesses. Stefonek noted they have the ability to lower the speed limit by up to ten miles per hour.

Action: Motion by Holewinski/Cushing to reduce the speed limit on County "L" as presented to 45 mph from the Oneida/Lincoln county line to Siemerling Road.

Vote: All aye; motion carried.

14. Discussion/Act on Opening and Possible Award of Aggregate Crushing Proposals

Action: Motion by Timmons/Holewinski to close acceptance of crushing proposals

Vote: All aye; motion carried.

Discussion: Stefonek reported proposals were received from:

- PGA \$3.75/Ton \$56,250
- Meverden \$3.60/Ton \$54,000
- Pitlik & Wick \$3.67/Ton \$55,050

Action: Motion by Cushing/Paszak to accept the Meverden bid at \$54,000.

Vote: All aye; motion carried.

15. Discussion/Act on Opening of Sand Proposals for Salt/Sand Production

Action: Motion by Timmons/Jensen to close acceptance of the bids.

Vote: All aye; motion carried.

Discussion: Stefonek reported proposals were received from:

- County Materials/Tomahawk \$2.00/Ton
- Pitlik & Wick/Rocky Run & Blue Lake \$2.50/Ton
- Musson Brothers/Lund \$2.50/Ton

Action: Motion by Holewinski/Paszak for the Commissioner to review the bids and bring back his recommendation to the next meeting.

Vote: All 'aye'; motion carried.

16. Discussion/Act on Opening of Asphalt Purchase Proposals

Action: Motion by Holewinski/Jensen to close acceptance of the bids.

Vote: All aye; motion carried.

Discussion: Stefonek reported proposals were received from:

Bidder	Small Amounts	Medium Amounts	Large Amounts
American Asphalt	\$42.58	\$42.58	\$42.58
Pitlik & Wick	\$49.00	\$48.00	\$47.00
Northeast Asphalt	\$52.80	\$52.80	\$52.30

Action: Motion by Timmons/Jensen to review and use the appropriate pit as needed.

Vote: All aye; motion carried.

17. Discussion/Act on Northern Living LED Lighting Proposal for Rhinelander Facility

Discussion: Stefonek reported there were proposal for each of the three types of fixtures. Stefonek stated he had spoken with the Courthouse Facilities Director who indicated their electrical budget was reduced according to the predicted paybacks. Stefonek noted the capital outlay for the office and upstairs offices would be \$7,240 with a rebate for \$2,200 and a net cost of \$5040 and an expected payback of two years. The capital outlay for the shop and garage would be \$8,100 with a rebate of \$900 for a net cost of \$7,200 with a payback of three years. The capital outlay for the exterior and outbuildings would be \$4,700 less a rebate of \$1,170 for a net cost of \$3530 with the payback of two years.

Action: Motion by Holewinski/Cushing to move forward with the proposals as presented at a cost of \$20,040 and a net cost of \$15,770.

Vote: All aye; motion carried.

18. Discussion/Act on County Highway Crack Filling Procedure Policy

Discussion: Jensen stated the 2019 PBM state guidelines indicate to route to three-quarters of an inch in addition to a number of commissioners who did not think a policy requiring routing to one-inch was a good idea noting the recommendation was to route to the size of the crack. Holewinski suggested touring the roads and stated he knew it would save money although materials were almost twice as much.

19. Discussion/Act on 2018 Highway Financial Report

Discussion: Holewinski questioned if a portion of the building costs are being including in the crack filling costs. Cooper explained the DOT factors all of those cost into the equipment rates based on a five-year average of all seventy-two counties. Holewinski commented nearly half of the equipment was losing money noting the previous commissioner was making money in all but one of five years. Cooper noted the high maintenance cost of the older equipment. Holewinski requested the Commissioner come up with a proposal to change the equipment fund to be in the positive.

20. Discussion/Act on Rhinelander Facility Future Fuel Purchase Options

Discussion: Stefonek reported he had contacted Kwik Trip regarding fuel costs but did not receive the information in time to present. Stefonek stated the required upgrades would cost about \$95,000 but noted there was approximately \$83,000 in the fuel system fund to offset future costs. If the system were moved to accommodate future expansion, the cost would increase to approximately \$250,000. Paszak questioned the labor cost of having employees drive to Kwik Trip for fuel.

21. Discussion/Act on 2020 LTE Staffing Request

Discussion: Stefonek reported the request was the same as the previous year noting the rates were determined by LRES. Stefonek informed the committee the next year the flaggers would need to be certified so it may have an effect on the number of future LTE required.

Action: Motion by Cushing/Timmons to approve the 2020 LTE staffing request and forward to Labor Relations.

Vote: All aye; motion carried.

22. Commissioner Report/Discussion

• Operations Report

Stefonek reported there was a crew working on reclaiming shoulders using the re-claimer, roller and water truck when necessary noting the DOT is only spot checking shoulders to save money.

Crack filling was performed on CTH Q and C with the PBM beginning on STH 45 as well as mowing and tree removal as necessary.

• Employee Resignation

Stefonek reported two additional employees had resigned for a total of three for the year. Interview had taken place and are being assessed. Stefonek explained one person resigned to go out on his own and another accepted a position with InterCon.

• Kemp Street Update

- Stefonek reported two culvert in the westbound lane were replaced and the two in the eastbound lane would be replaced when the lane is shut down. Musson started on the roundabout and will begin on Kemp Street on July 27.

• Potential State Transportation Funding Options

Stefonek stated funding discussions were changing daily noting at least they seem to agree they need to increase road aids.

23. Future Meeting Dates

- June 27, 2019
- July 11, 2019
- July 25, 2019

24. Future agenda items

- Employee Resignation Review
- Capital Improvement Projects

25. Public Comments

Scott Tromp stated the shouldering on CTH K looks fantastic.

26. Adjourn

Jensen adjourned the meeting at 9:39 a.m.

Committee Chairperson

Committee Secretary