

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &  
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Highway Office Conference Room  
Thursday, June 30, 2022 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

**Also Present:** Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Lisa Charbarneau/Human Resources Director and Dan Gleason/Highway Department

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

**1. Approve agenda**

Motion by Timmons/Almekinder to approve the agenda. Motion carried.

**2. Approve the minutes of the Public Works & Solid Waste Committee meeting held June 16, 2022**

Motion by Almekinder/Fried to approve the minutes of the Public Works & Solid Waste Committee meeting held June 16, 2022. Motion carried.

**3. Public Comments**

None.

**4. Future Meeting Dates:**

- July 14, 2022
- July 28, 2022

**SOLID WASTE DEPARTMENT**

**5. General Business Discussion/Act:**

**A. Solid Waste vendor vouchers**

Motion by Timmons/Almekinder to approve the Solid Waste vouchers as presented.  
Motion carried.

**6. Discussion/Act on process for future SW Capital Improvement Projects**

Jolin commented the finance director was requesting clarification if future projects would go before the CIP committee regardless of the funding source. Fried commented three members of the Solid Waste Committee were also on the CIP Committee adding although they would ask for projects to come from the budget, there may other funding mechanisms so it would be good to get it all on the table.

**7. Discussion/Act on Priority List for Solid Waste Projects**

Jolin commented she started creating a list of projects with along with some pricing which she planned of bringing back to the next meeting.

### **8. Discussion/Act on Excel Baler**

Jolin reported the baler was down for three weeks. The cost to overhaul the machine was approximately \$50,000, however, the quote included a recommendation to replace machine. Jolin recommended replacing the baler, possibly as a CIP. If replaced she would like it installed in the MERF building where the recycling comes in, which would reduce labor costs.

### **9. Equipment/Machinery Repairs and Maintenance**

Jolin reported the department utilized the Highway Department mechanic but there were times she would need someone who would be available on an immediate basis.

### **10. Solid Waste Report/Discussion**

- **Scale Office Construction Update**

Jolin reported the basement was dug and the area fenced noting positive feedback from the customers.

### **11. Future Agenda Items**

- List of priorities
- Overview map of property

## **HIGHWAY DEPARTMENT**

### **12. General Business Discussion/Act**

#### **A. Highway Department vendor vouchers**

Motion by Fried/Timmons to approve the Highway vouchers as provided at the current meeting.

Hegeman reported the payment for the recently purchased trailer was being withheld until issues with a damaged axle and frame could be resolved. Motion carried.

### **13. Discussion/Act on Closed Session: It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (Employee compensation). A roll call vote will be taken to go into closed session**

Motion by Almekinder/Roach to enter into closed session. Row call vote all in the affirmative at 8:20 a.m.

### **14. Discussion/Act: A roll call vote will be taken to return to open session**

Motion by Timmons/Almekinder to return to open session. Row call vote all in the affirmative at 8:58 a.m.

### **15. Announcement of any action taken in closed session**

Motion by Timmons/Fried to send to LRES for approval with final tweaks to be done by them. Motion carried.

### **16. Discussion/Act on equipment updates**

Hegeman reported he reviewed the equipment usage over the course of the previous year and noted there were several pieces of equipment that were no longer being used that could be sold to free up space. Hegeman commented several of the items were either old or no

longer operational so the book value was likely more than the sale value, which would result in a loss to the equipment fund. Fried recommended contacting someone like Scott's Diesel who might consider purchasing as a package. Hegeman commented he would follow up with corporation counsel as to whether they could approach a private seller or if they would need to offer to the public. Hegeman recommended utilizing an auction site with a minimum bid of the salvage value.

Hegeman reported the box to truck 140 was in the process of being rebuilt and the box to truck 130 would be rebuilt next.

Hegeman reported there have been issues with the paver noting if the department were to purchase something more reliable he would like to start replacing smaller sections of deteriorated roads, which could help extend the life of those roads by 5 to 8 years. Roach recommended detailing the benefits of owning a paver rather than having the work performed by a private contractor.

#### **17. Discussion/Act on updated bridge inspection prices**

Hegeman reported the bridge inspector requested an increase to the rate from \$160 to \$170 per bridge citing the increase in gas prices.

Motion by Timmons/Almekinder to authorize the \$10 increase per bridge inspection. Motion carried.

#### **18. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof**

Hegeman reported he was in talks with the DOT regarding replacement the dome roof, however, he had not heard back from any contractors. Hegeman confirmed the singles had not been replaced since the dome was built in 1996.

#### **19. Discussion/Act on brine building update**

No update to report.

#### **20. Discussion/Act on fuel system removal update**

Hegeman reported they contacted vendors regarding transferring the fuel or obtaining portable fuel tanks for temporary storage of the fuel, however, had not heard anything back at that time.

#### **21. Discussion/Act on staffing updates**

Hegeman reported two of the operator positions were filled. Hegeman commented they planned to advertise again in August for the remaining vacant operator and mechanic positions.

#### **22. Commissioner's Report/Discussion**

Hegeman reported the Hwy 51 PBM was complete with an anticipated yield of \$40,000 to help fund future equipment purchases. The crew was crack sealing CTH Y followed by CTH C. In addition, several failed culverts were replaced on CTH C and CTH G with the culverts on CTH Z being replaced prior to construction in mid-July. Hegeman commented bridge aid applications were due that day, however, none had been received at that time. Work on the budget and CIP applications had begun noting requests for two more patrol trucks, a shop truck and funding of road construction.

**23. Future Agenda Items**

**24. Public comments**

No public present

**25. Adjourn**

Meeting adjourned at 9:21 a.m.

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Committee Chairman

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Committee Secretary