

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, Committee Room 2
Thursday, July 9, 2020 8:00 a.m.**

| Attendance: | Present | Excused | Absent |
|--------------------|----------------|----------------|---------------|
| Ted Cushing | X | | |
| Scott Holewinski | X | | |
| Mike Timmons | X | | |
| Sonny Paszak | X | | |
| Bob Almekinder | X | | |

Also Present: Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Marie Thompson/ITS and Scott Tromp/Public.

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

1. Approve agenda

Motion by Timmons/Paszak to approve the agenda. All 'aye'; motion carried.

2. Approve the minutes of the Public Works Committee meeting held on June 25, 2020.

Motion by Paszak/Holewinski to approve the minutes of the Public Works Committee meetings held on June 25, 2020. All 'aye'; motion carried.

3. Public Comments

No public present.

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Holewinski to approve the Solid Waste vendor vouchers. All 'aye'; motion carried.

5. Discussion/Act on Demo 4 specifications

Jolin reported Corporation Counsel included the contract when the project was put out for bid. Jolin commented the closure of Demo 3 and the language regarding native species were removed in addition to updating the pre-bid, bid, and award dates.

Motion by Paszak/Cushing to accept the bid specifications. All 'aye'; motion carried.

6. Discussion/Act on Review of Previously Approved and Future Solid Waste Department Capital Improvement Projects

Jolin commented she was recently informed although the PVC roof project was funded exclusively through Solid Waste, the project was required to be approved by the CIP committee.

Jolin reported the current loader was twenty-years old with 24,429 hours and estimated it would cost \$160,000 to replace in 2021. Jolin commented the department would not be able to function without a loader adding she would look into leasing as opposed to borrowing the money from the general fund. Holewinski commented they looked into leasing both at the Highway and at the Town level and found with the government discount; they would be

better off purchasing and selling after four years replacing with a new truck. Holewinski added that was the plan they were following at the Town.

Jolin reported the stump truck was a 1986 and was not going to make it noting they need to address plowing the road for the Demo 4 site.

Motion by Holewinski/Paszak to approve the 2021 Capital Improvement Program projects as presented and to include an accurate price for the 644 John Deere loader. All 'aye'; motion carried.

7. Solid Waste Report/Discussion

• Operations Report

Jolin reported:

- One mechanic quit the previous week and the other was on vacation
- Four loads of recycling were in out but the loads for the current week were cancelled because the loading ramp needed to be rebuilt
- A previous LTE from the McNaughton Correctional was rehired as an LTE after he returned to the area following his release
- The PTO on the tractor failed so it will be picked up and serviced by Quinlan's

8. Future Agenda Items

9. General Business Discussion/Act:

A. Highway Department vendor vouchers

Motion by Cushing/Timmons to approve the Highway Department vendor vouchers. All 'aye'; motion carried.

10. Discussion/Act on Rhinelander Facility Future Renovations and Upgrades

Stefonek reported Billy Fried and the finance director contacted him regarding a member of the CIP committee who questioning the cost of the renovations made to the existing facility. Holewinski commented the decision was made at the County Board to move forward with renovations and bring the facility up to date. Holewinski stated they should show how much money has been put into facility since that time.

Motion by Holewinski/Timmons – The Highway Committee is moving forward with improvements to the building and is not interested in a brand new building.

Discussion: Holewinski noted he was more interested in sticking that money into road construction, equipment and employee's wages and benefits than throwing money at a brand new site. Cushing stated the committee's focus is to continue improving this site and have no interest in a new building adding the committee's focus is forward – improving the roads, improving the benefits and wages of the employee and upgrading the equipment.

Vote: All 'aye'; motion carried. Holewinski noted the vote was unanimous.

11. Discussion/Act on Review of Previously Approved and Future Highway Department Capital Improvement Projects

Stefonek commented the projects are due on August 12th and brought the projects back for review. Holewinski stated the cost should include the upgrades since the decision was made to move forward with the upgrades to the site and facility. Cushing commented the document should indicate which projects were complete. Stefonek noted the approved magnetic locks and fuel system upgrades were postponed.

Stefonek reported it required approximately \$1.2 million annually to maintain the approved construction schedule and recommending raising the request to \$1.2 million for 2021 noting the request of \$950,000 the preceding year. Holewinski commented he agreed with the recommendation but some of the money should be shifted toward maintenance to help extend the life of the roads. Stefonek noted if the \$1.2 million caught up construction and maintenance they might be able to return to the lesser request of \$950,000. Holewinski recommended Stefonek present the CIP Committee with the cost to maintain and reconstruct 172.5 miles of road over the twenty-year period. The Committee discussed the impact of work on State roads and its impact on the ability to perform the required maintenance on County roads. Stefonek stated he would bring back the amount available from continuing appropriations accounts. Cushing commented he understood the \$1.2 million was in addition to the STP's and other accounts in order get caught up. Holewinski felt they should take the total cost to reconstruct 172 miles of road at a cost of \$250,000 per mile and divide the cost over 20 years. Stefonek added if proper maintenance was performed, the road would last from twenty-five to thirty years. Cushing and Holewinski instructed Stefonek to keep it simple so the committee could easily understand. Stefonek reported the \$300,000 set aside for the fuel system was approximately \$90,000 short to complete the fuel system upgrade. Stefonek recommended having REI come to a meeting and explain the additional costs for testing required by the DNR. Stefonek reported ten feet was added to the building to accommodate equipment and the \$408,000 appropriated might not be enough, however, they will not know until the bids are opened. Stefonek reported the department has two skid steers but only one with high flow hydraulics. Stefonek noted the trade-in value the previous year was about \$30,000 and would like to trade it in while it still has good value. Holewinski commented he thought the skid steers and attachments lost money. Stefonek reported the cost of a new skid steer with the forestry head was approximately \$85,000 including the trade-in. Timmons requested Stefonek to bring back firm numbers including the time to the brushing head. Timmons commented they might consider hiring a company to do the heavy brushing if the County does not have the time.

12. Discussion/Act on Request from the Safety, Health and Consumer Council to add a link to *A Parent's Guide to Family Highway Safety* to the Highway Department web page

Gleason explained the request was to include a link to an external organization that provided information on highway safety. The request was also forwarded to the IT director for potential concerns. Stefonek reported the IT director recommended against including the link.

**13. Commissioner Report/Discussion:
Operations Report**

Stefonek reported:

- Working on mill and fill on CTH L, P and M
- Working on shoulders on CTH O and D; plan to re-shouldering CTH G
- Finishing crack filing on CTH J and plan to crack fill on Kemp Street, CTH C and M
- Completing PBM for DOT

14. Future meeting dates

- July 23, 2020
- August 13, 2020
- August 27, 2020

15. Future Agenda Items

- Brine building bid results
- CIP project requests

16. Public comments

No public comments

17. Adjourn

Adjourned meeting at 9:20 a.m.

Committee Chairman

Committee Secretary

DRAFT