

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, July 14, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director and Dan Gleason/Highway Department

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Fried/Almekinder to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held June 30, 2022

Motion by Timmons/Fried to approve the minutes of the Public Works & Solid Waste Committee meeting held June 30, 2022. Motion carried.

3. Public Comments

None present.

4. Future Meeting Dates:

- July 28, 2022
- August 11, 2022
- August 25, 2022

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Almekinder to approve the Solid Waste vouchers as presented.
Motion carried.

6. Discussion/Act on SW Capital Improvement Projects and Priorities

Jolin provided an overview of current CIP projects and completed purchases followed by anticipated future needs including replacing 2 hook trucks with 1 newer truck for 2024, replacement of the transfer Quonset building roof and repairs to the transfer building for 2023. Jolin estimated a cost of \$123,000 to replace the baler building doors. Preferably, the roofs over the powerbases could be replaced out of the 2023 building maintenance budget or possibly 2024, and the grey shed for 2023. Jolin stated the 1996 baler had an estimated cost to refurbish of over \$50,000 noting the estimate included a recommendation to replace. Jolin recommended not putting money into the baler or building but rather relocate a new baler in the MERF building which had the roof replaced in 2020 and includes a pit. Jolin noted the estimated cost of \$530,000 included a conveyor, the preventative maintenance

and \$26,000 to take down the sort line. Fried questioned if the baler generated enough revenue or cost savings to justify its cost of a half-million dollars. Jolin noted she did not have the tonnages with her but estimated they take in over 400 ton per year in recycling. Roach questioned if the existing conveyor could be used to help reduce cost. Jolin noted the cost of a new conveyor was \$158,000, however, the sort line conveyor was older and they did not want to contaminate the cardboard and paper. Jolin noted in order to eliminate a person you would have to have a 2 ram baler and only one of the options included a 5 year/10,000 hour warranty with preventative maintenance. Jolin noted currently the bales were breaking even with prices varying from \$30 to \$48 per ton. Fried questioned where the funds would come from. Jolin stated she would entertain the idea of taking a loan from the general fund as the department was on track to repay a good portion of the \$344,000 due in 2024 to the general fund, although she could not estimate the time frame to repay the loan. Timmons questioned if ARPA funds should be used. Roach noted they could save the \$158,000 by using the existing conveyor and replace in the future if needed. Cushing recommended moving forward using the \$530,000 figure but save where possible noting other CIP projects may need to be pushed back. Jolin stated the forklift needed to be replaced in 2023 but the skidsteer and tractor could be done in 2024, with the hook truck, 544K loader and the PVC roof in 2025. Jolin noted the trash compactor was 20 years old and she was seeking a quote for as potential 2024 project. Fried requested Jolin develop and bring back a list of the cleanup projects along with the estimated cost if contracted out.

7. Discussion/Act on Scale Operator Vacancy

Jolin reported the scale operator was retiring but hoped to return in the future as an LTE after resolving some personal matters. The current LTE scale operator was willing to pick up one day in addition to a couple of Saturdays leaving four days to cover. The application deadline was July 27th so she anticipated at least six weeks until the position would be filled.

8. Discussion/Act on Temporary Change to Business Hours

Jolin commented she would be required to work an additional 20 hours per week in order to cover the scale and suggested reducing hours until fully staffed noting the slowest day of the week was Friday. Timmons questioned if any of the current employees could run the scale to help out. Jolin commented they now have four outgoing trailers, up from two so they do not have extra employees. Cushing directed Jolin to figure out her recommendation for hours and talk to LRES.

Motion by Timmons/Roach that Ted and Lisa work with the HR director regarding the Solid Waste director's wages as a short term fix.

Cushing directed Jolin to come up with her recommendation for hours.

Fried questioned the motion. Cushing explained it was to give him and Lisa permission to work with the HR director in regard to wages and business hours. Fried noted the discussion should include the need to have more people trained for these situations. Motion carried; Fried abstained.

9. Solid Waste Report/Discussion

- **Scale Office Construction Update**

Jolin reported the footings were in, she had met with the furniture people and planned on meeting with Troy regarding what office items were in storage.

- **Tonnage increase for Transfer**

January to June of 2017 and 2018: Just under 4,000 tons

January to June of 2019: 4,400 tons

January to June of 2020: 4,800 tons

January to June of 2021: 4,200 tons

January to June of 2022: 5,800 tons

- **Signage**

The department now had signs indicating what is allowed in the demo and transfer sites and signs identifying the public recycling area.

- **McNaughton Work Crew**

The project crew from McNaughton would be on site for two days to perform weed eating and trash pickup at no cost to the department as they owed a day.

10. Future Agenda Items

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

- A. **Highway Department vendor vouchers**

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers as presented at the current meeting. Motion carried.

12. Discussion/Act on CTH D Local Bridge SMA

Hegeman presented agenda items 12 and 13 together reporting the contracts for both the CTH D and CTH L Bridge funding were received with reconstruction anticipated for the 2026 fiscal year.

13. Discussion/Act on CTH L Local Bridge SMA

Hegeman reported the committee would need to form a selection committee. Roach commented he would like to be part of the selection committee, but questioned if there might be a conflict as he works for the DOT. Cushing recommended following up with corporation counsel regarding any questions regarding a potential conflict.

Motion by Fried/Roach to approved the County D and the County L Local Bridge SMA contracts as presented.

14. Discussion/Act on equipment updates

- a. **Used equipment trailer update**

Hegeman reported the trailer was returned to the dealer for replacement of the broken axle and inspection.

- b. **Plate compactor purchase**

Hegeman reported the current compactor was smaller and between 15 to 20 years old. Hegeman recommended purchasing a new, larger unit using funds available from the Equipment Fund in addition to purchasing a jumping jack for inlet repairs.

Motion by Timmons/Cushing to approve the plate compactor purchase. Motion carried.

- c. **Traffic counter purchase**

Hegeman reported the counter was radar based, included a laptop with preloaded software and bluetooth connectivity, and was capable of determining vehicle class.

Motion by Fried/Almekinder to approve the traffic counter purchase as presented at \$5,035 from the small tool account. Motion carried.

15. Discussion/Act on screening plant rental

Hegeman reported they rented a screening plant the previous two years, which resulted in a cost of sand of \$1.62 for 2021 and \$1.65/ton for 2020 compared to a significantly higher purchase price. Hegeman suggested if all went well they might be able to produce enough sand to take the following year off. Hegeman noted this would be the same plant that was rented the previous year so the screens were already purchased, and in addition to the equipment revenue generated the rental costs were recovered in the price of the sand and rock produced.

Motion by Fried/Almekinder to approve the screening plant rental contract as presented.
Motion carried.

16. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof

Hegeman reported he had not heard back from any contractors. However, he did hear through the DOT grapevine the roof was on the schedule to get fully re-shingled but did not have a date.

17. Discussion/Act on 2022 CIP projects

Hegeman reported the construction projects were awarded with the CTH Z project underway, the skid steer and tar kettle were delivered and paid for, the 2 patrol truck chassis and the sign truck were scheduled for delivery in April, the fuel system was waiting on the fuel transfer, and VariTech was scheduled for the week of August 8th to move and setup the brine equipment. Hegeman noted once the old fuel system was removed, soil samples would need to be completed.

18. Discussion/Act on brine building update

Discussed as part of agenda item 17.

19. Discussion/Act on fuel system removal update

Discussed as part of agenda item 17.

20. Discussion/Act on staffing updates

Hegeman reported they planned to advertise again in August for the remaining vacant operator and mechanic positions. Hegeman reported the LRES Committee had questions so he and Charbarneau were working on some things to bring back to the committee. Hegeman commented if the proposed wage increases go through it might attract more qualified applicants.

21. Commissioner's Report/Discussion

Hegeman reported the Hwy 8 project from Hwy 45 east to Forest County was in process. Hwy 8 from Hwy P to Hwy 45 would begin in a couple of weeks. Hwy 45 from Hwy 32 to Vilas County was undergoing culvert replacements and removal of curb and gutter. The culvert replacements on Hwy 32 were still on hold with an anticipated start for the 2nd week of August. Hwy 47 from Killdeer to Vilas County was pushed back to the following Thursday. The intersection of Hwy 45/Hwy 8 of the Hwy 8 project will be postponed until the following year. Construction of CTH Z would begin that day with the gravel lift being laid down and pulverizing to begin at noon. Construction of CTH D should begin about August 22nd. A failed culvert was replaced on CTH G with paving planned for the following week.

22. Future Agenda Items

23. Public comments

No public present

24. Adjourn

Meeting adjourned at 9:40 a.m.

Committee Chairman

Committee Secretary

DRAFT