

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, July 22, 2021 8:00 a.m.**

| Attendance: | Present | Excused | Absent |
|--------------------|----------------|----------------|---------------|
| Ted Cushing | X | | |
| Scott Holewinski | X | | |
| Mike Timmons | X | | |
| Sonny Paszak | | X | |
| Bob Almekinder | X | | |

Also Present: Lisa Jolin/Solid Waste, Alex Hegeman/Highway, Chad Lynch/Corporation Counsel, Jeri Cooper/Highway and Dan Gleason/Highway.

Committee Chair Ted Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Timmons/Holewinski to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held July 8, 2021.

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meeting held July 8, 2021. Motion carried.

3. Public Comments

No public comment.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Holewinski/Almekinder to approve the Solid Waste vendor vouchers. Motion carried.

5. Discussion/Act on Peoples State Bank Letters of Credit Fee shifting provision

Lynch reported the contract stated the County would be responsible for both the County's and the bank's attorney's fees that resulted from litigation, even if frivolous. Lynch agreed with the committee the likelihood of that occurring was next to zero and they could continue to look for other options if approved.

Motion by Holewinski/Cushing to approve the bank letters of credit fee shifting provision and instruct the Solid Waste director to move forward and for 2022 to look for alternate financial responsibility. Motion carried.

6. Discussion/Act on Buying/Selling 644P loader tires

Jolin reported the tires installed on the new loader were not appropriate for Solid Waste noting two of the tires have required repair. The salesman was made aware of the problem

and was looking into potential remedies, however, the loader was down as to not damage the tires further. Jolin recommended purchasing different tires and potentially selling the current tires to the Highway Department for \$1,400 each.

Motion by Timmons/Cushing to go ahead with purchasing as presented in item number 6.
Motion carried.

7. Discussion/Act on Maintenance Agreement for 644P loader

Motion by Holewinski/Timmons to approve the maintenance agreement for the 644 loader.
Motion carried.

8. Discussion/Act on Financial Report for period ending 6/30/21

Jolin reported the department was about \$52,000 ahead noting the report reflected known expenses of \$75,000 for a load of hazardous waste and payments to towns. Holewinski instructed Jolin to bring back the cumulative balance including the carryover amounts from all accounts from previous years.

9. Solid Waste Report/Discussion

Jolin reported the inspection of demo site 4 was scheduled for Monday and following approval of the letters of credit she anticipated it would take a week or two to receive the plan of operation and start opening the site.

The final survey of demo site 3 should be done the following week and the site closed in a couple of weeks.

The LTE Scale Operator position was again open as the last person hired quit after working five days.

The recycling market was very strong noting good prices for paper and cardboard and the McNaughton crew was doing a great job getting the comingled baled.

The metal pile was sold for \$32,000 and the old equipment was sold for \$15,500 but was not reflected in the financial report at that time.

Holewinski instructed Jolin to follow-up with the State Statues for the demo site setback requirements as a future agenda item.

HIGHWAY DEPARTMENT

10. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Almekinder to approve the Highway Department vendor vouchers as presented. Motion carried.

B. Out of County Travel for Patrol Superintendent, Shop Superintendent and Foreman to WCHA LDG Road School, September 14-16, 2021 in Wisconsin Dells

Hegeman reported the Patrol Superintendent was part of the committee organizing speakers, several of the sessions would benefit the Shop Superintendent as well as the Foreman. Holewinski expressed concern the trainings may not be attended and instructed Hegeman to provide a report of the meeting attended and what was learned. Motion by Holewinski/Cushing to approve the request as presented. Motion carried.

11. Discussion/Act on Resolution to ‘quit claim’ any interest County may have in abandoned road north of County G existing right-of-way to Jay M. and Renee A. Jepson Revocable Trust

Motion by Timmons/Cushing to approve forwarding the resolution to County Board as a consent agenda item. Motion carried.

12. Discussion/Act on 2021 Blade and Hardware Quotes for Snow Plows, Wings and Underbody Scrapers

Hegeman reported the quotes came in lower than the preceding year.
Motion by Holewinski/Almekinder to approve the 2021 blade and hardware quotes. Motion carried.

13. Discussion/Act on alternate chip seal aggregate procurement

Hegeman reviewed the history of the process noting the Musson Bros was unable to fulfill the entire order by the agreed deadline so the Committee was informed and additional aggregate was purchased from Pitlik & Wick.
Motion by Holewinski/Almekinder to approve the purchase of the balance from Pitlik & Wick. Motion carried.

14. Discussion/Act on 2021 salt sand production

Hegeman reported the screening plant rented in 2020 resulted in a cost of about \$1.80/ton of sand. However, using a larger 440 ton per hour machine and estimating producing only 200 tons per hour would result in a cost \$0.35/ton less than the previous year’s quoted price. To save trucking costs, Hegeman estimated \$12,000 in sand would still be purchased to produce in Minocqua and questioned if the committee wanted the sand to be bid out. Cushing noted as long as the cost was less than \$25,000 the sand would not need to be bid.

15. Discussion/Act on Application/Permit to Work on Highway Right-of-Way

Hegeman reported the permit was developed using Vilas County’s application and was in the process of being reviewed by Corporation Counsel. Holewinski recommended a retainer be added to the current driveway permit for temporary driveways to ensure the right of way was returned to its previous condition.
Motion by Holewinski/Cushing to approve pending Corporation Counsels approval. Motion carried.

16. Discussion/Act on DOT Right-of-Way easement on CTH L

Hegeman reported the State retained ownership of the right of way when it turned over CTH L to the County. At issue was a nontransferable easement signed in 1997 by a former commissioner for a septic system that was partially in the right of way. The property was now being sold, however, the County did not have the authority authorize new easement to the new owner. Hegeman commented he was working with the State to develop a Revocable Occupancy Permit which would be brought back to the committee.

17. Discussion/Act on 2021 Garage/Salt Brine Mixing Facility update

Hegeman reported power should be run soon and the contractor was waiting for the shop drawings to be completed.

18. Discussion/Act on 2022 Town Bridge Aid Requests for:

A. Town of Cassian; Swan Creek on Rocky Run Road

Holewinski noted previously approved requests that were not submitted for reimbursement questioning if there was a deadline. Cooper confirmed there was not a deadline but commented there was new chair who may be unaware of the 2021 request.

B. Town of Sugar Camp; Pine Lake Creek on Pine Lake Road

C. Town of Woodboro; Little Rice Creek on Oneida Lake Road

Holewinski questioned the cost estimate for the Town of Woodboro noting Sugar Camp replaced two 72 inch culverts at a much lower cost. Holewinski directed Hegeman to contact the Woodboro town chair and request quotes directly from at least two contractors as the cost should be much lower.

19. Commissioner Report/Discussion

Hegeman reported the gravel lift on CTH E would begin on Monday and anticipated Pitlik & Wick would begin pulverizing on either Tuesday or Wednesday; crack sealing was completed on CTH A, H and K was in process; large potholes and edge lines on CTH K were being filled; and the new skid steer and forestry head were being used on STH 45 from the Langlade County line working north to the Vilas County line, then continuing onto the County roads. Hegeman commented a plan would need to be developed to address the lot lines as related to easements in the right of way noting it would be a big undertaking for the Land Information Department. Hegeman reported the estimated completion date of the fuel tank was October 7th and he would be looking into options to repair the rubber membrane of the roof as tares were discovered.

20. Future Meeting Dates:

- August 5, 2021
- August 19, 2021

21. Future Agenda Items

- Solid Waste cumulative balance of all accounts
- Demo site set back requirements
- Revocable Occupancy Permit for DOT right of way
- Bridge aid applications
- Striping and the cost to grind asphalt for lines

22. Public comments

No public present.

23. Adjourn

Meeting adjourned the meeting at 9:12 a.m.

Committee Chairman

Committee Secretary