

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, July 28, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway Department and Andrew Murdaugh/Staab Construction (via Zoom)

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Timmons/Fried to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held July 14, 2022

Motion by Fried/Almekinder to approve the minutes of the Public Works & Solid Waste Committee meeting held July 14, 2022. Motion carried.

3. Public Comments

No public comment.

4. Future Meeting Dates:

- August 11, 2022
- August 25, 2022

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Fried to approve the Solid Waste vouchers as presented. Motion carried.

6. Discussion/Act on SW Financial Comparison

Jolin provided an overview of the individual business units from 2015 through June, 30, 2022 noting she felt the overhead expenses were overstated for 2021. Jolin stated Long-Term Care was funded through an escrow account administered by the DNR noting the MRF unit will be combined with the Recycling unit in 2023. Fried requested Jolin bring back an overview of the budget with any account balances and capitalized assets in order to assess the viability of operations.

7. Discussion/Act on Tonnage and Revenue Comparison

Jolin reported with the exception of a small decrease in 2021, tonnage increased annually predicting 2022 would end with up 11,000 tons. Jolin stated recycling was also increasing

from 2021 to 2022 noting in 2021 recycling was no longer being sorted, rather baled and trucked out.

8. Discussion/Act SW Capital Improvement Projects

Jolin recommended the used forklift be rated at medium noting it was included in the 2023 budget and the PVC roof replacement was combined with the building repairs suggesting the project be rated as high priority. Jolin reported there was relief money available so she proposed half the cost of the baler come from those funds and the other half in the form of a loan from the general fund. Jolin stated she received one quote of \$270,000 for a compactor and anticipated seeking additional quotes.

Motion by Timmons/Cushing to forward the projects to the Capital Improvement Committee as presented. Motion carried.

9. Solid Waste Report/Discussion

Jolin reported the hook truck, skidsteer and loader CIP projects for 2024 and 2025 were not ready. Cushing directed Jolin to prepare and submit the future CIP projects.

10. Future Agenda Items

Budget and corrected financial spreadsheet.

HIGHWAY DEPARTMENT

11. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers as presented at the current meeting. Motion carried.

B. Out of County Travel for Superintendents and Forepersons to the 2022 WCHA-LDG Annual Road School in Wisconsin Dells, at the Chula Vista Hotel & Conference Center, September 13-15, 2022

Motion by Cushing/Roach to approve the out of county travel for Superintendents and Forepersons to the 2022 WCHA-LDG Annual Road School in Wisconsin Dells. Motion carried.

12. Discussion/Act on 2023 staffing requests

Motion by Timmons/Cushing to approve sending the formal request to LRES. Motion carried.

13. Discussion/Act on possible load posting on CTH L - Bearskin Creek Bridge

Hegeman reported the bridge received funding to be rebuilt in 2026. However, the inspection revealed the need for a structural analysis of the bridge, which could then lead to load rating analysis that would indicate if the bridge requires weight limit. Hegeman commented he would research when the design process to rebuild could begin.

14. Discussion/Act on equipment updates

Hegeman reported most of the equipment purchases were listed as part of the 2023 CIP projects as most were greater than \$25,000. Hegeman reported 3 of the 5 Mack dump trucks were decommissioned and a fourth would likely be as well noting difficulty finding affordable replacement options.

15. Discussion/Act on 2023 town bridge aid requests

Hegeman explained the town bridge aid program was statutorily mandated and funded through the tax levy by participating towns. Towns are refunded fifty percent of the replacement cost of drainage structures 36 inches or larger if approved. Hegeman reported a notification was sent to the towns in May but they had not received any requests by the deadline. Monico had contacted the commissioner regarding a culvert that was in need of repair but upon inspection, Hegeman recommended replacement as the repairs were not cost effective. Hegeman commented there was approximately \$70,000 in the contingency fund for emergency culvert replacements if needed.

16. Discussion/Act on CTH D closure for Rainbow Dam repairs

Hegeman reported he was contacted by Andrew Murdaugh regarding planned repairs to the Rainbow Dam that will require a crane be placed in the road resulting in a road closure for approximately 2 months. Murdaugh stated they could notify the public of the shutdown beginning that week. Hegeman reported Wisconsin Valley Improvement would notify emergency services of the shutdown and local businesses were contacted as well. Hegeman recommended Murdaugh put out a notice to the local radio stations.

17. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof

Hegeman reported he had not heard back from any additional contractors.

18. Discussion/Act on 2023 CIP projects

Hegeman recommended the back-up generator project be rated as high priority using ARPA funds as it was a public safety issue noting Corporation Counsel's requested contract language additions were forwarded to the Samuels Group. Hegeman noted the request amount of \$400,000 was based on an initial estimate of \$350,000 with the understanding once bids were received, the specific cost would need to be approved. Timmons expressed concern that delays could increase the cost. Fried confirmed as a condition of the ARPA funding the county board must approve requests both when submitted and again when the check is written noting any price increases could be approved at that time. Hegeman recommended the request for 2 patrol trucks, with an estimated cost of \$500,000 each, be rated as high and a service truck with an estimated cost of \$200,000 also be rated as high. Cushing recommended Hegeman hold the project on the side but Timmons suggested listing the service truck as a low priority noting they were going to need it. Hegeman recommended requesting \$1.2 million for highway construction noting he put together two 10-year road plans accounting for whether all or none of the grants applied for would be awarded. Fried commented he felt construction was a high priority. Hegeman commented of the five tractors, two were no longer worth repair and two spent more time being repaired than mowing so he recommended purchasing a new tractor and mower noting mowing was mandated with a deadline of August 1st. Hegeman commented his plan was to purchase the remaining requests with money from the equipment fund including a mini-excavator, a brush chipper, an air compressor and a 25 ton trailer if money remained. Cushing directed Hegeman to rate the purchases from the department's fund as a high priority. Motion by Fried/Roach to approve the 2023 CIP Projects as provided by the highway. Motion carried

19. Discussion/Act on updated 5 year road plan

Hegeman commented he developed two 5-year road plans accounting for whether all or none of the grants applied for would be awarded.

Fried excused at 9:40 a.m.

Hegeman recommended not paving CTH B from CTH G to STH 45 without performing any sort of engineering or analysis noting it runs through a swamp and does not have a great of base. For 2023 Hegeman reported he planned on taking care of the two worst parts of CTH K, the Wolf River culverts and a section of CTH D.

20. Discussion/Act on brine building update

Varitech was scheduled to be on site on August 8th to begin switching over the equipment.

21. Discussion/Act on fuel system removal update

Hegeman reported the fuel will be transferred and the building torn down to access the tanks noting the state inspector granted an extension to remove the tanks. Hegeman commented he was working with Northwest Petroleum to get thing lined up.

22. Discussion/Act on staffing updates

Hegeman reported there were questions related to the State verses County billing so he was working to put that information together.

23. Commissioner's Report/Discussion

Hegeman reported the construction on CTH Z revealed some soft spots that were dug up then geo-grid and new base placed at an additional cost of \$25,000, however, there was contingency money in the estimate. Paving and both lifts were complete and the crew should be returning the following Monday to finish the intersections with shouldering planned for later that week. CTH D construction was scheduled to begin the week August 22nd. The crew was crack sealing on CTH Y and CTH C, sand was getting screened at the pit, and Buildings & Grounds was working to replace the sink in the locker room.

24. Future Agenda Items

25. Public comments

No public present

26. Adjourn

Meeting adjourned at 9:50 a.m.

Committee Chairman

Committee Secretary