

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, August 11, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Jeri Cooper/Highway, Dan Gleason/Highway and Brian Jopek/Lakeland Times

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Timmons/Cushing to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held July 28, 2022

Motion by Almekinder/Fried to approve the minutes of the Public Works & Solid Waste Committee meeting held July 28, 2022. Motion carried.

3. Public Comments

No public comment.

4. Future Meeting Dates:

- August 25, 2022
- September 8, 2022
- September 22, 2022

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Fried/Timmons to approve the Solid Waste vouchers as presented. Motion carried.

6. Discussion/Act on 2023 Solid Waste Budget

Jolin provided an overview of the 2023 budget request reporting for 2022 the department would pay back \$100,000 for the loader and \$50,000 for the demo site with approximately \$60,000 remaining. Jolin noted both the transfer station repairs for \$44,000 and the forklift for \$25,000 were included in the budget. Jolin reported \$60,000 was budgeted for demo site 4 for 2023 with no money budgeted for the loader. Jolin confirmed there were excess operating funds that carry over, however, could not comment on the amount. Fried commented he would be interested in seeing the balance of the account in the future. Motion by Cushing/Timmons to forward the 2023 Solid Waste Budget to Administration for their consideration. Motion carried.

7. Solid Waste Report/Discussion

- **Update on new office building**
The forms arrived and the first row was laid.
- **2021 Financial Update**
The amount for the loader and the building were expensed in overhead but will be transferred to fixed assets.
- **DNR Compliance Inspections**
There were 4 DNR compliance inspections including demo 3, demo 4, transfer and compost and all went well. Fried requested the compliance reports be brought back for the committee to review.
- **Staffing**
The scale operator position had been filled and was in the process of being trained.

8. Future Agenda Items

- Compliance reports
- Fund balances

HIGHWAY DEPARTMENT

9. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers as presented at the current meeting. Motion carried.

10. Discussion/Act on estimated 2022/2023 continuing appropriations

Hegeman reported the budget was in the process of being reviewed by the finance director so they were providing an estimate of the year end balances that will be carried into 2023. Hegeman explained the 2023 CHIP discretionary funding required the County to cover the full amount and then be reimbursed fifty percent of the cost adding bills were still being received for the CTH Y STP project. Fried questioned if the County was awarded additional funding from the State if the department would be able to reduce the amount requested from the general fund for construction. Almekinder commented they were already behind the 7 miles required to maintain the reconstruction schedule and the additional funding would only help the County catch up. Fried commented the committee would need to develop a long-term plan as the \$1.2 million request from the general fund was not sustainable questioning if other unused money from other accounts could be transferred to construction. Hegeman commented the general maintenance account was tied to the weather so he could not estimate if there would be money available to transfer and the town bridge aid account were town dollars held and administered by the County.

11. Discussion/Act on emergency response trailer

Hegeman reported the DOT was unable to locate a title for the damaged trailer. However, the State confirmed the County was the owner of the trailer so he would proceed with obtaining estimates to repair the trailer. Cushing excused at 8:56 a.m.

12. Discussion/Act on equipment updates

Hegeman reported the axle was ordered for the recently purchased trailer.

13. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof

Hegeman reported he had only received one quote in April, but a leak has developed in the office.

Motion by Fried/Roach to direct the highway commissioner to move forward with the repairs on the roofs as presented on the Oneida County highway property with funding to come from the insurance claim. Motion carried.

14. Discussion/Act on brine building update

Hegeman reported Varitech was onsite, the tanks and equipment were moved into the building, the fittings were in place, and the plumber and electrician would be onsite the following week to finish the installation. Varitech would then return in a couple weeks to recalibrate the equipment.

15. Discussion/Act on fuel system removal update

Hegeman reported the roof and beams were removed so the crane could remove the fuel tanks and the concrete around the island was in the process of being broken up and removed. Soil samples will be performed by Northwest Petroleum and there were remaining dollars if any excavation was required. Hegeman commented although the roof could not be reused he planned on replacing the roof so the building could be used for additional storage.

16. Discussion/Act on staffing updates

Hegeman reported the two open positions would be reposted.

17. Commissioner's Report/Discussion

Hegeman reported the shouldering on CTH Z was completed with only a couple flumes and some signs to replace. CTH D reconstruction should begin on the week of August 22nd and Pitlik & Wick would be notified the chip seal project could begin as CTH Z was complete.

Hegeman reported the plumbing for the sinks in the locker room was corroded and rusted so it was going to cost \$4,500 to reroute the plumbing and install the new sinks.

18. Future Agenda Items

- 2023 Budget

19. Public comments

No public comment.

20. Adjourn

Meeting adjourned at 9:17 a.m.

Committee Chairman

Committee Secretary