

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, August 13, 2020 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Gary Dominski/Public

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

1. Approve agenda

Motion by Paszak/Timmons to approve the agenda. All 'aye'; motion carried.

2. Approve the minutes of the Public Works Committee meeting held on July 28, 2020.

Motion by Holewinski/Timmons to approve the minutes of the Public Works Committee meetings held on July 28, 2020. All 'aye'; motion carried.

3. Public Comments

Cushing offered both persons present and those participating via Zoom an opportunity to comment. No public comment.

4. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Holewinski/Cushing to approve the Solid Waste vendor vouchers. All 'aye'; motion carried.

B. Credit Account Application

Motion by Timmons/Paszak to approve the credit application for Marheine Home Improvements. All 'aye'; motion carried.

5. Discussion/Act on Demo 4 Construction Bids

Jolin reported Minocqua Grading was the low bidder but could not obtain adequate references. Musson Brothers was the second lowest bid with adequate references. Motion by Holewinski/Paszak to accept the second lowest bid from Musson Brothers at \$165,200 based on the references not coming through for Minocqua Grading Company. All 'aye'; motion carried.

6. Discussion/Act on Solid Waste Vacancy

Jolin recommended eliminating the Solid Waste Mechanic position and replacing with a Solid Waste Technician position transferring the current scale operator to the yard and temporarily filling the position with a LTE. She would then advertise for a scale

operator at approximately \$5 per hour less than the mechanic position. Jolin commented there was little need for a mechanic as the technicians can perform most maintenance work. Motion by Holewinski to forward onto Labor Relations requesting the position changes working with Lisa Charbarneau. All 'ayes'; motion carried.

7. Discussion/Act on Price List Change for 2020/2021

Jolin reported Waste Management contract price increased by \$1.36 and recommended increase their cost by \$1/ton. Jolin provided the committee revised prices for the specific categories.

Motion by Cushing/Paszak to approve the price list changes as proposed for 2020/2021. All 'aye'; motion carried.

8. Discussion/Act on CIP (Capital Improvement Program) project requests

Jolin reported projects for 2020 such as the PVC Roof still required the approval of the CIP Committee. Jolin recommended purchasing a used tandem axle dump truck and plow for 2020 to plow in the winter and haul compost in the summer for approximately \$80,000 with funds to come from the operating budget.

Jolin reported:

- The 644K loader costs \$235,000 plus \$15,000 trading-in for the current loader potentially borrowing the money from the general fund
- The PVC roof estimate does not include cost to fix the metal bracing at an estimated cost of \$75,000
- The scale office was pushed to 2022; Holewinski suggested a cost of at least \$150,000
- The hook truck will need to be replaced by 2022 at a cost of \$125,000

The committee rank the projects as:

2021			2022		
Rank	Priority	Project	Rank	Priority	Project
1	A	Roof on Baler Building	1	A	Hook Truck
2	A/B	644K Loader	2	A/B	Scale Office

Motion by Cushing/Paszak to accept and approve the CIP's as presented and forward onto the CIP Committee for their consideration. All 'aye'; motion carried.

9. Discussion/Act on Quotation to fix Excel Baler

Jolin reported JWR performed a temporary fix and provided an estimate to fix correctly. Jolin recommended getting the balers on a routine maintenance schedule to help avoid future large repair bills. Timmons questioned what "TRE" was on the estimate. Jolin reported she would get the estimate broke down and bring back.

10. Discussion/Act on Purchase of a plow for 644K Loader

Jolin reported the plow attachment not repairable cannot be used another winter. She receive an estimate of \$13,500 and was assured it would fit the new loader when purchased.

Motion by Holewinski/Cushing to purchase the plow attachment for the 644k loader. All 'aye'; motion carried.

11. Discussion/Act on Purchase of a used Chipper

Jolin reported it cost over \$9,000 to hire a grinder the previous year. Jolin suggested the committee consider purchasing a used chipper to make their own noting it could be paid for within two years. Jolin stated she would do some research and bring back some prices.

12. Discussion/Act on PVC roof change order

Jolin reported over the years the garage doors and supporting walls were removed from the building so kickers were recommended at a cost of \$4,000.

Motion by Timmons/Holewinski to approve the change order. All 'aye'; motion carried.

13. Solid Waste Report/Discussion

Operations Report

Jolin reported the wall by the loading dock was unsafe and is in the process of being replaced.

14. Future Agenda Items

15. General Business Discussion/Act:

A. Highway Department vendor vouchers

Motion by Holewinski/Paszak to approve the Highway Department vendor vouchers. All 'aye'; motion carried.

16. Discussion/Act on 2020 Brine/Storage Building Electric, Plumbing and Heating Estimates

Stefonek provided the committee with estimates for the plumbing, electric and HVAC in addition to the quotes received for both the concrete work and building envelope construction in the range from \$470,500 to \$592,500 with a projected over budget from \$62,500 to \$184,500 not including paving, excavating and site preparation. Stefonek added they could postpone the garage doors and HVAC for parking storage to stay within budget. Based upon the additional storage requirements for the three new brine trucks, Holewinski recommended requesting the additional funds to complete the building. Timmons questioned if they would be able to award the masonry bid if they did not have bids for the plumbing.

17. Discussion/Act on 2020 Garage/Brine Mixing Facility Concrete Work bid results and award of bid

Stefonek reported two bids were received; however, Altmann construction was unable to complete the project by the completion date. Superior Construction submitted an alternate bid utilizing 2 x 6 wall panels mounted to an ICF wall and included the catch basin and floor drain. Holewinski questioned if the building should be rebid with the entire wall as insulated concrete to the roof. Stefonek recommend installing the 11-foot bollards on the exterior to protect the building. Holewinski questioned if they could approve this bid with a change order for the cost of the additional wall height and not approve the building bid until they see this bid. Stefonek commented the low bid for the building was from a smaller contractor who was putting off other work. Holewinski proposed asking each for a change order so they could compare the prices along with the energy loss. Stefonek questioned if this should be discussed with Corporation Counsel. Holewinski it was a change order and not necessary and they should just move ahead.

Motion by Holewinski/Cushing to award Superior Excavating & Concrete the masonry bid as presented for \$145,000 with the 11' bollards and to get a price to extend the ICF walls to the roof as a possible change order. All 'aye'; motion carried.

18. Discussion/Act on 2020 Garage/Brine Mixing Facility Building Construction bid results and award of bid

Holewinski instructed Stefonek to find out the difference in price from 2"x8" to 2" x 6" ladder walls or an ICF wall to the roof then call a special meeting to award the bid once they know the price.

Motion by Holewinski/Timmons to postpone item 18 for the commissioner to research the change orders and call a special meeting once he has the prices. All 'aye'; motion carried.

19. Discussion/Act on County G Speed Limit Reduction

Stefonek reported he received a request from Gary Dominski to lower the speed limit from 45 mph to 35 on the west and south side of Pelican Lake. Timmons commented if the criteria is met and is confirmed by the Commissioner they have no choice but to move forward with the request. Stefonek confirmed, according to the DOT a study was not required.

Motion by Timmons/Paszak to move forward with the request. Holewinski noted they would also require a copy of the minutes indicating the approval of the town boards. All 'aye'; motion carried.

20. Discussion/Act on County Highway Vegetation Policy

Stefonek provided a copy of the DOT vegetation policy for information. Holewinski comments he was concerned about large dead branches falling onto roads noting the department had purchased a man lift for that purpose.

**21. Commissioner Report/Discussion:
Operations Report**

Stefonek reported:

- CTH C culverts were previously completed that spring, the pulverizing would be done on Monday and asphalt should be laid on Thursday
- CTH Y construction was scheduled to begin on August 31st
- USH 51 will be repaved from CTH Y to Oneida Street then to the Minocqua Bridge
- Just received notification a project will be let for lane milling and overlay in front of Torpy park

22. Future meeting dates

- August 27, 2020
- September 10, 2020
- September 24, 2020

23. Future Agenda Items

- Change orders for Brine Building
- Award of Brine Building Construction

24. Public comments

No public comments

25. Adjourn

Adjourned meeting at 9:30 a.m.

Committee Chairman

Committee Secretary

DRAFT