

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, August 25, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Jeri Cooper/Highway and Brian Jopek/Lakeland Times

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Fried/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held August 11, 2022

Motion by Timmons/Almekinder to approve the minutes of the Public Works & Solid Waste Committee meeting held August 11, 2022. Motion carried.

3. Public Comments

No public comment.

4. Future Meeting Dates:

- September 8, 2022
- September 22, 2022

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Fried to approve the Solid Waste vouchers noting the \$100,000 paid toward the loan. Motion carried.

6. Discussion/Act on Report/Discussion

• **DNR Compliance Inspection Reports**

Jolin reported the non-compliance issue from the previous year was resolved. Fried stated the committee should be informed of any non-compliance issues and any suggestions for improvements so that the committee would not be caught off guard.

• **Information on 2023 CIP Baler Project**

Jolin reported she found a less expensive and more efficient way to take care of the recycling noting compacting would result in an additional 8 tons per load. Jolin recommended considering purchasing a used tractor/trailer to transfer the recycling themselves since trucking remained an issue. Jolin estimated the cost for 2 compactors along with a tractor and trailer would be approximately \$35,000 less than

the \$530,000 cost of a compactor and a baler, however, she would still need to work out what would be most advantageous to the County. Jolin noted the 2 LTE positions would be eliminated and replaced with 1 Technician w/CDL to load and truck the recycling.

7. Future Agenda Items

- Building update

HIGHWAY DEPARTMENT

8. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers as presented. Motion carried.

B. Out of county travel: NC Region Commissioner/Committee Meeting, October 28, 2022

Motion by Timmons/Cushing to approve the attendance of committee members and commissioner. Motion carried.

9. Discussion/Act on 2023 budget

Cooper reported the totals for the Traffic Safety Budget and the Highway Department Budget remained unchanged. Fried questioned if there were any opportunities to reduce the amount requested. Hegeman commented the \$350,000 allocated for construction might be returned with the County Board then deciding how much they would like to spend for construction from the general fund annually. However, without the certainty of County matching funds CHIP, CHIP-D and CHIP supplemental funds could be put at risk and make planning difficult. Hegeman noted in addition to the cost of the Wolf River Culvert replacement he wanted to ensure there was a contingency for unforeseen costs. Cooper reported although there were no new requests for town bridge aid, there was \$25,000 included for emergencies in addition to the town projects that were previously approved and funded.

Hegeman reported county bridge aid would be used toward the County's 20 percent share of the \$1.7 million to \$1.8 million for the two approved bridge projects with the design for the first likely beginning in the upcoming months.

Hegeman provided a brief overview of the general maintenance, construction, acquisition of capital and STP funds. Cooper confirmed if the CIP request for the patrol trucks was changed to a loan it would work with the requested budget.

Motion by Timmons/Cushing to forward both the Traffic Safety Commission and the Highway Department budgets to the Administration Committee. Motion carried.

10. Discussion/Act on review of DOT revenue analysis

Hegeman reported the analysis was to be gone through on the following Monday with the County Board Chair as a way to demonstrate the distribution of labor and equipment revenue between the State and County. Hegeman explained although the 3 newest trucks are used on state beats during the winter, those larger trucks are then used by the county for hauling during the rest of the year. Almekinder noted not all of the 17 trucks would be used for hauling so the State should be contributing more to offset the cost of the trucks. Cooper noted the State did contribute additional funding for winter readiness as well as equipment storage. Almekinder commented the patrol trucks should ideally be on a 10 year cycle to avoid losing money. Timmons commented it was their intention to purchase 2 trucks

per year prior to the pandemic. Hegeman confirmed there were years where only 1 or even no trucks were purchased which contributed to the current situation. Hegeman commented he heard reports that truck chassis ordered after the next month would not arrive until 2025 noting there was an additional 6 months to add the attachments. Fried questioned if the used market was an option. Hegeman explained the advantages to purchasing new trucks were the municipal discount, warranty and reduced maintenance expenses which outweighed the lower cost of used.

11. Discussion/Act on 2022 blade orders

Hegeman reported the list indicated the quotes for blades and hardware for the County, some townships and the airport.

Motion by Timmons/Cushing to go with the blade orders to the proper vendor where applicable. Motion carried.

12. Discussion/Act on equipment updates

Hegeman reported the shop was backed up so one of the loaders was being sent to McCoy for service and one of the quad axle Internationals was going to Mid-States for exhaust work. Responding to a question by Fried, Hegeman confirmed since the shop was down a mechanic he could not say if the department could perform all of its duties if it snowed in a month. Hegeman explained it would be difficult to farm out repairs for two of the trucks noting they were taken apart for complicated repairs but have sat idle as the only mechanic has been busy figuratively putting out fires. Hegeman commented the only applicant for the mechanic position for the most recent recruitment did not possess a CDL noting if they did not have enough operational patrol trucks they would need to decide which beats would be plowed first.

Hegeman provided a small list of anticipated equipment needs over the next five years for consideration. Timmons questioned if they would be better off renting some of the equipment. Hegeman commented much of the equipment listed was required to for specific maintenance operations. Hegeman noted he was working on identifying equipment that could serve multiple uses, looking at trading equipment while it retained value and consolidating other items such as tractors.

13. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof

Hegeman reported the update quote for the office and dome was forwarded to the adjuster but has not received any additional quotes for the Three Lakes shop. Hegeman requested direction as to whether he should seek additional quotes or move forward with the repairs based on one quote received. Fried recommended moving forward with fixing the roof if the money was available.

14. Discussion/Act on brine building update

Hegeman reported the brine equipment was in the building but they were waiting for both the plumber and electrician.

15. Discussion/Act on fuel system removal update

Hegeman reported the tanks and lines were removed and he was now awaiting the results from the soil sample taken from the filling station. Hegeman could not comment on what measurers would be needed to correct as he did not know the extent of the contamination.

The roof of the building was replaced with plans to add a garage door so that the building could be used for additional storage.

16. Discussion/Act on staffing updates

Hegeman reported of the 4 applications received for the operator position three had CDL's. One application was received for the mechanic position but the applicant did not have a CDL. Hegeman questioned if the committee was interested in offering CDL training to new hires if a promissory note committing to determined length of employment was signed. Cushing commented Social Services utilizes a similar practice and suggested moving forward with it.

17. Commissioner's Report/Discussion

Hegeman reported the gravel lift for CTH D began on Monday, Pitlik & Wick pulverized Wednesday, with shouldering planned for the next week following paving. The chip seal on CTH B & CTH Q was underway. The crew was working on mill and fill of CTH G south of the college adding once the paver is operational they would do some wedging in the worst areas to help extend the life of the road. Hegeman requested a discussion at a future meeting of the long range plan for the facility now that the fuel system and brine building projects were nearing completion.

18. Future Agenda Items

19. Public comments

No public comment.

20. Adjourn

Meeting adjourned at 9:40 a.m.

Committee Chairman

Committee Secretary