

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room  
Thursday, August 27, 2020 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

**Also Present:** Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway, Gerald Roou/Town of Pelican Chair

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

**1. Approve agenda**

Motion by Paszak/Cushing to approve the amended agenda. All 'aye'; motion carried.

**2. Approve the minutes of the Public Works Committee meeting held on August 13, 2020.**

Motion by Timmons/Paszak to approve the minutes of the Public Works Committee meetings held on August 13, 2020. All 'aye'; motion carried.

**3. Public Comments**

Cushing offered both persons present and those participating via Zoom an opportunity to comment. No public comment.

**4. General Business Discussion/Act:**

**A. Highway Department vendor vouchers**

Motion by Holewinski/Timmons to approve the Highway Department vendor vouchers as presented. All 'aye'; motion carried.

**5. Discussion/Act on 2020 Garage/Brine Mixing Facility Concrete Work Change Order**

Holewinski recommended addressing agenda items 5 and 6 together.

**6. Discussion/Act on 2020 Garage/Brine Mixing Facility Building Construction Award of Bid and Change Orders**

Stefonek reported the increased cost of the concrete work change order to use 12' 6" full concrete walls was \$70,000. The cost deduction to the building envelope for 2" x 6" walls was \$1,616.03 and the deduction of the wood framing for the walls was \$13,197.29.

Stefonek noted Brownell Construction included an increased materials cost of \$9,680 in the change order. Almekinder noted the lowest total cost option was the bid as originally submitted and the change order likely only reduce the cost by materials. Motion by Timmons/Almekinder to award the bid as originally presented using the County's sales and use tax exemption to purchase the materials. All 'aye'; motion carried.

**7. Discussion/Act on Request from Town of Pelican for Assistance from the County in the Reconstruction of Lassig Road**

Gerald Roou commented Lassig Road was in need of reconstruction and requested assistance from the County noting the frequent use of the road by large trucks accessing the County's gravel pit. Roou stated the Town was receiving 50/50 funding from the State and the cost to reconstruct the road using 3 ¼-inch blacktop to accommodate the large trucks was about \$400,000 that the Town cannot afford on its own. Stefonek stated following the Committee's previous recommendation to meet with Roou to discuss possible options, the Department provided gravel at the cost of crushing without adding the cost for the material, site preparation or site reclamation at an equivalent value of approximately \$17,000. Stefonek reported since this was an LRIP project the project must be entirely bid out. Holewinski noted the Town was already receiving \$187,000 in State funding and the County had already contributed \$17,000 of gravel. Roou stated a road limit might be needed to be placed on Lassig Road if an agreement could not be reached. Stefonek requested Roou meet with him to look at reapplying for the funding using the Town's gravel if possible.

**8. Discussion/Act on Request to Prohibit Engine Breaking on CTH A from King Road to STH 17 in Town of Sugar Camp**

Stefonek reported he received a request from a resident who lives along the road regarding the use of engine breaks. Holewinski commented semi driving schools teach drivers to use the engine break for safety and avoid break wear. Timmons referenced a similar situation at the Town where counsel advised not to do it, as the signs were unenforceable and it would go against safety regulations. Stefonek noted much of the traffic travels on STH 17 turning onto CTH A. Cushing recommended asking Brian Desmond to compose a letter expressing the committee's concerns regarding safety.

**9. Discussion/Act on County G and B Speed Limit Reduction**

Stefonek confirmed the sections of roads in the request meet the requirements of the State Statue regarding the distance between driveways and anticipate having the minutes indicating both towns are agreement to reduce the speed limit.

Motion by Holewinski/Cushing to approve supporting lowering the speed limit from 45 mph to 35 mph on those portions of County road contingent upon receipt of the minutes from the Town of Enterprise. All 'aye'; motion carried.

**10. Discussion/Act on Request for County Bridge Aid for Culvert located on Twin Lakes Creek on Rasmusson Road in the Town of Stella**

Item 10 addressed with item 11.

**11. Discussion/Act on Request for County Bridge Aid for Culvert located on Bearskin Creek on Lakewood Road in the Town of Cassian**

Stefonek reported the two requests were for 2021 so the money can be allocated in the budget process for 2021. Stefonek noted these were very large culverts with a lot of water; however, he was able to confirm the culvert are very old.

Motion by Holewinski/Paszak to approve the two bridge aid requests as presented. All 'aye'; motion carried.

**12. Discussion/Act on approval of Capital Improvement Program 5-year plan for the Rhinelander Facility Upgrades**

Stefonek reported although the Committee already approved forwarding the CIP projects, the Finance Director was concerned that nothing was included for 2021 for Facility Upgrades. Stefonek explained all projects were pushed back by one year because of anticipated budget constraints.

Motion by Timmons/Cushing to approve forwarding the CIP Committee for final approval for the 2021 budget. All 'aye'; motion carried.

**13. Discussion/Act on Closed Session: It is anticipated that the committee will go into closed session pursuant section 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. (Topic: Commissioner performance evaluation).**

Motion by Timmons/Holewinski to enter into closed session at 8:48 a.m. Roll call vote all 'aye'; motion carried.

**14. Discussion/Act on Return to Open Session and Announcements from Closed Session**

Motion by Cushing/Paszak to return to open session at 9:09 a.m. Chairman Cushing to finish evaluation process with LRES.

**15. Commissioner Report/Discussion:**

• **Operations Report**

CTH C: Northeast Asphalt completed the bottom layer of blacktop and should finish the top layer on Monday or Tuesday of the following week. Rumble strips will be installed and shoulders will be done the following week.

- The new pad was complete and the salt sand pile was moved.
- CTH K: Mill and fill started and will resume next year.
- Brine Building: Forms will be ordered following the meeting and have plans for the plumbing.

**16. Future Meeting Dates:**

- **September 10, 2020**
- **September 24, 2020**
- **October 15, 2020**
- **October 29, 2020**

**17. Future Agenda Items**

- Vegetation policy

**18. Public comments**

No public comments

**19. Adjourn**

Chairman Cushing adjourned the meeting at 9:15 a.m.