

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, September 9, 2021 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Lisa Jolin/Solid Waste, Alex Hegeman/Highway, Jeri Cooper/Highway and Dan Gleason/Highway.

Committee Chair Ted Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Paszak/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meeting held August 26, 2021.

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meeting held August 26, 2021. Motion carried.

3. Public Comments

No public comment.

SOLID WASTE DEPARTMENT

4. General Business Discussion/Act

A. Solid Waste vendor vouchers

Motion by Holewinski/Paszak to approve the Solid Waste vendor vouchers. Motion carried.

B. Credit Account Application for Reed Building, LLC

Motion by Holewinski/Cushing to approve the credit account application for Reed Building, LLC. Motion carried.

5. Discussion/Act on 2011 International Hook Truck

Jolin reported the original cost of the truck and lift was \$96,865 noting the current truck did not have any trade-in value and offered three options for consideration:

- New replacement truck and transfer of the lift \$86,000
- Used replacement truck with about 50,000 miles and transfer of the lift \$65,000
- Replace International engine with new Cummins engine \$32,000

Motion by Holewinski/Cushing to pursue the third option keeping the current chassis and replace with the Cummins motor at a cost of \$32,000 along with additional repairs to the body. Motion carried.

6. Discussion/Act on 2022 Budget

Jolin reported she was requesting \$1,000 to be taken from building maintenance for committee per diems, removal of the two CIP projects and to add \$40,000 for the hook truck repairs. Holewinski commented he felt the expenses would be less than anticipated and there were likely carryover moneys that were not shown.

Motion by Holewinski/Paszak to approve the 2022 budget as presented and forward on to the Administration Committee. Jolin noted she would make the line-item changes as discussed. Motion carried.

7. Solid Waste Report/Discussion

Jolin reported the LTE Scale position was filled, the deadline for applications for the full time position had passed and she was waiting for LRES to forward the applications. Jolin commented she emailed Corporation Counsel and the Finance Director regarding restructuring the Demo 4 loan. Jolin informed the committee that the DNR has up to 90 days following submittal of the final documentation to approve or deny, however, they had every intention to complete earlier. Demo 3 final closure was complete, however, they ran short on topsoil and the screened soil intended to be mixed with the fiber-cake was mistakenly used. Holewinski requested future agenda items to include the setback rule noting trees should be planted now to create a buffer zone for the next demo site. Jolin noted there may not be sufficient support at the current time and recommended addressing at a later date.

HIGHWAY DEPARTMENT

8. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Paszak to approve the Highway Department vendor vouchers.
Motion carried.

B. Out of County Travel for Committee Members and Commissioner to the North Central Region Fall Legislative Meeting, Stevens Point, Wisconsin, October 29, 2021

Motion by Timmons/Cushing to approve the out of county travel for Committee Members and Commissioner. Holewinski noted committee members would need to confirm their attendance at the next meeting. Motion carried.

9. Discussion/Act on request to reduce speed limit of County Highway H

Hegeman reported he had received a couple requests to lower the speed limit of County Highway H. Holewinski stated county roads are through highways and he was not in favor of lowering the speed limit.

10. Discussion/Act on 2022 Highway Department Budget

Holewinski commented he did not have time to review the budget as it was just received. Cushing noted Cooper was working directly with the finance director and Hegeman confirmed the bottom line remained the same. Cooper stated the CIP projects were included in the budget and would be taken out if not approved by the CIP Committee. Cooper noted there was no increase to the levy. Cushing commented of the \$3.5 million for Covid relief, none of the money was allocated for construction of highways. Timmons recommended forwarding the budget as is. Cooper reiterated the budget would likely change following the CIP Committee's approval of the requested projects.

Motion by Cushing/Timmons to forward the 2022 Highway Department Budget to the budget hearing.

Cooper noted the finance director requested committee's feedback on ways to generate revenue. Holewinski recommended they should request the DOT increase the amount of the RMA.

Motion carried.

11. Discussion/Act on 2022 Traffic Safety Commission Budget

Motion by Cushing/Holewinski to approve the Traffic Safety Commission Budget. Motion carried.

12. Discussion/Act on Brine Building Update

Hegeman reported the walls were set and trusses should be delivered the following week. Holewinski questioned if they will need to extend the completion date. Hegeman commented he would follow up with Corporation Counsel if an extension was necessary.

13. Commissioner Report/Discussion

Hegeman reported an employee stepped in front of a moving trailer, was knocked over and pinched his foot resulting in four broken bones in his foot. The employee returned to work and the department is able to accommodate the restrictions. Holewinski commented he felt as though the committee should be informed of accidents as well as damage to equipment adding safety should be discussed with the crew on a daily basis.

The corner on CTH D will be pulverized and paved by Saturday with striping to be started as soon as possible.

Hegeman reported brushing on STH 45 was finished and they were moving on to USH 8 noting he was requesting additional RMA work. Holewinski requested the commissioner bring back figures of how much to the RMA was used and how much remained.

Hegeman was contacted by regarding a new septic tank installation within the right-of-way of CTH N. Planning and Zoning was contacted and work was stopped. Timmons directed the commissioner to follow up with Mike Romportl regarding the right of way.

14. Future Meeting Dates:

- September 23, 2021
- October 7, 2021
- October 21, 2021
- November 4, 2021
- November 18, 2021

15. Future Agenda Items

- Committee member attendance of the North Central Region Fall Legislative Meeting
- Culvert replacement on CTH B/Wolf River culverts
- Gravel pit development

16. Public comments

No public present.

17. Adjourn

Meeting adjourned at 9:07 a.m.

Committee Chairman

Committee Secretary