

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, September 10, 2020 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste Director, Darcy Smith/Finance Director, Dan Gleason/Highway and Mike Brownell/Brownell Construction

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

1. Approve agenda

Motion by Paszak/Timmons to approve the amended agenda. All 'aye'; motion carried.

2. Approve the minutes of the Public Works Committee meeting held on August 27, 2020.

Motion by Holewinski/Paszak to approve the minutes of the Public Works Committee meeting held on August 27, 2020 as presented. All 'aye'; motion carried.

3. Public Comments

Cushing offered both persons present and those participating via Zoom an opportunity to comment. No public comment.

General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Holewinski/Cushing to approve the Solid Waste vendor vouchers as presented. All 'aye'; motion carried.

4. Discussion/Act on 2021 Solid Waste Budget

Jolin reported the only difference with the draft previously submitted was a \$138 wage cost allocation taken from overhead related the reorganization.

Motion by Cushing/Timmons to accept the 2021 Solid Waste Budget as presented and forward to the Administration Committee for their consideration. All 'aye'; motion carried.

5. Discussion/Act on Screening compost and grinding pile

Jolin commented the department did not have enough staff to justify purchasing a chipper this year recommended postponing consideration of the purchase until the following year.

Jolin reported the 2020 compost required screening to remove rocks. Jolin stated the estimate to screen both the compost for this year and the grindings for the following year was approximately \$7,500 to \$8,000.

Motion by Holewinski/Timmons to instruct the department head to proceed with compost and grinding screening that is most advantageous to the department. All 'aye'; motion carried.

6. Discussion/Act on Quotation to fix Excel Baler

In response to the Committees question from the previous meeting, Jolin explained the TRE was for travel related expenses noting the overtime was necessary to repair the baler within two days. Jolin recommended waiting to move forward with the repair until they have more because they cannot keep up with what is currently coming in and the baler was temporarily fixed.

7. Solid Waste Report/Discussion

• **Operations Report**

A. Demo 4 Update

Construction has begun and the DNR returned the plan of operation noting:

- Technical wording that is being addressed by Sand Creek
- Requirement of an additional monitoring well which was installed
- Development of a long term financial agreement noting a letter of credit will cost \$250 until funded

B. Recycling Update

The department is still in the process of looking for two LTE's and as a result are falling behind on the comingled.

The loading wall was poured; however, it also required a ramp to be poured to be effective.

C. General Operations Update

A new Scale Operator was hired and is being trained, the yard truck was down requiring a new PTO and switch, and there were gas detects in a couple of monitoring wells so a timer will be installed on the flare to compensate for low fuel.

8. General Business Discussion/Act:

A. Highway Department vendor vouchers

Motion by Timmons/Cushing to approve the Highway Department vendor vouchers as presented. All 'aye'; motion carried.

B. Out of County Travel: For Commissioner to the 2020 Wisconsin County Highway Association Fall Commissioner Training Conference, Eau Claire Wisconsin, October 27 & 28, 2020

C. Out of County Travel: For Superintendent to the 2020 Wisconsin County Highway Association Leadership Development Group Annual Road School, Green Bay Wisconsin, September 15 & 16, 2020

Motion by Holewinski/Paszak to approve the out of county travel for items B and C. All 'aye'; motion carried.

9. Discussion/Act on approval of Ordinance Amendment for CTH B and CTH G speed limit reduction in Town of Enterprise and Town of Schoepke

Stefonek confirmed receipt of the minutes of the Town meeting approving the lowering of the speed limit on CTH B and CTH G.

Motion by Timmons/Paszak to approve forwarding the ordinance amendment for CTH B and CTH G speed limit reduction in Town of Enterprise and Town of Schoepke to the County Board. All 'aye'; motion carried.

10. Discussion/Act on approval of Ordinance Amendment for ATV/UTV route on CTH D in Town of Hazelhurst

Motion by Timmons/Paszak to approve forwarding the ordinance amendment for ATV/UTV route on CTH D in Town of Hazelhurst to the County Board. All 'aye'; motion carried.

11. Discussion/Act on Brine Building Envelope Change Order Options

Stefonek reported material costs have gone up resulting an increased build cost. Holewinski recommended sticking with the original contract. Stefonek noted although the contract was signed within 30 days the materials were not ordered because of the change order request. Brownell commented that over 14 days the cost of 7/16" OSB increased 220 percent. Discussion of cost and building advantages of constructing with 2" x 8" compared to 2" x 6" and using horizontal steel siding.

Mike Timmons excused at 9:23 a.m.

Brownell suggested in his opinion vertical siding would look better. Holewinski suggested sticking with the original cost of \$179,500 built using 2" x 6" walls and vertical siding. Motion by Almekinder/Holewinski to approve the change order plan dated September 2, 2020, from 2" x 8" ladder framing to 2" x 6" conventional stud framing 2' on-center and replacing the outside horizontal siding with vertical siding for a total price of \$179,500 with the Committees future approval of PVC type. All 'aye'; motion carried (Timmons excused).

12. Discussion/Act on Future County Highway Construction Funding

Stefonek commented the question was raised at both the CIP and Admin Committee meetings regarding borrowing enough money to catch up on road construction. Cushing stated the Highway Committee was requested to present numbers by the September 23rd meeting.

Smith confirmed the Commission of Public Lands was likely the easiest way to borrow money at a rate between 2.5 to 3.0 percent. Smith added the rate to bond was lower but depending upon the amount bonded it might cost more with expenses. Smith estimated \$5 million over borrowed over 5 years would result in a tax increase of approximately \$15 on a \$100,000 home. Holewinski noted \$5 million would pay to reconstruct approximately 30 miles of road, however, there was still another 142 miles of road to maintain and rebuild so they are requesting \$1.2 million from excess funds rather than borrowing. Smith commented her concern was the estimated \$1.4 million required to maintain the roads on a 25-year cycle noting the CIP request of \$1,200,000 added to the tax levy of \$450,000 less the \$100,000 transferred to maintenance, was \$150,000 greater than required to maintain the 25-year cycle. Holewinski noted the increase to 2021 construction was approximately \$140,000 from 2020. Smith noted the request for 2022 could increase to \$1.5 million if costs increase significantly. Smith noted the \$1.8 million estimate for maintenance with \$783,000 tax levy increased by \$100,000. Stefonek noted the average amount spent on construction over the previous 13 years was \$877,578 per year. Smith confirmed there was \$1,050,000 available in the General Fund to meet the \$1.4 of required funding for 2021. Cushing questioned if a wheel tax should be considered. Smith noted following 2021 the County

Board could borrow or go to referendum to increase the tax levy if the needed funds were not available for subsequent years. Holewinski commented if the levy increased funding by \$1.2 million there would be approximately \$1.5 per year for construction. Smith noted her original estimate of a \$15 increase based on \$1 million would then increase to a little over \$20. Cushing recommended moving forward with the request for 2021 and consider going to referendum for 2022 or possibly a wheel tax noting second homeowners with vehicles registered elsewhere would not share in the cost. Smith noted if funding was available, they would not need to maximize the levy every year and recommended checking with Corporation Counsel regarding the process.
Motion by Holewinski/Cushing to change the CIP request for road construction from \$1.2 million to \$1.05 million for 2021. All 'aye'; motion carried.

13. Discussion/Act on Fuel System Update

Stefonek reported the fuel system total estimated costs were approximately \$398,420 with \$300,000 currently funded and an additional request of \$90,000. However, Stefonek commented he thought the estimate was high and actual costs would be lower. Northwest will bid out the project this fall noting approximately fifty percent of the card reader system costs and soil testing cost have been paid out.

14. Discussion/Act on 2021 Continuing Appropriations

15. Discussion/Act on Approval 2021 Traffic Safety Commission Budget

Motion by Cushing/Paszak to approve the 2021 Traffic Safety Commission Budget. All 'aye'; motion carried.

16. Discussion/Act on 2021 Budget Potential Efficiencies and Cost Savings – Expenditure Reductions and Revenue Increases

Stefonek stated the department did not have either expenditures that could be reduced or revenues to increase. Smith explained it might mean there would be a reduction in services if the budget were cut by 5 percent providing the Admin committee an idea of the effects of such a cut. Holewinski noted services could only be reduced on the County beats but not the State beats.

17. Discussion/Act on County D, Town of Sugar Camp, Sugar Camp Snowmobile Right of Way Usage

Stefonek reported the snowmobile trail was no longer allowed to cross private property along a section of CTH D and proposed the trail be granted permission to utilize the right of way between Blackberry Lane and Phyltony Lane.

Motion by Holewinski/Cushing to allow the Sugar Camp Snowmobile Club to utilize the right of way along CTH D as presented. All 'aye'; motion carried (Timmons excused).

18. Discussion/Act on Closed Session: Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (Topic: Employee Compensation)

Motion by Holewinski/Paszak to enter into closed session per item 18 at 10:05 a.m. Roll call vote all 'aye'; motion carried (Timmons excused).

19. Discussion/Act on Return to Open Session and Announcements from Closed Session

Return to open session at 10:10 a.m.

Motion by Cushing/Holewinski to raise Joe Blank from step 3 to step 4, from \$23.58 to \$24.22 at grade level I. All aye; motion carried (Timmons excused).

20. Commissioner Report/Discussion:

• **Operations Report**

CTH C: Paving is complete, they currently shouldering and rumble strips will be installed the following week followed by striping.

CTH Y: Project has started with tree removal slopes noting the road will be closed for a couple of days for culvert replacement.

PBM: Will begin the following week.

Salt Sand: Started screening sand this week and will continue through the next.

21. Future Meeting Dates:

- **September 24, 2020**
- **October 15, 2020**
- **October 29, 2020**

22. Future Agenda Items

23. Public comments

No public comments

24. Adjourn

Chairman Cushing adjourned the meeting at 10:20 a.m.

Committee Chairman

Committee Secretary