

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department, 730 West Kemp Street, Rhinelander WI
Wednesday, September 11, 2019 at 8:00 a.m.**

Attendance:	Present	Excused	Absent
Robb Jensen, Chair	X		
Scott Holewinski, Vice-Chair	X		
Mike Timmons, Secretary	X		
Ted Cushing	X		
Sonny Paszak	X		

Also Present: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Dan Gleason/Highway, Jeri Cooper/Highway, Mike Romportl/Land Information, Lisa Charbarneau/LRES, Fred Williston/Lakeland Times, Tom Jerrow/Public

Call the Meeting to Order & Roll Call

Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Action: Motion by Cushing/Paszak to approve the agenda.

Vote: All 'aye', motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on August 29, 2019

Action: Motion by Cushing/Timmons to approve the minutes of August 29, 2019.

Vote: All 'aye', motion carried.

SOLID WASTE DEPARTMENT

3. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Action: Motion by Cushing/Jensen to approve the Solid Waste vendor vouchers.

Vote: All 'aye', motion carried.

2. Discussion/Act on 2020 Solid Waste Department Budget

Discussion: Jolin reported the budget was review by the finance director noting the Long Term Care fund balance needed to be reduced to \$0 so Demo's expenses were increased to balance.

3. Discussion/Act on 2020 Budget Committee Checklist

Action: Motion by Timmons/Paszak to accept Oneida County Solid Waste 2020 budget and forward onto Administration for their review.

Vote: All 'aye', motion carried.

4. Solid Waste Report/Discussion

• Demo Site 4 Update

Jolin reported the resolutions for the withdrawal of land and for borrowing of funds were scheduled to go before the full county board on the seventeenth. Jolin noted the site meets the DNR inspection criteria and performance standards, however, there is a

wetland area and they are waiting on a response if whether it is navigable. If the wetland is navigable, both the County and the DNR would need to approve a variance.

Jolin stated the Town of Woodboro was not in favor of closing Trout Creek Road so the town chairperson proposed the installation of concrete bollards and gates to prevent access when site is closed. Jolin noted the next steps would be the conditional use permit application and the plan of submittal.

- **Operational update**

Jolin reported the transfer compactor was up and running; the first rows of fall compost were ready; the Mack used for spotting was down so they are looking at a tractor for onsite use.

HIGHWAY DEPARTMENT

5. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Action: Motion by Timmons/Jensen to approve the Highway Department vendor vouchers as presented.

Vote: All 'aye', motion carried.

B. Out of County Travel:

a. Previously Approved Attendance for Commissioner for the North Central Region Commissioner Meeting

b. Wisconsin Flagger Handbook Instructor Training Course to be held in Wausau, Wisconsin on October 17, 2019 for Alex Hegeman and Ron Husby

Action: Motion by Paszak/Cushing to approve the out of county travel "a" and "b" as presented.

Vote: All 'aye', motion carried.

6. Discussion/Act on Request by Nancy Murphy Benes (SC 132-1), to acquire county lands in excess of 50' from centerline (forty line) of County Q, Town of Schoepke, Part of SENE, Section 13, Township 35 North, Range 10 East (Part of Parcel # SC 132-2).

Discussion: Romportl stated this was a 100-foot strip obtained by the County through tax foreclosure in the 1940's recommending the County retain a 50-foot strip. Romportl also recommended the committee consider authorizing the commissioner to approve the Land Records Committees recommendations.

Action: Motion by Cushing/Paszak to approve item six as indicated and forward on to County Board for review.

Vote: All 'aye', motion carried.

7. Discussion/Act on Closed Session (1) (c): It is anticipated that the committee will go into closed session pursuant to section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee. Topic: Mechanic Compensation

Action: Motion by Holewinski/Cushing to go into closed session (1) (c): It is anticipated that the committee will go into closed session pursuant to section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee. Topic: Mechanic Compensation

Roll call vote: All present 'aye', motion carried. Closed session entered at 8:51 a.m.

8. Discussion/Act The Committee will return to open session and may ratify any matter(s) discussed in closed session

Action: Motion by Timmons/Cushing to return to open session.

Roll call vote: All present 'aye", motion carried. Return to open session at 9:01 a.m.

Discussion: Jensen reported no action was taken during the closed session.

9. Discussion/Act on Mechanics Reclassification

Action: Motion by Jensen/Cushing to move the Mechanic classification from grade level I to grade level J and forward on to the Labor Relations Committee.

Vote: All 'aye', motion carried.

10. Discussion/Act on Accepting Town Bridge Aid Statement from the Town of Sugar Camp

Discussion: Stefonek reported the Town of Sugar Camp was on the list for replacement of a decaying culvert. Prior to installation of the culvert, the fund balance was reduced to \$1,837.86. Past practice was to reimburse invoices received in November the following year if there were insufficient funds; however, this request was a few months earlier. The WCHA attorney advised they could wait until 2020 or use money from the department budget and replenish in January. Stefonek confirmed there should be enough money remaining in continuing appropriations to reimburse Town of Sugar Camp in 2019.

Action: Motion by Timmons/Paszak to pay the \$18,032 out of continuing appropriations with funds to be replenished in 2020.

Vote: All 'aye', motion carried.

11. Discussion/Act on Com-Tec Highway Department Rhinelander Facility Magnetic Lock Quote

Discussion: Stefonek reported there may be a way to integrate the current security system with the new magnetic locks noting he would bring back any additional costs.

12. Discussion/Act on Receipt of Draft Highway Department and Traffic Safety Budgets

Discussion: Cooper reported the safety budget of \$1,900 remained the same for 2020 noting the money was used to provide walking vests for the public, reflective slap bracelets, lighted paddles for the school crossing guards, and cell phone slipcovers to prevent incoming calls and texts while driving.

Action: Motion by Holewinski/Jensen to approve the 2020 Traffic Safety Budget as presented for \$1,900 and forward to the Administration Committee.

Vote: All 'aye', motion carried.

13. Commissioner Report/Discussion

• **Operations Report**

Discussion: Stefonek reported he recently attended a meeting where the State indicated the County should receive a reimbursement from FEMA of 87.5 percent of the approximate \$35,000 in expenses incurred for storm cleanup on the County Highways. Stefonek reported there was a four-minute video on safety he would like to present to the county board. The committee recommended waiting on the safety video and focusing on the presentation for highway maintenance and condition. Jensen noted the request was already submitted to the CIP Committee; however, present the request to the County Board Chair to give the presentation.

Stefonek reported letters were mailed requesting the towns' recommendations regarding the proposed ATV/UTV routes.

14. Future Meeting Dates

- September 26, 2019
- October 11, 2019
- October 24, 2019

15. Future agenda items

- Kemp Street speed limit
- Approval of Highway Department budget
- Town Bridge Aid
- Authorization for the Commissioner to approve the Land Records Committees recommendations of county highway right-of-way acquisition requests

16. Public Comments

Tom Jerrow requested the Kemp Street speed limit topic be moved from the future agenda items to the agenda for action noting the 35 mph recommendation as proposed by the City and Traffic Safety.

17. Adjourn

Jensen adjourned the meeting at 9:04 a.m.

Committee Chairperson

Committee Secretary