

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, September 22, 2022 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Jeri Cooper/Highway, Dan Gleason/Highway and Trevor Greene/The Lakeland Times

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

1. Approve agenda

Motion by Fried/Timmons to approve the amended agenda with the ability of the Chair to move around the agenda as needed. Motion carried, Roach not present.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held September 8, 2022

Motion by Timmons/Almekinder to approve the minutes of the Public Works & Solid Waste Committee meeting held September 8, 2022. Motion carried, Roach not present.

3. Public Comments

No public comment.

4. Future Meeting Dates:

- October 6, 2022
- October 20, 2022

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Timmons/Almekinder to approve the Solid Waste vendor vouchers as presented. Motion carried.

B. Credit Account Applications

Motion by Almekinder/Roach to approve the two credit applications as presented. Motion carried.

6. Discussion/Act on RFB for Transfer Compactor

Jolin reported the bid documents were approved by corporation counsel and if approved by the committee she would advertise then bring back the bids on October 6th for the bid opening. Jolin commented both bid documents were similar with some additional work for the baler. Jolin confirmed both documents would be advertised at the same time so that bidders may be inclined to bid both projects.

7. Discussion/Act on RFB for Co-mingle Recycling Compactor

Motion by Fried/Roach to approve the RFB's as presented for number 6 and number 7 of the current agenda. Motion carried.

8. Discussion/Act on Brush Grinding Quote

Jolin reported Foley's Tree Service provided a quote of \$16,000 to grind the brush pile for compost with the work to be begin within one week or two of approval. Musson might then be available to screen to get ahead for the next year.

Motion by Fried/Roach to approve the voucher for the quote of \$16,000 to Foley's for grinding brush. Motion carried.

9. Discussion/Act on Outdoor Wood Burner Anti-freeze

Jolin commented the wood burner that heated the office and shop used only water, however, it would not be used to heat the new office. Since the water would not be kept at as high of a temperature, the water would likely freeze without anti-freeze.

Motion by Timmons/Roach to approve the anti-freeze for the outdoor wood burner. Motion carried.

10. Discussion/Act on accepting bids for purchase and removal of the SW Office Trailer

Jolin commented there were already four parties interested in bidding on the trailer. Cushing directed Jolin to check with corporation counsel.

11. Discussion/Act on Writing off \$564.80 for past due Cash Receivable Accts from 2017, 2018, and 2019

Jolin reported these were for additional charges over the initial cost of the roll-offs and were likely not collectable.

Motion by Cushing/Timmons to approve the writing off of the invoices as outlined by item number 11 of the current agenda. Motion carried.

12. Discussion/Act on Premium Hour Pay for employees working on Courthouse Closure Days

Jolin reported there are days the department is open when the courthouse is closed to observe holidays citing the number of customers and haulers served on July 5, 2021 while noting staff did not receive premium pay. Jolin reported the department would be open on December 23rd and 26th noting she felt the employees should receive premium pay on those days. Almekinder commented he felt as though the employees should receive premium pay if they worked on a closure day. Roach questioned if there was enough revenue to support paying double time for those days. Jolin stated she would bring it back but noted it would need to go to LRES if approved and there were two days coming up for Christmas. Fried questioned what the labor cost would be for two people on those days. Jolin estimated between \$42 - \$44 and benefits for the yard employee and \$34 for the scale operator at double time. Jolin explained the haulers would be the most affected if the department was closed on those days.

Motion by Timmons/Almekinder to forward to LRES. Motion carried with Fried opposed.

13. Discussion/Act on Report/Discussion

- **Update on new office building**

Jolin reported the floor was on they were ready to begin work on the second story.

14. Future Agenda Items

Problem list and DNR Compliance

HIGHWAY DEPARTMENT

15. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Almekinder to approve the Highway Department vendor vouchers as presented. Motion carried.

16. Discussion/Act on commissioner's ability to purchase used equipment

Hegeman commented it was his understanding that he had the discretion to make purchases up to \$25,000 although typically he had brought those before the committee. Hegeman reported he recently came across two 2013 patrol trucks that sold for just over \$25,000 on an auction site and questioned if it would be advantageous to allow the commissioner to make purchases up to \$50,000 if the deal was right. Hegeman explained by replacing equipment with similar equipment at a similar cost as it depreciated out it would help create a more sustainable equipment fund. Hegeman suggested contacting other counties that might be interested in purchasing those patrol trucks at salvage value as well as selling their patrol at the trucks salvage value. Almekinder commented he was in agreement as long as the committee chair approved those purchases but questioned if there was requirement to bid out the used equipment. Hegeman commented he would follow-up with corporation counsel and consult the county code.

17. Discussion/Act on equipment updates

Hegeman reported the patrol truck specs were sent and proposals were due on either October 3rd of 4th so a recommendation could be brought back to the October 6th meeting.

18. Discussion/Act on "No Engine Braking" request on CTH K and CTH N

Hegeman reported the Crescent town board unanimously approved a motion that the Town recommend to the Public Works committee the portions of CTH K and CTH N in the Town of Crescent be subject to engine braking restrictions with emergency exceptions. Hegeman commented he explained to the town chair that a similar request on CTH A was previously denied and since the engine break was part of the braking system he did not anticipate the request would be approved.

Motion by Timmons/Almekinder to deny the "No Engine Braking" request on CTH K and CTH N in the Town of Crescent. Motion carried.

19. Discussion/Act on CTH D Local Bridge design

Hegeman reported the funds for the design of the bridge were authorized so he drafted a letter requesting a statement of qualifications from potential consultants. Hegeman stated he confirmed with both the DOT and corporation counsel there was no issue if Roach served on the selection committee along with Ben Rich and himself as well as any other interested committee members.

20. Discussion/Act on proposal for repair/replacement of salt dome roof and Three Lakes Shop roof

Hegeman reported Oneida Roof and Chimney was about to begin the repairs to the office and dome roofs but still needed to schedule repairs for the Three Lakes shop roof.

21. Discussion/Act on brine building update

Hegeman reported they were waiting on the electrician to finish wiring the brine equipment, however, the State inspection revealed several violations that were also forwarded to Van Ert Electric.

22. Discussion/Act on fuel system removal update

Hegeman reported the soil samples from the dispenser side revealed no contamination, however, there was contamination on the filling side of the building. Northwest Petroleum provided a proposal to oversee the excavation, the disposal of the contaminated soil and prepare the final report for the DNR at a cost of approximately \$3,900 including fees unless the scope of work was greater than anticipated.

Motion by Almekinder/Roach to approve as presented. Motion carried

23. Discussion/Act on staffing updates

Hegeman reported an offer was made for the mechanic position and although not accepted yet, he was confident the position would be filled soon. The equipment operator position remained unfilled.

24. Discussion/Act on CTH L bridge posting update

Hegeman reported the State website was still down so he did not have an update noting the analysis would determine the weight restrictions. Since the bridge project funding was approved for 2026 he would look into getting the project moved up.

25. Commissioner's Report/Discussion

Hegeman reported Lisa Charbarneau requested departments update the efficiency study. Hegeman noted the State RMA appeared to be a \$1.5 million expense rather than a revenue account as well as other information that might be considered confusing.

Hegeman reported based upon the trucking cost, they would be purchasing sand for salt/sand production from Pitlik & Wick out of the Blue Lake Pit at \$3.25/ton.

Hegeman was able to confirm a subcontractor working for Frontier Communications bored a line under CTH D which resulted in a hump in the payment, however, he had not been in contact with the subcontractor at that time. Hegeman reported there was no permit issued to either Frontier or the subcontractor noting some counties require a bond to work in the right of way. In addition, he would be looking at revising the driveway permit in the near future. Hegeman reported the crew was finishing work on the mill and fill of CTH G and CTH Q, but may continue with CTH G the following year. The CTH D and chip seal project were complete so they were working on having Lincoln return to finish the striping on those roads including CTH Z. Hegeman estimated the projects would come in greater than estimated but would not exceed the contingency.

Hegeman commented he received an update that the Rainbow Dam should be reopened by November 1st.

Hegeman reported they were awarded funding for two of the seven BIL projects applied; CTH L and the urban section of CTH P. Westbrook Engineers have a preliminary design started for CTH L with a planned start of fiscal year 2024.

Cooper reported the budget transfer line was updated to \$0 from \$2.3 million to reflect changes to the CIP requests and funding that was previously transferred.

26. Future Agenda Items

27. Public comments

No public comment.

28. Adjourn

Meeting adjourned at 9:22 a.m.

Committee Chairman

Committee Secretary