

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room  
Thursday, September 24, 2020 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

**Also Present:** Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway and Jeri Cooper/Highway (via Zoom)

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

**1. Approve agenda**

Motion by Paszak/Timmons to approve the agenda. All 'aye'; motion carried.

**2. Approve the minutes of the Public Works Committee meeting held on September 10, 2020.**

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meeting held on September 10, 2020 as presented. All 'aye'; motion carried.

**3. Public Comments**

Cushing offered both persons present and those participating via Zoom an opportunity to comment. No public comment.

**4. General Business Discussion/Act:**

**A. Solid Waste vendor vouchers**

Motion by Timmons/Paszak to approve the Solid Waste vendor vouchers as presented. All 'aye'; motion carried.

**B. Credit Account Applications for GFL Solid Waste Midwest and Reincarnation Resale, LLC**

Motion by Paszak/Timmons to approve the credit account applications for GFL Solid Waste Midwest and Reincarnation Resale, LLC. All 'aye'; motion carried.

**5. Solid Waste Report/Discussion**

**Operations Report**

Jolin reported:

- The loading wall and ramp were completed and two loads were shipped
- Metal was baled and will be shipped.
- Construction of Demo Site 4 was progressing, the Plan of Operation was in process and she would bring the Long Term Care recommendation back at a future meeting.
- They have not received any applications for the LTE position at this time.
- She planned to bring back the three-quarter financial comparison to the next meeting.

**6. General Business Discussion/Act:**

**A. Highway Department vendor vouchers**

Motion by Paszak/Almekinder to approve the Highway Department vendor vouchers as presented. All 'aye'; motion carried.

**7. Discussion/Act on Ten Year Road Plan**

Stefonek requested they address agenda items 7, 8 and 9 together because they overlap. Stefonek provided the committee a ten-year road plan that attempted to keep costs below \$1.5 million annually noting the cost of almost \$1.4 million per year to maintain a twenty-five year replacement schedule.

**8. Discussion/Act on approval of Future County Highway Construction Funding**

Stefonek reported Forest County borrowed \$4 million at a rate of .71 percent for ten years and Vilas County borrowed \$5 million for five years but did not know at what rate.

**9. Discussion/Act on Recommendation for Referendum to Increase Tax Levy for Road Construction**

Stefonek reported Corporation Counsel provided the necessary requirements to add a referendum to a spring election noting if approved by the County Board, it must be to the County Clerk 70 days prior to the election. Based upon his ten-year plan, Stefonek estimated an amount of \$1.5 million for the referendum noting the Finance Director commented even if approved they would not need to levy the entire amount if other funds were available. Stefonek stated the \$1.5 million in spending did not account for inflation and did not include CHIP, CHIP-D, or budgeted funds which could be used to catch-up on construction. Holewinski questioned if a levy increase of \$1.5 million was needed if there were CHIP, CHIP-D, STP and budgeted funds available. Stefonek noted the ten-year plan accounted for CHIP and CHIP-D but not STP funds. Holewinski and Cushing agreed and suggested they ask for \$1 million annually specifically for road construction at the April election noting the amount does not account for inflation.

Motion by Holewinski/Cushing that the Committee supports moving forward with a \$1 million dollar referendum for improvement of the County Highway system in the April 2021 election. All 'aye'; motion carried.

**10. Discussion/Act on Presentation of 2020 Chip Seal Operation Analysis**

Motion by Holewinski/Timmons to postpone until the next meeting. All 'aye'; motion carried.

**11. Discussion/Act on 2021 Continuing Appropriations**

Cooper stated they anticipated not having enough budgeted for Administration due to part of the Commissioners salary no longer being paid by Solid Waste, the move from the Finance Technician to from part to full time and utilizing a LTE for consultation during the changeover to the new accounting software. If they did not have enough at the end of the year, it could be transferred from General Maintenance or other account. Holewinski questioned why they did not increase the budgeted amount for the next budget if they knew it was not enough. Cooper stated the overtime for year-end should be reduced and will they will not need to rely on outside help nearly as much. Holewinski suggested the extra \$76,000 in Town Bridge-Aid for Emergencies be used to cover the deficiency and transfer back in from General Maintenance if more was needed.

Motion by Cushing/Holewinski to approve the 2021 Continuing Appropriations as presented. All 'aye'; motion carried.

## **12. Discussion/Act on 2021 Highway Department Budget**

Stefonek noted the Finance Director required a small change at the last moment; however, the bottom line will not change. Cooper stated the increase from the previous year included the additional funds for Bridge Aid and the additional CIP funds for road construction.

Motion by Timmons/Paszak to accept the 2021 Highway Department Budget and forward to the Administration Committee for further review and acceptance.

Holewinski offered to attend the Administration Committee meeting to stress the need for the additional CIP funding. All 'aye'; motion carried.

## **13. Commissioner Report/Discussion:**

### **• Operations Report**

US 51: American Asphalt will begin the milling of the drive lanes on 10/5 and complete by 10/16.

Brine Building: Footings will be started on 9/29.

CTH C: Shouldering will be finished on the following Monday.

CTH D: Tree trimming was almost complete.

CTH Y: Shut down road to through traffic until late in the day on 9/28 for culvert replacement.

## **14. Future Meeting Dates:**

- **October 15, 2020**
- **October 29, 2020**
- **November 19, 2020**
- **December 3, 2020**
- **December 17, 2020**

## **15. Future Agenda Items**

## **16. Public comments**

No public comments

## **17. Adjourn**

Chairman Cushing adjourned the meeting at 9:00 a.m.

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Committee Chairman

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Committee Secretary