

**MINUTES OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &  
DEVELOPMENT AND LABOR RELATIONS & EMPLOYEE SERVICES  
COMMITTEES MEETING**

**October 11, 2018**

**Committee Members Present:** Robb Jensen, Scott Holewinski, Mike Timmons, Sonny Paszak, and Ted Cushing.

**Also in Attendance:** Bruce Stefonek/Highway, Jeri Cooper/Highway, Dan Gleason/Highway, Lisa Jolin/Solid Waste, Brian Desmond/Corporation Counsel, Chad Monnot/Fabick Cat and Scott Tromp/Public.

The following matters were taken up to wit:

**Call the Meeting to Order & Roll Call**

Chairperson Jensen called the meeting to order at 8:00 a.m. noting the meeting was properly posted and the media notified.

**1. Approve Agenda**

Motion: Cushing/Paszak to approve the agenda. All 'aye'; motion carried.

**2. Approve the Minutes of the Public Works Committee meeting held on September 27, 2018**

Motion: Holewinski/Jensen to approve the minutes of the September 27, 2018 meeting. All 'aye'; motion carried.

**Solid Waste Department**

**3. General Business Discussion/Act**

**A. Solid Vendor Vouchers**

Motion: Jensen/Paszak to approve the Solid Waste vendor vouchers as presented. All 'aye', motion carried.

**4. Discussion/Act on policy of scavenging items from Solid Waste grounds**

Stefonek reported there was a request to acquire a decayed boat from the landfill. The request was denied based upon a policy of no scavenging. The person did not accept the answer and continued to call several times over the following day; however, the request continued to be denied. Jolin explained she was told anything that puts the County at risk in any way, could not be sold. Desmond stated this has been an unwritten policy. Jensen recommended working with Corporation Counsel to develop a written policy regarding scavenging.

**5. Discussion/Act on 3<sup>rd</sup> Quarter financial comparison report**

Jolin reported recycling was down for the year but could they break even since paper and cardboard were up but plastics were down. Jolin stated the numbers have not been run by the Finance Director but will be before the fourth quarter. Jolin noted the Demo site was at about 80 percent and she would be getting another survey done and should have more information for the next meeting.

**6. Solid Waste Report/Discussion**

• **Slurry spreading**

Jolin reported because of all the recent rain and mechanical failure of the tractor they have been unable to spread. As a result, they contacted a septic company regarding the possibility of draining the pond and spreading but first the rainwater on top would need to be pumped off.

• **General operations report**

Jolin reported two clean outs for Land Information have been completed ahead of schedule and they will be looking at another later in that day.

There was a second inspection of the site noting positive feedback from the inspector.

**7. Future Solid Waste agenda items**

- Site improvement plan
- Annual review of goals/Business plan for units

**Highway Department**

**8. General Business Discussion/Act**

**A. Highway Department Vendor Vouchers**

Motion: Cushing/Timmons to approve the Highway Department vendor vouchers as presented. All 'aye', motion carried.

**9. Discussion/Act on Resolution to convey excess County K lands in Government Lots 2, Section 2, T36N, R8E in the Town of Crescent, Oneida County Wisconsin to the Earl and Margo Morey Revocable Trust of 2017 Morey Revocable Trust, or its successor in title**

Stefonek reported Tom Wiensch and Mike Romportl have worked to develop the resolution noting appraisals have been completed. Stefonek stated the Morey's are aware of the cost if passed and the seven conditions that must be met prior to the deeds transfer.

Motion: Cushing/Paszak to approve the resolution to convey excess County K lands as outlined in item 9 of the agenda and forward to County Board for their consideration and a non-consent agenda item. All 'aye', motion carried.

**10. Discussion/Act on Champion Grader and Replacement Grader Options**

Stefonek explained if the grader was sold, "as is" once it is loaded onto the dealer's trailer, all liability is gone. Stefonek noted the offers to purchase the grader is contingent upon the purchase or lease of a new grader from the dealer.

Motion: Cushing/Timmons to put the grader back together, as is, in preparation of trade. All 'aye', motion carried.

**11. Discussion/Act on Review on 2018 Chip Sealing and Future Chip sealing**

Stefonek provided an overview and explanation of chip sealing cost. Holewinski questioned if the cost reported accurately reflected all costs including overhead and administrative costs. Holewinski expressed concern there was not enough time for maintenance such as shouldering and brushing. Cooper stated the four percent administrative charge was only applied to work performed for others and explained the overhead rate is calculated at the end of the year. Stefonek explained the large crew only spent two days chip sealing noting the majority of the large crew's time was spent replacing culverts. Discussion of liability for damages caused by chip sealing and whether there would be adequate staffing to complete maintenance activities and chip sealing. Holewinski stated he was not against continuing to chip seal but that the bushing and shouldering are being done. Jensen recommended committee members get their maintenance concerns to Stefonek. Stefonek stated he had already started developing a maintenance schedule to bring back.

**12. Discussion/Act on Approval of an Agreement for Professional Services from Ayres and Associates for Design of the Rehabilitation of Kemp Street**

Stefonek reported Corporation Counsel reviewed an agreement for professional services; minor changes were made and forwarded to Ayres. Tom Wiensch recommended the committee approve the agreement with the minor changes.

Motion: Jensen/Cushing for Oneida County Highway Committee designate the Highway Commissioner to act as our representative and transmit its instructions, receive information, interpret and define our policies and decisions. All 'aye', motion carried.

**13. Discussion/Act on Floor Drainage System at Minocqua County Highway Shop**

Stefonek reported the floor drain drains into the septic system, which is causing the system to fail. There is an employee on staff that is licensed and has the ability to install a 2,500 gallon tank for the floor drain that would limit the current system to just the bathroom.

**14. Discussion/Act on Striping of County Highways**

Stefonek reported Fahrner is way behind on the striping. Stefonek requested permission to hire Langlade County to stripe noting their cost is approximately the same as Fahrner. Stefonek explained he had contacted Fahrner and expressed his intentions. Discussion of contacting Corporation Counsel before proceeding. Stefonek stated there will still be striping for Fahrner but he wants to get the emergency lines done.

Cushing/Holewinski to direct the commissioner to possibly do the striping using Langlade County product and get in touch with Corporation Counsel to see what it takes to get out of our contract with Fahrner. All 'aye', motion carried.

**15. 2018 Highway Department Fund Balances and General Maintenance Report**

Cooper this report was for the committee's information noting the CHIP funding was negative because they have not received their reimbursements yet from the DOT. Cooper confirmed the balance in the PBM account was carried over and could be used at their discretion. Cooper explained the balance in the General Maintenance account would be used to pay for maintenance, winter maintenance and non-construction striping. Stefonek noted winter maintenance for November and December averages \$225,000 to \$300,000. Discussion of Town Bridge Aid balance and requests.

**16. Commissioner's Report/Discussion**

- **County liability pertaining to road striping**

Stefonek reported the attorney for the WCHA wrote there would not be added liability as related to the auto lane control since the lane control is suspended if the line is not detected.

- **John Deere grader operation training**

Stefonek reported the local John Deere dealer would be holding a free seminar for local municipalities that covers grader operation, safety and maintenance at the Rhinelander shop on October 17.

**17. Future Meeting Dates**

- October 25, 2018
- November 8, 2018

**18. Future agenda items**

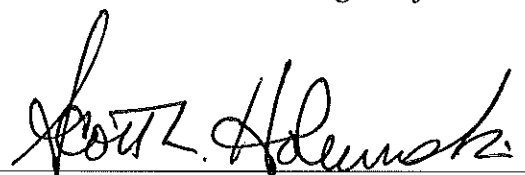
- Maintenance schedule

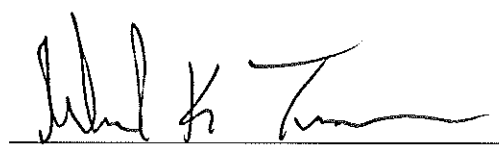
**19. Public Comment**

None

**20. Adjourn**

Motion: Timmons/Cushing to adjourn at 9:23 a.m. All 'aye', motion passed.

  
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Committee Chairperson  
Vice

  
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Committee Secretary