

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Department Conference Room
Thursday, October 19, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, and Jeri Cooper/Highway

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Timmons/Roach to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held October 5, 2023

Motion by Fried/Timmons to approve the minutes as presented. Motion carried.

3. Public Comments

None

4. Future Meeting Dates:

- November 2, 2023
- November 16, 2023

SOLID WASTE DEPARTMENT

5. General Business

• **Monthly Vendor Voucher and Budget to Actual Reports**

Jolin reported there was nothing unusual.

• **Credit Account Applications**

- **K-Tech Kleening System, Inc.**
- **Deleers Construction**
- **Carter Custom Woodworking**

Jolin reported she had no issues with any of the applications.

Motion by Timmons/Almekinder to approve the 3 applications as presented. Motion carried.

6. Discussion/Act on Pricing/Fee Schedule

Jolin presented the current fee schedule noting she did not have any recommendations ready at that time. Jolin commented they had been typically increasing fees every 18

months noting the tipping increase was received every July 1st. Fried questioned why the rates could not be adjusted more frequently to reflect current costs. Jolin commented she could possibly adjust prices quarterly if needed and recommended continuing to pay Edler Trucking to haul to Outagamie County noting the cost per ton to haul was \$61 while they were charging \$87.50.

7. Discussion/Act on Solid Waste hours and Customer Behavior

Jolin reported there was an issue with a customer arising because the customer did not meet the scale cut-off time of 11:45. After the customer was in the office he became very upset so scale operator elected to grant the customer access in an effort to avoid a confrontation. Jolin expressed concern for the safety and treatment of the staff. Roach recommended changing the closing time to 11:30 so employees could be finished by noon. Timmons commented he felt customer behavior would remain the same and consider using signage so customers understand the process. Fried suggested gating the inbound lane at the predetermined closing time. Jolin commented they were trying to accommodate the customers but noted there was an issue with a customer attempting to dispose of an unidentified hazardous waste that could not be accepted at that time.

8. Solid Waste Report /Discussion

• **Paving Project**

Jolin reported the pavement project was complete noting the contractor did a great job of working to keep the traffic flowing with very few interruptions. Jolin commented shouldering was overlooked and was not included in the bid specifications, however, the project would still come in under bid.

9. Future Agenda Items

HIGHWAY DEPARTMENT

10. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Fried/Almekinder to approve the Highway Department vendor vouchers.
Motion carried.

B. Vendor Voucher and Budget to Actual Reports

Hegeman noted construction and winter maintenance would be tight but there were no other concerns.
Motion by Timmons/Almekinder to accept the reports. Motion carried.

C. Out of County Travel for Committee Members, Commissioner and Patrol Superintendent to the 2024 State Winter Road School in Wisconsin Dells at the Chula Vista Resort on January 22-24, 2024

Hegeman reported the agenda should be available in November noting they were trying to include more sessions tailored to committee members.
Motion by Timmons/Cushing to approve the Commissioner, Patrol Superintendent and the Committee members to attend road school in January. Motion carried.

11. Discussion/Act on approval of resolution to reimburse the Town of Stella for one-half the cost of installing a culvert over Twin Lakes Creek on Rasmusson Road

Hegeman reported he confirmed the installation was complete and the total amount included reimbursements for two hotel stays for residents who were unable to access their homes while the road was closed.

Motion by Cushing/Roach to approve the resolution and forward to County Board on the consent agenda. Motion carried.

12. Discussion/Act on Equipment Updates

Hegeman reported they would begin setting up the patrol trucks for plowing. The request for ARPA funds and the request for the loan from the general fund to order the next round of patrol trucks would go before the County Board in December.

13. Discussion/Act on Complaint Status Report

Hegeman reported they were taking care of as much work as possible before things started to freeze including tree removal on STH 17. Hegeman reported requests were received for traffic control within the construction on STH 17 but the area in question was within a construction zone and therefore out of the department's jurisdiction. Work continued on shoulders and repairing the deck of the CTH O Bridge. Hegeman reported he was in contact with the bridge inspector but because of the low traffic count the bridge was still not eligible for funding noting the rules for funding local bridges would hopefully be rewritten. There was a hole in the shoulder of CTH Q suspected to be caused by beavers and traps were set up. The petition requesting an increase to the winter level of service to CTH A was going to be brought down but did not know to where the petition was going to be submitted.

14. Discussion/Act on Generator Design Report

Almekinder reported he would be bringing back information to the next meeting.

15. Commissioner's Report/Discussion

Hegeman reported salt sand production was complete with just under 21,000 tons produced including a one day record high of 3,700 tons. Following some issues with the equipment they would be re-evaluating the surge bin and conveyor. The next week would include patrol truck setup, hauling of some gravel for the DNR and touching up mastic on the snowmobile crossings. The CTH B/Wolf River Culvert was complete noting he was happy with the results. Three additional STP applications were submitted to the DOT for both sections of CTH W and the rural section of CTH P. Hegeman explained the GTA formula was based upon a rolling average of the previous six years expenses of to 2022 noting the estimated amount was down significantly because expenses were not reported. Hegeman reported he was working with the finance director but since she was not familiar with the process, the auditors were looking into it prior to the November 15th deadline for changes. Regarding the petition for the increased level of service for CTH A, Hegeman commented he felt the winter condition county roads had never been better.

16. Future Agenda Items

- Equipment updates
- Complaint report
- Generator Project updated design
- Utility Permit and Policy

17. Public comments

None

18. Adjourn

Meeting adjourned at 9:15 a.m.

Committee Chairman

Committee Secretary

DRAFT