

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR  
RELATIONS & EMPLOYEE SERVICES COMMITTEE  
MEETING MINUTES**

**Oneida County Highway Office Conference Room  
Thursday, October 21, 2021 8:00 a.m.**

<b>Attendance:</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Ted Cushing	X		
Scott Holewinski		X	
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

**Also Present:** Lisa Jolin/Solid Waste, Alex Hegeman/Highway, Dan Gleason/Highway and Brian Jopek/Lakeland Times.

Committee Chair Ted Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was properly posted and ADA accessible.

**1. Approve agenda**

Motion by Paszak/Almekinder to approve the amended agenda. Motion carried.

**2. Approve the minutes of the Public Works Committee meeting held October 7, 2021.**

Motion by Timmons/Cushing to approve the minutes of the Public Works Committee meeting held October 7, 2021. Motion carried.

**3. Public Comments**

No public comment.

**SOLID WASTE DEPARTMENT**

**4. General Business Discussion/Act**

**A. Solid Waste vendor vouchers**

Motion by Timmons/Paszak to approve the Solid Waste vendor vouchers as presented. Motion carried.

**5. Discussion/Act on SW Technician wage scale**

Jolin suggested moving the position with a CDL to grade level G and remain at the current grade level without a CDL. Jolin noted moving the grade level would also provide the current employees with more room for growth.

Motion by Cushing/Paszak to move the Solid Wasted Technician wage scale as presented and forward to LRES for final consideration. Motion carried.

**6. Discussion/Act on Walmart produce route**

Jolin reported Walmart no longer produces enough food waste for compost nor was the product usable because of tags and plastic bags. Jolin requested permission to notify Walmart Solid Waste would no longer be picking up their waste for compost after the first of the year. However, if Walmart was able to ensure the waste was clean and improved the pricing she would bring the item back.

Motion by Timmons/Paszak approving the Solid Waste Director to provide notice the department would no longer collecting the food waste and bring back to the committee if they are able to make it worthwhile. Motion carried.

## **7. Solid Waste Report/Discussion**

- **Distribute updated 2022 SW Budget**

Jolin distributed the updated budget noting the finance director made a couple of entries to balance budget but the bottom line remained the same.

Motion by Cushing/Timmons to accept the updated Solid Waste 2022 budget. Motion carried.

Jolin noted based on the delayed approval of demo site 4 it may not be worth opening until the spring as the cost to keep the road plowed may not be worth it. Timmons recommended checking to find out about any County projects planned for the winter. Jolin stated she could also send a letter to local contractors inquiring about upcoming projects.

## **8. Future Agenda Items**

- Demo site setback requirements, Demo 5 screening barrier and funding for future building

## **HIGHWAY DEPARTMENT**

### **9. General Business Discussion/Act**

#### **A. Highway Department vendor vouchers**

Motion by Almekinder/Paszak to approve the Highway Department vendor vouchers. Motion carried.

### **10. Discussion/Act on brine building construction update**

Hegeman reported he would be meeting with the contractor later that day regarding building progress and the anticipated timeframe for completion.

### **11. Discussion/Act on fuel system installation update**

Hegeman reported the tank should be set the following Monday morning noting they did encounter some soil and groundwater issues while excavating the site and a larger backhoe from Musson Brothers was brought in to assist. Hegeman noted the completion date was not known at that time but he should have a better idea after he contacts Northwest Petroleum.

### **12. Discussion/Act on County Highway B/Wolf River culverts replacement**

Hegeman reported the culverts are located on CTH B east of Pelican Lake.

The culverts are deteriorating so the DNR was contacted regarding any environment concerns when the culverts are replaced. The DNR suggested concrete box culverts, however, Hegeman noted an upstream hydrology study may be required and other options may be available. Hegeman discussed the existing utilities and extending the culverts to create a slope or adding guardrail for safety. Because the project was outside of the capability of the department's equipment, Hegeman contacted a contractor and estimated the cost of the project from \$250,000 to \$300,000 noting he was researching potential sources of additional funding. Cushing recommended questioning the finance director if ARPA funds could be used. Based upon the complexity and permitting, Hegeman proposed hiring a consultant to design and assist with the permitting process. Timmons stressed the importance of working with the DNR from the start of the project.

Motion by Cushing/Paszak to authorize the commissioner to proceed with hiring a consultant for the Wolf River culverts project. Motion carried.

**13. Discussion/Act on Closed Session:** It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (commissioner performance evaluation) and §19.85 (1)(f) considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data (employee leave of absence). A roll call vote will be taken to go into closed session

Motion by Timmons/Almekinder to go into closed session. Roll call vote all in the affirmative at 8:29 a.m.

**14. Discussion/Act: A roll call vote will be taken to return to open session**

Motion by Timmons/Almekinder to return to open session. Roll call vote all in the affirmative at 9:17 a.m.

**15. Announcement of any action taken in closed session**

Motion by Timmons/Cushing to direct the commissioner to speak with LRES on an eligibility/LTE employee for future discussion. Motion carried.

**16. Commissioner Report/Discussion**

Hegeman reported he would be meeting with the brine building contractor regarding progress, trucks were getting setup for winter, salt-sand production was complete and they would be hauling sand for Vilas County the following week.

**17. Future Meeting Dates:**

- November 4, 2021
- November 18, 2021

**18. Future Agenda Items**

- Winter road school
- Gravel pit development,
- 2021 chip seal cost and evaluation of chip seal operation and
- Truck financing plan

**19. Public comments**

No public present

**20. Adjourn**

Meeting adjourned at 9:25 a.m.

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Committee Chairman

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Committee Secretary