

**JOINT ONEIDA COUNTY PUBLIC WORKS/PLANNING & DEVELOPMENT/LABOR
RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Courthouse, County Board Meeting Room
Thursday, November 19, 2020 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Scott Holewinski	X		
Mike Timmons	X		
Sonny Paszak	X		
Bob Almekinder	X		

Also Present: Bruce Stefonek/Highway Commissioner, Lisa Jolin/Solid Waste, Brian Desmond/Corporation Counsel, Tom Wiensch/Corporation Counsel, Dan Gleason/Highway, John Deering and Chris Ignatowski/Tweet Garot, and Brian Scheid and Howard Wolf/Sno-Eagles

Committee Chairman Cushing called the Public Works Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and properly posted.

1. Approve agenda

Motion by Paszak/Timmons to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works Committee meetings held on October 29, 2020 and November 4, 2020.

Motion by Holewinski/Almekinder to approve the minutes of the Public Works Committee meetings held on October 29, 2020 and November 4, 2020 as presented. Motion carried.

3. Public Comments

Cushing offered both persons present and those participating via Zoom an opportunity to comment. No public comment.

4. Discussion/Act on Closed Session: It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, §19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved and §19.85 (1)(f), deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (Topics: 1. Highway Department Garage/Brine mixing structure 2. Overdue solid waste account). A roll call vote will be taken to go into closed session.

Motion by Timmons/Paszak to enter into closed session. Roll call vote; all 'aye'. Motion carried. 8:15 a.m.

5. Discussion/Act: A roll call vote will be taken to return to open session.

Motion by Paszak/Timmons to return to open session. Roll call vote; all 'aye'. Motion carried. 9:05 a.m.

6. Announcement of any action taken in closed session.

Desmond announced topic 1 was discussed in closed session and topic 2 would be discussed in open session. No action was taken in closed session.

Motion by Timmons/Holewinski for Corporation Counsel to file a small claims action on Snyder Construction. Motion carried.

7. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Motion by Holewinski/Paszak to approve the Solid Waste vendor vouchers as presented. Motion carried.

8. Discussion/Act on Recycling price for 2021

Jolin explained the sort line expenses have not changed much but revenues have decreased. Noting the uncertainty regarding laborers from McNaughton, Jolin recommended they continue shipping the recycling to Madison. Jolin recommended increasing the price to haulers from \$8/ton to \$28/ton noting recycling does not weigh that much and hauler could make up the difference with a minimal cost increase to their customers.

9. Discussion/Act on Hauler Rebates for 2021

Jolin noted the current cost was \$71/ton with a \$12 rebate to seven haulers and recommended increasing the rate to \$72/ton with a \$13 rebate to those haulers. Motion by Holewinski/Timmons to approve the proposal as submitted for the hauler tonnage worksheet and sending recyclables to Madison and the hauler rates and rebates for 2021. Motion carried.

10. Solid Waste Report/Discussion

- **Demo 4**

Construction is complete, the gates installed and signs are ordered and will be installed. The DNR is requiring a fifth monitoring well, however, based on water flow they are hoping to demonstrate four will be sufficient. The DNR agreed to 1 foot of native soil for the top layer that will add cost to the 6 inches initially proposed.

- **Fiber Cake Pond**

The pond was cleaned out by a local farmer then spread onto Solid Waste property.

- **Operational**

The staff really stepped up since April and are getting things ready for winter. The material for recovering the two vinyl buildings was there and the MERF building just needs to be cleaned out before beginning. Old files are being removed from the office and they are working on the plans for the new office in 2022.

11. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Holewinski/Paszak to approve the Highway Department vendor vouchers as presented. Motion carried.

12. Discussion/Act on bid and contract for shop ventilation

Stefonek reported Corporation Counsel had questions regarding the bid form. Stefonek noted Excel Engineering was hired to develop the plans and bid the project. Tweet Garot

was the low bid and the committee awarded the bid at the previous meeting. Chris Ignatowski explained AIA provides boilerplate forms for contracts throughout the country. Tweet Garot's boilerplate proposal letter comes with their own terms and conditions; however, the AIA conditions would apply and Tweet Garot's terms and conditions do not. Stefonek noted they meet or exceed the AIA conditions, the County's insurance requirements and are within the 30-day requirement to sign.

Motion by Holewinski/Timmons after reviewing the letter from Tom Wiensch the committee approved to move forward with the contract that was presented by the lowest bidder. Motion carried.

13. Discussion/Act on hiring Excel Engineering to provide Electrical Design drawings for Garage/Brine building

Stefonek requested item 13 be postponed to the next meeting.

14. Discussion/Act on request to use of CTH H right of way for snowmobile trail from Bucktail Gentleman's Club to the Vilas County line

Stefonek reported a letter was received requesting the use of CTH H as a route. Stefonek noted safety concerns with snowmobilers walking along CTH H to reach the Bucktail and neighboring property owners not wanting work with the club to establish a trail. Brian Scheid stated the request was to use the shoulder of road and would not be a groomed trail and only requires minimum signing. Stefonek expressed concern there was a hill with a narrow paved shoulder and a stream with a culvert questioning if the studs would ruin the road. Holewinski commented safety is the primary concern and questioned if they were more interested in safety or the shoulder. Holewinski commented he looked at the section of road and confirmed there was not enough room in the right-of-way and should approve the request. Stefonek questioned if a policy was required.

Motion by Holewinski/Cushing to approve the request from the Vilas snowmobile club as presented and instruct the Commissioner to check with Corporation Counsel if changes to the rules are needed like ATV's or does the committee have the authority to make that decision. Motion carried.

15. Discussion/Act on Emergency Snow Plow Driver 2020/21 Wage

Stefonek commented this applies to emergency only drivers who are not otherwise employed by the County noting the current wage is \$25/hour. Gleason estimated the hourly cost of an employee with benefits was approximately \$40/hour. Holewinski recommended increasing this wage to \$35/hour noting they may not even need use them.

Motion by Holewinski /Paszak to approve the Emergency Snow Plow Driver to go from \$25/hour to \$35/hour seasonal rate. Motion carried.

16. Discussion/Act on Review of Hunter Engineering & Design Statement

Stefonek reported the initial cost was \$5,500; however, following changes to the plans to accommodate the larger trucks, an additional brine tank and other change orders increased the cost to \$10,500.

Motion by Holewinski/Cushing to approve the invoice presented and the charges were discussed. Motion carried.

17. Discussion/Act on Road Construction Referendum Options

Holewinski recommended the Commissioner work with Brian Desmond to develop language for the referendum resolution.

18. Discussion/Act on Presentation of 2020 Chip Seal Operation Analysis

Holewinski requested the agenda item 18 be postponed to a future meeting.

19. Discussion/Act on Review Condition of Volvo Loader

Stefonek reported the 1996 Volvo loader was just brought into the shop for repair and it was discovered the bushings and pins are worn out with a cost to repair of \$14,192. As is the loader was worth about \$15,000, but only worth \$23,000 if they put from \$18,000 to \$23,000 into it. Stefonek noted there was about \$160,000 available with a cost to replace of about \$250,000. Cushing recommended getting some prices for purchase verses leasing. Timmons suggested leasing a loader for the summer. Holewinski commented it did not pay to fix it so they should sell it off right now and lease until they can figure out how to buy one.

20. Discussion/Act on Department of Transportation Routine Maintenance Agreement Approval

Motion by Cushing/Timmons to approve the annual Routine Maintenance Agreement as presented. Motion carried

**21. Commissioner Report/Discussion:
Operations Report**

- Winter Road School has been cancelled.
- CTH Y is complete with some shoulder and erosion work scheduled for next spring.
- County highways have had potholes patched with hot mix.
- Snow fencing to be installed starting the following day.

22. Future Meeting Dates:

- December 3, 2020
- December 17, 2020

23. Future Agenda Items

- CTH H snowmobile route
- Resolutions for referendum
- Chip Seal Operations
- Engineering firm for electrical design for brine building

24. Public comments

No public comments

25. Adjourn

Chairman Cushing adjourned the meeting at 10:25 a.m.